

## **BRIDGEWATER TOWNSHIP BUREAU OF FIRE SAFETY**

100 COMMONS WAY BRIDGEWATER, NJ 08807 P: 908-725-6300 EXT 5555 FAX: 908-725-3817 EMAIL: fireofficial@bridgewaternj.gov Thomas E. Scalera, Chief Fire Marshal

## **Bridgewater Fire Marshal's Office Fire Watch Guidelines**

A fire watch shall be deemed necessary if any portion of a required fire protection system is impaired. A fire watch may be ordered by any member of the Bridgewater Fire Marshal's Office. In the case that all protection systems are impaired, a kitchen suppression system is impaired or fire protection system in a High Occupancy or High Hazard facility the Fire Marshal. Bridgewater Communications shall also be notified whenever a fire watch is ordered.

In the event that a fire watch is warranted, the following guidelines shall be implemented as noted below.

- 1. The fire watch shall be continuous with no interruptions until protection systems are back online
- 2. A minimum of two fire watchers must be provided for each building/area; can be more depending on size and area covered.
- 3. Fire watch personnel shall be familiar with the proper use of portable fire extinguishers
- 4. Fire watch personnel shall have a reliable communication device (i.e. radio, telephone). They should be instructed to notify Bridgewater Communications via 911 immediately of a potential fire emergency.
- 5. Fire watch personnel shall have <u>**NO**</u> duties other than that of fire watch.
- 6. Fire watch personnel shall make a thorough inspection of all building spaces, checking for any signs of smoke, fire, or impending hazards at predetermined intervals, not exceeding thirty minutes apart. <u>Verification that patrols have been made of all areas must be recorded in the attached log.</u>
- 7. Fire watch personnel shall be familiar with the site, systems, hazards and exposures. Each watch shall be familiarized as shift changes occur.
- 8. Fire watch personnel shall be accountable to the building management. The Fire Marshal shall reserve the right to disqualify any contracted fire watch if it is felt that the fire watch is not up to standard.
- 9. All hot work, spark-producing operations, and or hazardous operations shall be prohibited until all fire protection systems have been restored.
- 10. Once the fire protection system restoration is complete, cancelling the need for a fire watch, Bridgewater Communications shall be notified and a follow up from the Bridgewater Fire Marshal's Office should be expected during the next business day.

**Contact Telephone Numbers** 

Bridgewater Fire Marshal's Office 908-725-6300 Ex 5555 & Bridgewater Communications 908-722-4111

"PREVENT FIRE" An Equal Opportunity Employer

## Fire Watch Log

Facility Name:	
Facility Address:	
Reason for fire watch:	

Date	Time Start/End	Signature	Comments/Problem

\*Continue log on separate sheet of paper if necessary.