

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1
Martinsville, NJ
December 13, 2022

Meeting Minutes of the December 13, 2022 BOFC District #1

Meeting was called to order by Mr. Rosenberg at 8:02 pm. Present: Mr. Rose present via zoom, Mr. Rosenberg, Mr. Kalafsky, Mr. Cowley, Mrs. Zampella, Chief Fernandes, Deputy Chief Bradley. Mr. Rose made a motion and Mr. Kalafsky seconded that we approve the minutes that were distributed electronically from the November meeting. Minutes approved.

Mr. Rose presented the bills being paid this month. Mr. Cowley made a motion and Mr. Kalafsky seconded the November bills be approved as read. Bills approved. Mr. Rose presented the Treasurers report. Mr. Kalafsky made a motion and Mr. Cowley seconded that the Treasurers report for November be approved. Approved.

Meeting opened to public at 8:10 pm. Public section closed at 8:11 pm

Correspondence: Mr. Rose asked Mrs. Zampella to confirm if the invoice received by the county for the election ballots was. Mr. Kalafsky motioned and Mrs. Zampella seconded that the \$3,000 county bill for the election vote by mail ballots and postage be approved. Approved.

Mrs. Zampella presented an easy pass violation for the deputy chief. He advised he already had EZ pass correct their mistake. Mr. Rosenberg advised he received census paperwork that he will complete and return.

Chief's Report Mr. Rose made a motion and Mr. Cowley seconded that we approve the November Chief's report as distributed. Chief's report approved.

Old Business:

Martinsville Rescue Squad: Mr. DiGiovanni presented the November report. No exceptions. He also advised that Rig 3 is not always used for some Martinsville calls because some of our drivers have not completed the training for Rig 3. Mr. Kalafsky motioned and Mr. Rose seconded that the Squad report be approved as presented. Approved. Mr. DiGiovanni presented a proposed addition to the exceptions for use of Rig 3 that would include use of the rig in the event of weather conditions that would make the sprinter unsafe for use. Mr. Kalafsky motioned and Mrs. Zampella seconded that we accept the proposed amendment to the lease for a six month trial period. Approved.

Insurance- No report

LOSAP: No Report

Membership and Personnel: No Report

Bridgewater Joint Board: No Report

Trucks out of the District: None at this time

New Development: Development on Long Road changed from 7 homes to 4 homes.

Vehicle Training Training is ongoing.

Vehicle Maintenance: Winch is done on the brush truck. The Chief asked if someone talked to Mr. Braslow about the bills from repair shop for the Attack Truck. The group discussed and Mr. Cowley suggested we put together the bills for everything that was paid for that did not solve the problem. We need to request a credit for the money that was paid for their mistakes and use that credit to pay the final bill. They changed modules that ended up not being the issue. They replaced the wiring harness that was shorting out.

Flood Issues- All data up to date. Waiting for the check.

Software Update – Deputy Chief Bradley presented information via power point on the fire records management system. He wanted to make it clear that this will not make the department paperless. The group discussed the benefits of this system. Benefits of this system include updated personnel records and applications, training records, workers compensation accident reports and forms, the member point reports, LOSAP qualification, Chief’s report, hydrant inventory. Mr. Kalafsky asked if mapping is included or available in the software package and Deputy Chief Bradley said it will be included. He also questioned who will have access. Mr. Cowley advised that the department will set up different levels of access and permissions. Mr. Rose suggested we will add a technology line added to the budget to have these expenses split out from chief’s budget. Mr. Cowley suggested we now need a contract that includes a schedule of data transfer, software implementation and training. Mr. Rosenberg suggested the contract include regular training on updated features either yearly or semi annually. Everyone agreed.

Truck Committee- Meeting to be scheduled after the holidays.

Membership Steering Committee – Progress

Retired Equipment – Chief Fernandes will get a list together with Mr. Koerner.

LOSAP increases- Mr. Rose confirmed with Mr. Braslow that the generally accepted form that defines the cost of living increases recognized nationally is not used in NJ. They use the Consumer Price Index. The CPI for NJ is taken from the Trenton/Philly marketplace. The CPI number is released 4 times per year. Once he gets the correct figures, we propose a resolution to be voted on in January or February. The total amount is already covered in the budget. The board just needs to make the resolution on the specifics for each qualified member.

Mr. Rose did bring up the gentleman who complained about the siren. Mr. Cowley advised this is not the same person who complained in the past. A letter was written to that person explaining that this siren is a part of the county 911 system. Mr. Cowley will check for that letter and send the same letter to this resident.

Budget- Mr. Rose motioned and Mr. Kalafsky seconded that the first reading of the budget be approved. Role call vote taken and approved by all commissioners.

New Business:

With no other new business, a motion to adjourn the December 13 2022 meeting was made by Mr. Kalafsky and seconded by Mrs. Zampella. The meeting was adjourned at 8:57 pm.