

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
Sept 12, 2023

**Meeting Minutes of the September 12, 2023 BOFC District #1**

The meeting was called to order by Mr. Rosenberg at 8:04 pm. Present: Mr. Rosenberg, Mr. Rose, Mr. Kalafsky, Mr. Cowley, Mrs. Zampella, Mr. Kaufman, Deputy Chief Bradley. Absent: Chief Fernandes Mr. Rose made a motion and Mr. Kalafsky seconded that we approve the minutes with one change suggested by Mr. Cowley. The ISO inspector advised we should go from a 4 to a 3 class as opposed to stating that it was definite. Minutes approved.

Mr. Rose presented the bills being paid this month. Mr. Kalafsky made a motion and Mrs. Zampella seconded the August bills be approved as read. Bills approved. Mr. Rose presented the Treasurers report. Mr. Kalafsky made a motion and Mr. Cowley seconded that the Treasurers report be approved. Approved.

**Correspondence:** Mr. Rose received a letter from Motorola Solutions saying that we have unclaimed property in the amount of \$936.00. He needs to complete the forms. Radios were purchased several years ago and this may have something to do with that. Mr. Rose received the registration for the truck ending in #6278. Mr. Cowley advised it was registered online and a registration was printed. Kimtec, the company we are purchasing the Skid unit from is requesting a written PO. Mr. Rose will provide.

The meeting opened to the public at 8:12 pm. Public section closed at 8:13pm

**Chief's Report** Mr. Rose made a motion and Mr. Kalafsky seconded that we approve the August Chief's report as distributed electronically. Chief's report approved.

**Old Business**

**Martinsville Rescue Squad:** Mr. DiGiovanni emailed, and Mr. Nowakowski reported in person. Mr. Rose motioned and Mr. Kalafsky seconded that we approved the Rescue Squad report. Approved

**Insurance-** Mr. Rose reported that we received a check for the windshield claim for Engine 2. The repairs on the windshield and mirror have been completed.

**LOSAP:** No Report.

**Membership and Personnel:** No Report

**Bridgewater Joint Board:** A zoom call was held with the county management to discuss the change of radios to the 700 frequency. The County is trying to obtain a grant to assist in payment for new radios for the 4 departments in Bridgewater. Mr. Rose is waiting for an inventory of the radios from the chief. Then he can meet with Chris Ireland to advise the amount of grant needed to change the radios.

**Trucks out of the District:** Mr. Bradley requested the 2 command vehicles for the conference in Wildwood. Mr. Rose motioned, and Mr. Kalafsky seconded that we approve. Approved.

**New Development:** No Report

**Vehicle Training** Having a pump operations class scheduled for October and November in house. Anyone who has not yet trained will attend.

**Vehicle Maintenance:** Still waiting for brakes to get done on Engine #2. Mr. Rose suggested we look for other truck mechanics for basic repairs like brakes instead of bringing to Fire and Safety as they should be more cost effective.

**Flood Issues-** We received the check and it cleared the bank.

**Software Update** – Deputy Chief Bradley reported the onboarding call. They set a timeline. The go live date is December 5<sup>th</sup>. Admin training by October 2<sup>nd</sup>. Live training sessions to be held for field personnel by October 15<sup>th</sup>. Reporting module training to be completed by November 5<sup>th</sup>. Another training will be held for field personnel on November 21<sup>st</sup> to get more people qualified. The system will be tested on November 21<sup>st</sup>. One more meeting will be held November 28<sup>th</sup> to make sure everything is good to go before going live. All practice reports will be deleted for a clean slate.

**Truck Committee-** The line officers met and discussed multiple options with Pierce salesman. He will get back to them with prices for the different options so they have a range of what will need to be spent.

**Hazmat Incident Command** - Ongoing

**ISO Inspection** Waiting on final info after inspection.

**Equipment-** Mr. Rose is waiting for the list and pictures of the items in the conference room so he can get it listed for sale.

### ***New Business:***

Mr. Rose reported that we have the software, windows 10 and office to be installed on the laptop but it cannot be installed until they can find out the admin password. Another member set it up and if it cannot be found, the computer will be formatted to be re-setup. To be continued.

Mr. Rose made a motion and Mr. Kalafsky seconded that the meeting be adjourned. Meeting adjourned at 8:38.