

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
March 10, 2020

**Meeting Minutes of the March 10, 2020 BOFC District #1 Meeting**

Meeting was called to order by Mr. Kalafsky at 8:00 pm. Present: Mr. Rose, Mr. Rosenberg, Mr. Kalafsky, Mrs. Zampella, Mr. Cowley. Chief Snook, Deputy Chief Fernandes also present. Mr. Rosenberg motioned and Mrs. Zampella seconded that we suspend the normal order of business to swear in the newly elected commissioners. Mrs. Zampella, Mr. Kalafsky and Mr. Cowley recited and signed their oath of office. A second roll call was taken with all present. Mr. Kalafsky motioned that we keep the roles of the board the same as the 2019 board. Mr. Cowley motioned and Mr. Rose seconded to have Mr. Rosenberg as Chair, Mr. Rose as Treasurer, Mrs. Zampella as Treasurer, Mr. Kalafsky as asst. chair and Mr. Cowley as asst secretary/treasurer. Slate of officers approved. Mr. Rose motioned and Mr. Cowley seconded that we approve the minutes that were distributed electronically from the February meeting. Minutes approved.

Mr. Rose presented the Treasurer's report. Mrs. Zampella motioned and Mr. Cowley seconded that the Treasurer's report be approved as read. Report approved. Mr. Rose presented the bills being paid this month. Mrs. Zampella motioned and Mr. Kalafsky seconded that the bills be approved as read. Bills approved.

Meeting opened to public at 8:19. Public section closed at 8:20.

**Correspondence:** Approved copy of the 2020 budget received back from the state. Filed in Commissioners' Office. New registration for the Utility truck received and Mr. Cowley will get it completed.

**Chief's Report** Mr. Rose motioned and Mr. Cowley seconded that we approve February Chief's report as distributed.

**Old Business:**

**Martinsville Rescue Squad:** Lou DiGiovanni distributed the February usage reports. Still actively pursuing a new vehicle. Mr. Rose motioned and Mr. Rosenberg seconded we approve the Squad Report as presented.

**LOSAP:** No report. Roster done and ready. Mr. Kalafsky asked if any new members eligible that are not registered. Everyone eligible is registered. Mr. Rose advised that the LOSAP can be raised with a resolution in the budget next year. It is something that should be considered.

**Insurance:** No report.

**Membership and Personnel:** No report

**Bridgewater Joint Board:** Nothing new at this time. Mr. Rose will speak to Mr. Kurdyla. Still doing the joint insurance policy which is a benefit to all.

**Trucks out of the District:** Chief has 3 requests: March 15- Somerville Parade; March 19- 5 members going to Swiftwater training in Far Hills; March 22<sup>nd</sup> - fundraiser at the Gym on East Main for Bridgewater Policeman with a brain tumor. Mr. Rose motioned and Mr. Rosenberg seconded that we approve request. Approved.

**New Development:** No report

**Vehicle Training** Ongoing with some recent qualifications that will be reported next month.

**BiLaws and Articles:** Mr. Rosenberg distributed to everyone on the board for review. He also took a look at the Fire Department bilaws to make suggestions for changes that could improve. The board will review and discuss at the next month's meeting.

**Vehicle Maintenance:** Engine 4 fixed. Chief requested an LED lighting upgrade to the engine since we are keeping it for a while. Mr. Cowley asked cost. The Chief reported approximately \$20,000. Mr. Rose suggested the chief get numbers from other companies and we can consider doing it in stages to stay within the state guidelines.

**Incentive Plan-** Mr. Kalafsky asked if we could hold this for another month as he did not have time to review the changes suggested. Mr. Cowley asked that everyone review before the next month's meeting as it will require us to make a resolution for the change. Mr. Rose advised we in September for the budget. There is \$10,000 in the budget now. We are proposing that we give \$600.00 for all active members and that could mean \$12,000 if all qualify.

**Unclaimed Funds** - Nothing has been received yet. Mrs. Zampella will make a call.

### ***New Business:***

Radios- The board asked the chief if there has been an inventory of the radios. He advised that as far as he knows, it was not completed. We will table until next month.

Mr. Rose advised that Ditchman Flemington Ford is not a state bid for pickup trucks for Fire Departments, When you make a purchase of more than \$21,500.00, we are under a new set of rules for purchasing. We cannot purchase it from this dealer even though it is a good price. We will have to go to our attorney and put together a formal bid package if needed. Mr. Rose will be checking on a few other dealers to find out if they are state bid for the pickup truck. He will also check on the Morris County coop that costs \$1,300 to join and you need to wait to be approved. It may not be beneficial for Martinsville as we only need the one truck at this time.

Mrs. Zampella read the following 2020 resolutions: 20-03 designating William Braslow, Esq. as attorney; 20-04 payment of claims; 20-05 designating the Courier News and Star Ledger as newspapers used for publication; 20-06 regular meeting schedule; 20-07 adoption of cash management plan using Capital One and PNC Bank as our official depositories; 20-08 designating Urban and Jinks, PA as our auditor; 20-09 designating Urban and Jinks as accountant; 20-10 designating \$1,100,000 surety bond for commissioners. Role Call vote was taken for each resolution and all were voted yes. The resolutions will posted on township site and newspapers.

Chief Snook reminded the board that a letter from the President was sent to the board regarding the extrication tool. Mr. Rose advised we need to abide by state rules. Since we have an extrication truck, if needed, we should improve the tools on that truck. Mr. Cowley advised that we can't compare ourselves to Far Hills and other departments as they are located on the highways and need different equipment than we need. If we do need equipment to do our job, we will get that equipment. If we don't need it but a situation comes up, we will call mutual aid. Mr. Rosenberg advised that he just got the letter and needs time to read it. Mrs. Zampella suggested we take this up at the next meeting.

With no other new business; a motion to adjourn the March 10, 2020 meeting was made by Mr. Rose and seconded by Mr. Rosenberg. The meeting was adjourned at 8:44 pm.