



THE TOWNSHIP OF BRIDGEWATER

100 COMMONS WAY/BRIDGEWATER NJ 08807

908/725-6300/ FAX 908/707-1235

TDD 908/725-6300/ 908/722-4111

October 10, 2022

Reminder that when filling out the application for any application for a license from the Bridgewater Division of Health that you complete the entire form including **mailing address for which you want the license to be mailed to and also email for which you want an email communication sent.**

In the past, we have received numerous phone calls stating you did not receive the physical license in the mail. All licenses get mailed to the address you specify on the application. If you wish it to go to a corporate office then specify that on the application. Additionally, numerous reminder phone calls and emails have taken place however this should not have to happen if you fill out the application forms accurately. Renewals are sent out weeks in advance of deadlines. It is your responsibility to complete renewals of licenses in the specified time frame. Failure to renew by the deadline and operating without a valid license in Bridgewater Township can and will result in the issuance of a summons.

If you have a grease trap onsite, you need to be sending receipts for pumping/maintenance to the Division of Health by end of April, August and December. Failure to supply receipts can also result in the issuance of a summons.

Lastly, all retail food establishments need to send a food handling safety certificate to have on file. If the certificate has expired and you have not sent a new one, this will also result in the issuance of a summons. Bridgewater Township Municipal Code mandates that food establishments risk 3 have a Food Manager's license and Risk 2 have a basic food handling safety certificate that is current. Operating without one is in violation of Municipal Ordinance.

Thank you for your cooperation,

Bridgewater Township Division of Health



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July 12, 2022

Re: Late Renewal of Retail Food License

**Please be advised that operating without a current retail food license from Bridgewater Township is a violation of Municipal Ordinance:
§ 165-1 License required.**

[Amended 8-21-1978 by Ord. No. 78-19]

It shall be unlawful for any person or anybody corporate to conduct a retail food establishment, as defined in and governed by the Retail Food Establishment Code of New Jersey (1965), as established by ordinance of the Board of Health in and for the Township of Bridgewater entitled "Bridgewater Township Board of Health (1966) Retail Food Handling Establishment Ordinance," which was finally passed on the 27th day of April 1966, or Chapter 12 of the New Jersey Sanitary Code without first having procured a license from the Board of Health in and for the Township of Bridgewater so to do or without complying with any or all of the provisions concerning operation and maintenance of the same as contained in the aforementioned Retail Food Establishment Code of New Jersey (1965) and in the aforementioned Bridgewater Township Board of Health (1966) Retail Food Handling Establishment Ordinance or Chapter 12 of the New Jersey Sanitary Code.

You are expected to renew your license every year by the expiration date. Failure to do so will result in the issuing of a summons.

Bridgewater Township Division of Health and Human Services



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To All Licensed Retail Food Establishments,

A food safety certification is a requirement for operating a retail food establishment in the Township of Bridgewater. **When sending in your renewal, please include a copy of a current food safety certificate for a current employee. Your license will not be issue without this documentation.**

The food safety certificate required is depended on the Risk Type of your establishment.

Chapter 94 of the Bridgewater Township Code States that no person shall conduct, maintain or operate a public eating establishment in the Township of Bridgewater who does not successfully complete a course in food handing. Every food establishment in Bridgewater must have a person in charge with a least a basic food safety certification. All Risk Type 1 and 2 establishments must comply with this requirement.

Chapter 24 of the State Code requires that a least one person in charge at a Risk Type 3 or higher establishment be a certified food protection manager. The most popular training to meet this requirement in the ServSafe course and certification, however other acceptable accredited food safety certificate programs can be found through the State Department of Health and Senior Services Food and Drug Safety Programs by calling 609-588-3123. If you have any questions about the Risk Type Classification of you Establishment, please, call the Health Division at 908-725-6300.

If you have additional questions about this requirement, or feel your establishment may be eligible for a waiver of the food safety course requirement, please, call 908-725-6300 # 5205.

Thank you.

Bridgewater Township Health Division



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This letter is to inform you that we are enclosing along with your Food Application Renewal Form, a form to fill out regarding your grease trap. If you have an existing grease trap, please indicate the size, location and the company that is maintaining your grease trap. During your annual Routine Chapter 24 Retail Food Inspection, I will be inspecting your grease trap to verify it's being maintained and is functioning properly. The fee for this inspection is \$50.00 made payable to the Township of Bridgewater. You can submit this payment at the time of renewal of your food license. If I find that your grease trap is not in compliance, you will be charged an additional \$100.00 reinspection fee. Additionally, 3 times per year you will be required to submit receipts from the company servicing your grease trap. The dates for submittal are April 30, August 31 and December 31. Please submit your April 30 receipt to me as soon as possible. If you have been maintaining the grease trap yourself, please note that this is not permitted. You must hire a company and provide documentation. If you have any questions please feel to contact me: pparker@bridgewaternj.gov (908)725-6300 # 5205.

Thank you,

Patty Timko-Parker

Registered Environmental Health Specialist

Township of Bridgewater Division of Health.



APPLICATION TO OPERATE A RETAIL FOOD ESTABLISHMENT IN BRIDGEWATER TOWNSHIP

Please fill out this application form below for your retail food establishment license.
FEE NON-REFUNDABLE

ESTABLISHMENT TRADE NAME _____ DATE _____

Please indicate below which address you would prefer that we mail your license:

[] OWNER INFORMATION:

Name _____

Address _____

Telephone _____ Email _____

[] ESTABLISHMENT INFORMATION:

Street Address _____

Mailing Address _____

Phone _____ After Hours Emergency Phone _____

Fax _____ Manager or Person in Charge _____

Seating Capacity _____ Food Handler's Certificate Submitted _____ Fee Submitted _____

I, _____, hereby apply for a license to operate a retail food establishment and agree to comply with, and abide by, all the provisions of Chapter 24 of the New Jersey Sanitary Code and all local codes regulating retail food establishments.

SIGNED _____

PLEASE MAKE CHECK PAYABLE TO "BRIDGEWATER TOWNSHIP"

For Office Use Only:

Date Received: _____

Form of Payment: Cash _____ Check# _____

Received by: _____



**APPLICATION TO OPERATE A RETAIL FOOD ESTABLISHMENT
IN BRIDGEWATER TOWNSHIP
RETAIL FOOD ESTABLISHMENT FEES:**

School cafeteria: none

Church and nonprofit organization: none

Catering: \$50

Mobile food establishment: \$50

Mobile food establishment, frozen dessert: \$25

Cocktail lounge, tavern, bar or nightclub: \$100

Deli: \$100

Grocery store: \$100

Meat, fish and/or poultry market and butcher shop: \$100

Frozen dessert (manufacturing or retail): \$100

Child Care, Restaurant, or Industrial feeding:

One to 50 seating capacity: \$100

Fifty-one and over: \$200

Retail bakery: \$100

Day camp: \$50

Nursing home for the aged: \$100

Public swimming pool: \$100

Supermarket: \$200

For Office Use Only:

Date Received: _____

Form of Payment: Cash _____ Check# _____

Received by: _____