



**BRIDGEWATER TOWNSHIP BUREAU OF FIRE SAFETY**  
**100 COMMONS WAY, BRIDGEWATER, NJ 08807**  
**P: 908-725-6300 Ext. 5555 or Ext. 5550**  
**EMAIL: [fireofficial@bridgewaternj.gov](mailto:fireofficial@bridgewaternj.gov)**  
**Thomas E. Scalera, Chief Fire Marshal**

## **BRIDGEWATER BUSINESS REGISTRATION FORM**

**NAME OF BUSINESS:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

### **1. BUSINESS OWNERSHIP INFORMATION**

**BUSINESS OWNERSHIP (Check One)**

- |                                      |   |  |
|--------------------------------------|---|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Private/Individual | <input type="checkbox"/> Partnership       |
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Cooperative        | <input type="checkbox"/> Government Agency |
|                                      |   | <input type="checkbox"/> LLC Corporation   |

### **2. DISCRIPTION OF BUSINESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **3. BUSINESS OWNER INFORMATION**

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **4. BUSINESS MANAGER INFORMATION**

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_

Organization Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 5. PROPERTY OWNER CONTACT

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

## 6. Emergency Contact:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

## BUILDING INFORMATION

1. **Pre 1977 Construction**    ☐Yes    ☐No    CO Date \_\_\_\_\_

2. **Block** \_\_\_\_\_ **Lot** \_\_\_\_\_

3. **# of Stories** \_\_\_\_\_

4. **# of Stories Below Grade** \_\_\_\_\_

5. **Total Square Feet** \_\_\_\_\_

6. **Maximum Occupancy** \_\_\_\_\_

7. **# of Exits** \_\_\_\_\_

8. **Grade Height** \_\_\_\_\_

9. **Construction Type:** ☐Frame ☐Masonry and Concrete ☐Masonry Steel ☐Exterior Masonry Wall and Frame ☐Combination ☐Type 1A - Concrete ☐Type 1B – Concrete ☐Type 2A – Steel ☐Type 2B – Steel ☐Type 2C – Steel ☐Type 3A – Masonry/Wood ☐Type 3B – Masonry/Wood ☐Type 4 – Heavy Timber ☐Type 5A – Wood ☐Type 5B – Wood ☐N/A

10. **Heat Fuel Source:** ☐Electric ☐Gas ☐Geothermal ☐Liquified Natural Gas (LNG) ☐Liquified Petroleum Gas (LPG) ☐Oil ☐Wood ☐None ☐N/A

11. **Heat Type:** ☐Forced Air ☐Hot Water/Radiator ☐Radiant ☐Steam ☐None ☐N/A

12. **Alternate Power Source:** ☐None ☐N/A ☐Solar ☐Geothermal ☐Wind

13. **Back-Up Power Source:** ☐None ☐N/A ☐Battery ☐Emergency Generator ☐Multiple Grids from Power Company

14. **Emergency Generator Powered Devices:** ☐Select All ☐Emergency Lights ☐Exit Lights ☐Fire Detection System ☐N/A

15. **Roof Characteristics:** # of Roof Hatches\_\_\_\_\_

**Roof Construction:** ☐Concrete ☐Metal ☐Truss ☐Wood ☐N/A Roof Coverings: ☐Select All ☐Asphalt Shingles ☐Asphalt/Tar ☐Metal ☐Rubber ☐Slate ☐Tile ☐N/A Roof Truss Type: ☐Bowstring ☐Metal ☐Steel Bat Joist ☐Wood ☐N/A

16. **Truss Roof Construction** ☐Yes ☐No

17. **# of Roof Skylights**\_\_\_\_\_

18. **Solar Panels** ☐Yes ☐No

**Hours of Operation:**\_\_\_\_\_

**Does the building have sprinklers?** Yes\_\_\_\_\_No\_\_

**Dose buildings have fire alarms?** Yes\_\_\_\_\_No\_\_\_\_\_

**If yes, Local**\_\_\_\_\_**Supervised**\_\_\_\_\_

**Are hazardous materials used and/or stored on premises?** Yes\_\_\_\_\_No\_\_\_\_\_

**If yes, please list material(s) and/or attach informational sheets:**

\_\_\_\_\_

**CERTIFICATION:**

I certify that all statements made by me on this registration application are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

\_\_\_\_\_  
**Signature of Owner or Agent Completing this Form**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Owner or Agent Completing this Form**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Street Address of Owner or Agent Completing this Form**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip Code**

\_\_\_\_\_  
**Phone Number of Owner or Agent Completing this Form**

\_\_\_\_\_  
**Federal Tax ID Number**

**FOR FIRE OFFICIAL/DFS USE ONLY**

**LHU #** \_\_\_\_\_

**USE CODE(S):** \_\_\_\_\_

**NLHU #** \_\_\_\_\_

Enter in SDL\_\_\_\_\_ **Name** \_\_\_\_\_ ☐ **New Application** ☐ **Transfer**

**FEE: \$** \_\_\_\_\_

**FEE PAID DATE:** \_\_\_\_\_



**BRIDGEWATER TOWNSHIP BUREAU OF FIRE SAFETY**  
**OFFICE OF THE FIRE MARSHAL**  
**100 COMMONS WAY BRIDGEWATER, NJ 08807**  
**P: 908-725-6300 EXT 5555**  
**EMAIL: fireofficial@bridgewaternj.gov**

## **FIRE BUSINESS REGISTRATION USE FEE SCHEDULE**

Chapter 99 of Bridgewater Codes requires all businesses within the Township to be inspected by the Township Bureau of Fire Safety. This ordinance also requires businesses to pay an annual registration fee to the Township of Bridgewater based on total square footage. Each Building/Business/Multiple dwelling is assessed separate fees for the same property. If you have any questions, please call the Bridgewater Bureau of Fire Safety at (908) 725-6300 ext. 5550. During business hours from 9:00 a.m. to 5:00 p.m., Monday through Friday.

