

**COMPLIANCE REPORT**

Before signing a preliminary plat, deeds or scheduling of a preconstruction meeting, TWO (2) copies of a COMPLIANCE REPORT in three-ring leaf binders shall be submitted to the Planning Division which will demonstrate that all requirements of municipal approvals, county approvals and State Regulations are satisfied. **INCOMPLETE BINDERS WILL BE RETURNED TO THE APPLICANT. THE BINDERS MUST CONTAIN ALL OF THE FOLLOWING SECTIONS, DOCUMENTS, APPROVALS AND INFORMATION:**

**Section 1** Copy of Resolution and referenced documents adopted by the Board

**Section 2** Using the numbering format of the Resolution, respond to each condition: Provide documents, certificates, letters and identification of plan sheet numbers for each plan revision required in the Resolution. (Documents must be numbered to correspond to the number of the condition found in the Resolution)

**Section 3** Provide a copy of the following APPROVED documents in the Compliance Report binders. **If an item does not apply to your application, indicate not applicable (n/a) and why,** in order to ensure you address each item

requested:

- a) Engineer’s Estimate of Probable Cost (signed and sealed)
- b) NJDOT Permits
- c) Road Opening Permit and Driveway Access Permit
- d) Approval from the Soil Conservation District
- e) NJDEP permit for wetlands Permit
- f) NJDEP Stream Encroachment Permit
- g) NJDEP General Permits
- h) Other NJDEP permits, as required
- i) Approval from the Sewage Authority/TWA Permit
- j) Approval of Sewer Coordinator (located in Engineering Department)
- k) Somerset County Planning Board Approval
- l) Board of Health Approval (Confirming full compliance of plans with the Resolution)
- m) Fire Official and Local Fire Chief Approvals
- n) Deed(s) & deed descriptions, easements descriptions - conforming to the Map Filing Law – (if applicable)
- o) Township Attorney & Board Attorney approval as to form of deed(s), include copy of deed(s) – (if applicable)
- p) Will-serve letters from the water company and gas company
- q) Letter from the Finance Department confirming escrow balance is current (required w/each submission)
- r) Developer’s Agreement (executed)

**Section 4** Two (2) full sets of plans accompanying the Report binders (one for each Report). The signature block must be located directly above the title block in the lower right hand corner of the plans. Plans are considered folded correctly when the title block and signature block are visible without opening the plans. **Full name and title of the chairman, secretary and engineer must be lettered on the plan immediately below the signature line.**

**Processing Procedure**

ONLY WHEN AUTHORIZED BY PLANNING, Compliance Reports are to be submitted to the Planning Department, which will then be directed to the Engineer and Planner. Documents that require additional approvals, (such as the Township Attorney or Fire Safety) must be sent by the applicant directly to the appropriate agencies (contact list attached). When the professionals are satisfied that all conditions have been met, they must provide a letter of approval to the Planning Department. A Developer’s Agreement may be required, which will be determined by the Township Engineer. The Planning Department will advise the Engineer, Board Chairperson, Board Secretary and Applicant that the plans are ready for signature. After the plans are signed, the Planning Department will distribute the signed plans and other documents as follows:

- 2 sets to the Engineering Department
- 2 sets to the Planning Department
- 1 set to the Tax Assessor
- 3 sets to the Zoning Officer with one (1) copy of approved Resolution  
(Zoning provides two (2) sets to the Construction Department with approved Resolution)
- 1 set to the Applicant

**NOTE:** If the Engineer or Planner finds that the Compliance Report is incomplete, the Compliance Report for all three binders will be returned. UPON RECEIPT OF THE SIGNED SETS OF PLANS, EXECUTED PERFORMANCE BOND, AND EXECUTED DEVELOPER’S AGREEMENT; THE APPLICANT MAY ARRANGE A PRE-CONSTRUCTION MEETING WITH THE ENGINEERING DEPT.

