# Board of Fire Commissioners 

Fire District No. 1
Bridgewater Township P.O. Box 109

Martinsville, NJ 08836

Resolution \#22-01<br>Authorizing Appointment of Attorney<br>for the 2022-2023 Year

WHEREAS, there exists a continuing need for certain legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2022-2023 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) Richard Braslow, Esq. is hereby appointed to provide legal services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
(2) This resolution and the notice of award of contract shall be available for public inspection.


Doris E Zampella
Clerk/Secretary of the Board

# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-01 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022 ..

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$

The following is a record of the Board Members voting:

Mr. Rosenberg


Mr. Rose


Mr. Kalafsky
Mr. Cowley
Mrs. Zampella
(v) N


# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-02<br>Authorizing Regular Meeting Schedule<br>for the 2022-2023 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) All regular meetings of the Commissioners shall take place on the $2^{\text {nd }}$ Tuesday of every month at 8:00 p.m. with caucus meetings to be held at 7:30 p.m. at the Martinsville Fire Department Station 1, 1912 Washington Valley Road, Martinsville, New Jersey.

March 8, 2022
April 12, 2022
May 10, 2022
June 14, 2022
July 12, 2022
August 9, 2022

September 13, 2022
October 11, 2022
November 8, 2022
December 13, 2022
January 10, 2023
February 14, 2023
(2) A summary of this resolution shall be mailed to the Courier News and the Star Ledger.
(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Bridgewater, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Certified By:


Doris E Zampella
Clerk / Secretary of the Board

# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-02 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022 .

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$

The following is a record of the Board Members voting:

Mr. Rosenberg
 N

Mr. Rose
 N

Mr. Kalafsky
N
Mr. Cowley
(Y) $N$

Mrs. Zampella
(Y) N


## Board of Fire Commissioners

Fire District No. 1
Bridgewater Township
P.O. Box 109

Martinsville, NJ 08836
Resolution \#22-03

## Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Bridgewater, County of Somerset, as follows:
(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President or Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.
(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.
(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.


# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-03 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022 ..

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$ Rose

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | ---: |
| Mr. Rose | Y | N |
| Mr. Kalafsky | Y | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y | N |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-04
Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) All Commissioners shall be bonded in the amount of approximately $\$ 1,100,000$.


# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-04 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | ---: |
| Mr. Rose | Y | N |
| Mr. Kalafsky | Y | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y |  |



# Board of Fire Commissioners Fire District No. 1 <br> Bridgewater Township P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-05<br>Authorizing Appointment of Accountant for the 2022-2023 Year

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2022-2023 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) Urban and Jinks, PA is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
(2) This resolution and the notice of award of contract shall be available for public inspection.

Certified By:


# Board of Fire Commissioners 

Fire District No. 1
Bridgewater Township
P.O. Box 109

Martinsville, NJ 08836

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-05 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, $2022 .$.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner Rose

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | ---: |
| Mr. Rose | N |  |
| Mr. Kalafsky | N | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y | N |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-06
Designation of Official Newspapers for
Publications for the 2022-2023 Year

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2022-2023 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Bridgewater, County of Somerset, as follows:
(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2022-2023 year pursuant to New Jersey statutes shall be The Courier News and the Star Ledger, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Certified By:


Clerk/Secretary of the Board

# Board of Fire Commissioners 

Fire District No. 1
Bridgewater Township
P.O. Box 109

Martinsville, NJ 08836

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-06 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by commissioner Rose

The following is a record of the Board Members voting:

| Mr. Rosenberg | N |  |
| :--- | ---: | :--- |
| Mr. Rose | N |  |
| Mr. Kalafsky | N |  |
| Mr. Cowley | N | N |
| Mrs. Zampella |  | N |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-07

## Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or Capital One and/or PNC Bank.


# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-07 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022 ..

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y |  |
| :--- | ---: | ---: |
| Mr. Rose | N |  |
| Mr. Kalafsky | N | N |
| Mr. Cowley | N |  |
| Mrs. Zampella | N | N |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ J 08836 

Resolution \#22-08
Authorizing Appointment of Auditor for the 2022-2023 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2022-2023 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) Urban and Jinks, PA is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2023 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
(2) This resolution and the notice of award of contract shall be available for public inspection.


# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-08 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner $\qquad$

The following is a record of the Board Members voting:

| Mr. Rosenberg | N |  |
| :--- | ---: | :--- |
| Mr. Rose | N | N |
| Mr. Kalafsky | N | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y |  |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution 2022-09

Whereas, the Board of Fire Commissioners, Fire District No. 1, Township of Bridgewater, NJ maintains several bank accounts, necessary to carry out the business of the Board, and

Whereas, the Board does maintain several accounts with Capital One, N.A., and

Whereas, the Board requires the need to access these accounts for the purpose of managing the business of the Board of Fire Commissioners, Fire District No. 1., for the benefit of the residents of the Fire District,

Therefore, the Board of Fire Commissioners, Fire District No. 1, Township of Bridgewater declares and affirms that the Capital One Checking account, 5256015255, is owned and maintained by this Board, and

Further, that William Rose, Treasurer, is the current custodian of the above referenced checking account, and should be afforded all privileges, rights and access to the referenced account.

Now, therefore, be it resolved that the Board of Fire Commissioners, Fire District No. 1 affirms that they require all future access, including electronic access, be afforded to our representative, as noted above.

Moved, this day the $12^{\text {th }}$ Day of April, 2022, at the regular meeting of the Board of Fire Commissioners, Fire District No. 1, Township of Bridgewater.


Secretary to the Board: Doris Zampella

# Board of Fire Commissioners 

Fire District No. 1
Bridgewater Township
P.O. Box 109

Martinsville, NJ 08836

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-09 was duly adopted by the Commissioners at the Regular meeting of the Board held on March 8, 2022 ..

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner Rose.

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | ---: |
| Mr. Rose | Y | N |
| Mr. Kalafsky | Y | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y |  |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## Resolution \#22-10 <br> Amendment to Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) This resolution shall act as a formal adoption by the Commissioners to authorize additional depository of Unity Bank.


Clerk / Secretary of the Board

# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-10 was duly adopted by the Commissioners at the Regular meeting of the Board held on July 12, 2022.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner_Rose

The following is a record of the Board Members voting:


# Board of Fire Commissioners Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## Resolution \#22-11

## Authorization for Treasurer to Open Bank Account

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) This resolution shall act as a formal adoption by the Commissioners to authorize Bill Rose as the primary signatory to open the necessary accounts at Unity Bank on behalf of the Board of Fire Commissioners, Fire District 1.


Clerk / Secretary of the Board

# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-11 was duly adopted by the Commissioners at the Regular meeting of the Board held on August 9, 2022.

The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner Cowley

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | :--- |
| Mr. Rose | Y | N Absend |
| Mr. Kalafsky | Y | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y | N |



# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township P.O. Box 109 <br> Martinsville, NJ 08836 

Resolution \#22-12

## Establishing the Compensation for Members of the Board of Fire Commissioners

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, N.J.S.A. 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board is set forth in Schedule A to the resolution.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Bridgewater, County of Somerset, as follows:
(1) The Commissioners shall receive the compensation set forth on the attached schedule subject to review by the governing body of the municipality.
(2) A copy of this resolution shall be forwarded to the governing body of the municipality upon adoption.


## SCHEDULE A

\$5000-Chair, Clerk, Treasurer
\$4500-Asst. Chair, Asst. Treasurer/Clerk

# Board of Fire Commissioners <br> Fire District No. 1 <br> Bridgewater Township <br> P.O. Box 109 <br> Martinsville, NJ 08836 

## CERTIFICATION


#### Abstract

I, Doris Zampella, Secretary of the Board of Fire Commissioners of Fire District NO. 1, Bridgewater Township, County of Somerset, Martinsville, New Jersey do hereby certify that the following resolution \#22-12 was duly adopted by the Commissioners at the Regular meeting of the Board held on December 13, 2022.


The foregoing resolution was introduced by Commissioner Zampella and was seconded by Commissioner Rose

The following is a record of the Board Members voting:

| Mr. Rosenberg | Y | N |
| :--- | ---: | ---: |
| Mr. Rose | Y | N |
| Mr. Kalafsky | Y | N |
| Mr. Cowley | Y | N |
| Mrs. Zampella | Y | N |