Please submit the registration fee with the enclosed form to: Bridgewater Bureau of Fire Safety, 100 Commons Way, Bridgewater, NJ 08807. Use the enclosed fee schedule to calculate your required fee. Checks should be made Payable to "Bridgewater Township".

### **Square Footage, Total Gross Floor Area Including Basement**

Individual Mall kiosk, cart or display when erected in a covered mall for MORE than 90 days & when not covered by a Type 2 fire safety permit.....	\$	75.00
Retail & Business property with common areas such as corridors, Mechanical, electrical rooms, fire sprinkler/alarm room(s) (Retail building properties & office building properties....	\$	120.00
1 to 1,000.....	\$	90.00
1,001 to 2,000.....	\$	95.00
2,001 to 2,500.....	\$	102.00
2,501 to 3,500.....	\$	108.00
3,501 to 4,500.....	\$	114.00
4,501 to 5,000.....	\$	120.00
5,001 to 6,000.....	\$	132.00
6,001 to 7,000.....	\$	144.00
7,001 to 7,500.....	\$	156.00
7,501 to 8,000.....	\$	168.00
8,001 to 9,000.....	\$	180.00
9,001 to 9,500.....	\$	205.00
9,501 to 10,500.....	\$	240.00
10,501 to 11,500.....	\$	270.00
11,501 to 12,000.....	\$	300.00
12,001 to 13,000.....	\$	360.00
13,001 to 15,000.....	\$	420.00
15,001 to 16,500.....	\$	480.00
16,501 to 18,000.....	\$	540.00
18,001 to 19,500.....	\$	600.00
19,501 to 25,000.....	\$	660.00
25,001 to 35,000.....	\$	720.00
35,001 to 40,000.....	\$	840.00
40,001 to 50,000.....	\$	960.00
50,001 to 100,000.....	\$	1080.00
Over 100,000.....	\$	1200.00

*Effective 4/19/2021*



BRIDGEWATER TOWNSHIP BUREAU OF FIRE SAFETY  
100COMMONS WAY BRIDGEWATER, NJ 08807  
Phone: 908-725-6300 EXT 5555 Email: [fireofficial@bridgewaternj.gov](mailto:fireofficial@bridgewaternj.gov)

### **What to Expect During a Fire Prevention Inspection**

- The Fire marshal will introduce him or herself, present identification and inform you of the purpose of the inspection, i.e. annual fire inspection, quarterly fire inspection or a complaint investigation.
- The fire marshal will ask you for any required paperwork such as a sprinkler and/or fire alarm inspection report other reports such as a fire pump with flow graph, cooking suppression system, clean agent fire suppression system, fire hydrant flow testing, smoke control system, exit sign & emergency lighting monthly log, and other fire protection system reports.
- The fire marshal will then proceed to inspect the entire occupancy. A representative of the occupant is requested to accompany the fire marshal. The representative shall have all keys or other methods to access all areas to facilitate the inspection. During the inspection the fire marshal will point out violations and corrective requirements, finally review the required abatement re-inspection date.

### **The most common violations found are:**

- Illuminated Exit Signs and/or Emergency lighting are not illuminating
- Exits and exit ways blocked, locked, inaccessible
- Fire Extinguisher annual inspection overdue, pin & tamper ring missing, or even obstructed
- Fire Alarm Panels or sprinkler system valves blocked or not identified
- Fire Department Connection obstructed, caps or signage missing/faded
- Poor housekeeping, excess rubbish, storage inhibits egress or sprinkler coverage
- Merchandise stacked too high, unstable piles and/or too close to heating appliance/electrical panels/improper aisle widths
- Improper use of extension cords or multi plugs
- Fire Doors held open, fire assemblies not maintained missing door closers rating labels, penetrations
- Missing ceiling tiles easily spread smoke & heat throughout, penetrations in walls
- Improper storage of propane, compress gas cylinders, or flammable liquids/hazardous materials
- Utility access blocked (gas meters, electrical panels)
- Cooking Range hoods, ductwork and cooking appliances have accumulations of grease, suppression nozzles not properly covering cooking appliances
- Heating/Air Conditioning, motors, other mechanical equipment having accumulations of dust, lint or dirt
- After the fire prevention inspection, you will receive a written report of all violations found and an "Order to Correct" notice. Normally you will have 30 days to correct all violations, depending on the severity of the Chief Fire Marshal may be consulted and 15 days OR less could be ordered for corrective actions.

### **Fire Reports Must be Submitted 5 days after Test are Completed to Fire Official**

- NFPA 72 Fire Alarm Test Report
- NFPA 25 Sprinkler Test Report
- NFPA 25 Stand-Pipe Test Report
- NFPA-20-25-Fire Pump Test Report
- NFPA-Fire Hydrants Test Report
- NFPA-17A Wet NFPA-17-Dry Kitchen Fire Suppression System
- NFPA-25-Fire Department Connection Test Report
- Fire Drill reports
- NFPA-12-Carbon Dioxide
- NFPA-96-Kitchen Hood Cleaning Reports
- Elevator Current certificate of compliance

**\*\*Disclaimer\*\*** This shall be used for public education and is not binding as the New Jersey Uniform Fire Safety Code identifies additional hazards/violations not listed above.