**Prepared by:** \_\_\_\_\_ **Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BRIDGEWATER TOWNSHIP**  
**100 COMMONS WAY**  
**BRIDGEWATER, NJ 08807**

**BRIDGEWATER TOWNSHIP – ATTORNEY:**

Chris Corsini, Esq.  
 SAVO, MAURO, CAMERINO & GRANT, PA  
 77 North Bridge Street  
 Somerville, NJ 08876  
 908-526-0707

**BRIDGEWATER TOWNSHIP –SEWER UTILITY:**

William H. Burr, IV, PE  
 908-725-6300 ext 5090  
[wburr@bridgewaternj.gov](mailto:wburr@bridgewaternj.gov)

**BRIDGEWATER TOWNSHIP – MUNICIPAL CLERK:**

Linda Doyle, RMC  
 908-725-6300 ext 5025  
[bwtclerk@bridgewaternj.gov](mailto:bwtclerk@bridgewaternj.gov)

**BRIDGEWATER TOWNSHIP – FIRE SAFETY:**

Thomas Scalera, Fire Official  
 908-725-6300 ext 5555  
[fireofficial@bridgewaternj.gov](mailto:fireofficial@bridgewaternj.gov)

**BRIDGEWATER TOWNSHIP – ENGINEER**

William H. Burr, IV, PE Township Engineer  
 908-725-6300 ext. 5090  
[wburr@bridgewaternj.gov](mailto:wburr@bridgewaternj.gov)

**BRIDGEWATER TOWNSHIP – PLANNER**

Scarlett Doyle, PP, Township/Board Planner  
 908-725-6300 ext. 5535  
[sdoyle@bridgewaternj.gov](mailto:sdoyle@bridgewaternj.gov)

**BRIDGEWATER TOWNSHIP – DEPT. OF HEALTH:**

Christine Madrid, Director of Human Services  
 908-725-6300 ext 5210  
[health@bridgewaternj.gov](mailto:health@bridgewaternj.gov)

**PLANNING BOARD ATTORNEY:**

Mark Peck, Esq.  
 Florio, Perrucci, Steinhardt & Cappelli, LLC  
 235 Broubalow Way  
 Phillipsburg, NJ 08865  
 908-454-8300

**ZONING BOARD OF ADJUSTMENT ATTORNEY:**

Steven K. Warner, Esq.  
 VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C.  
 783 Springfield Avenue  
 Summit, N.J. 07901  
 908-277-2410

**PLANNING BOARD (names/titles for signature block):**

Board Engineer, William H. Burr, IV, PE  
 Board Chairperson, Alan Fross  
 Board Secretary, Scarlett Doyle, PP

**ZONING BOARD (names/titles for signature block):**

Board Engineer, William H. Burr IV, PE  
 Board Chairperson, Donald Sweeney  
 Board Secretary, James Weideli

**MISC. CONTACTS:**

Somerset County Planning Board  
 20 Grove Street  
 PO Box 3000  
 Somerville, NJ 08876-1262  
 908-231-7021

Somerset – Union Conservation District

Somerset County 4-H Center  
 308 Milltown Road  
 Bridgewater, NJ 08807  
 908-526-2701

Sewer

Somerset-Raritan Valley Sewerage Authority  
 50 Polhemus Lane  
 Bridgewater, NJ 08807 (Mailing Address)  
 732-469-0593

Water Company

New Jersey American Water  
 120 Raider Road  
 Hillsborough, NJ 08844  
 908-431-3222  
[www.njewater.com](http://www.njewater.com)

Gas/Electric Company

Public Service Electric & Gas  
 40 Rock Avenue  
 Plainfield, NJ 07063  
 800-782-0067

Jersey Central Power & Light  
 300 Madison Avenue  
 Morristown, NJ 07962

**FIRE DEPARTMENTS (mailing addresses):**

Martinsville Fire Company  
 1912 Washington Valley Road  
 P.O. Box 109  
 Martinsville, NJ 08836

Bradley Gardens Volunteer Fire Company  
 24 Old York Road  
 Bridgewater, NJ 08807

Country Hills Volunteer Fire Company  
 P.O. Box 751  
 Somerville, NJ 08876

Green Knoll Volunteer Fire Company  
 606 North Bridge Street  
 P.O. Box 6004  
 Bridgewater, NJ 08807

North Branch Volunteer Fire Company  
 1169 Route 28  
 Somerville, NJ 08876

Finderne Fire Department  
 672 East Main Street  
 Bridgewater, NJ 08807