

BRIDGEWATER TOWNSHIP

GUIDE FOR MARRIAGE/CIVIL UNION APPLICATION

The Clerk/Vital Statistics Office is available on Tuesdays and Thursdays to process applications for marriage/civil unions BY APPOINTMENT ONLY: The procedure is as follows:

1. Call us at 908-725-6300 Ext. 5020 to schedule an appointment
2. At least 1-day before your appointment, send us, via email at kgaffney@bridgewaternj.gov the following:
 - A fully executed [application](#) for marriage/civil union (1st page only)
 - Proof of Identity for the applicants and the witness (Valid driver's license/ Passport/ State/Federal ID)
 - Proof of Residency for the applicants (Valid driver's license / utility bill / lease / tax return)
 - Death certificate or divorce papers, if applicable
3. When filling in the application, the following information will be required:
 - Name and Birth place (country or state): of both sets of parents (maiden name of mother)
 - Name, address (No P.O. Box) and phone number of the person performing the ceremony
 - Name of the place, and city where the ceremony will be held
 - Social Security Number
4. On the date of your appointment, the applicants and witness should be present to meet with the registrar at the vestibule in the Administration entrance of the municipal building. Page 2 will be completed at this time. The couple and witness will sign the application in the presence of the Registrar. (ALL PARTIES MUST WEAR MASKS & GLOVES). Please call us upon arrival.
5. \$28.00 payable in cash (exact change), check, or money order made out to Bridgewater Township should be brought to the appointment.
6. You must be on time or your appointment will be rescheduled. You will be able to leave with your license for marriage/civil union on the date of your appointment.

Contact Information:

100 Commons Way

Bridgewater, NJ 08807

(908) 725-6300 Ext. 5020

kgaffney@bridgewaternj.gov