

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on November 20, 2019

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

Call to Order: 7:30 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

Also Present: Jeff Taylor, Pete Chetwynd, Connor Rosseland, Chris DeLorenzo, Cesar Abella

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by John Marsigliano and seconded by Jamie Brown.

Treasurer's Report:

Previous Balance -	\$ 390,879.46
We received	\$ 3,302.47
New Balance	\$ 366,697.81

A motion to accept the treasurer's report was made by Jamie Brown and seconded by John Marsigliano.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to the pay the bills was made by Chris Ireland and 2nd by Jamie Brown. All were in favor.

Correspondence:

- Chevy sent a notice for vehicle Chief 21 that the Electronic Brake Control Module should be reprogrammed prior to October 2021 to prevent issues when rapidly pumping brakes. Gave to Chief DeLorenzo to get scheduled.
- VFIS sent notice that they are transitioning from American Alternative Insurance Corporation to National Union Fire Insurance Company (an AIG company) for our property and casualty insurance.
- Member Frank Ur's driving abstract was received and filed.
- 9/13/19 minutes of the NJ Association of Fire Districts Quarterly Meeting were received.
- Received Braslow's annual reminder of the budget and election timelines. Petitions for those running for election to the board are due 29 days prior to the election, or by 1/17/20.
- We received a bill for Pat Marsigliano from Somerset Emergency Medical Associates from 5/29/19 for \$283.50. Chris sent this bill to Bridgewater HR and Lisa Caravela is forwarding the bill to First MCO (workers comp company) for processing.
- Received Acknowledgement of the District 2 Driving Policy and Class B Driver Clearance for new members for Juan Correa and Brian O'Donnell.

Meeting Open to the Public: 7:37 p.m.

Meeting Closed to the Public: 7:38 p.m.

Fire Chief's Report: Yes

- Call list for October has been submitted, 7 calls last month.
- Submitted a PO for hose and approved.
- Had one structure fire this past week and a 34 Fire firefighter hurt his ankle after getting it caught in a ladder.
- New member Keith Wharton from Old York Road.

Chief Engineer's Report: Yes

- Not present, but left report in the Chief's mailbox.
- Squad 21, foam tank sensor still is not working. Halogen bar missing after Monday's fire.
- Engine 21-5, foam indicator light not lighting up, continuing to monitor until its next sensor. CO meter failed and cannot be repaired.
- Engine 21-1, Honda generator still has a cover falling off but runs, passenger side washer fluid line is broken, TIC lens is cracked and is being sent out for repair.
- Front door dome emergency light is not working, bulbs being purchased
- All other vehicles are status quo.

Rescue Squad Chief's Report: Yes

- 31 calls in October.
- The district ambulance and chief's vehicle are running well.
- Will be replacing the lens covers on the lightbars on the chief vehicle.

Old Business:

- VE Ralph update on AED's – Phillips anticipates the shipment will go out in late November. Their sales director will try and notify us as soon as he gets shipment confirmation.
- Chris followed up with the County Freeholders about voting procedures and the poor experience we had with that office last year. The Freeholders only have say over the office employees and can mandate that one bill is issued for their services, not individual payments like last year. Unfortunately, they have no control over Jerry Midgette who is appointed by the state. Referred Chris to the Election Commissioners for NJ. Chris filled out their contact forms and has yet to receive any type of reply.
- Chris recommended that the board use paper copies of ballots this year to avoid the increased cost of scannable ballots that we faced last year. We can then price compare hand counting ballots vs. scanning to make a decision for subsequent years. The board agreed.
- North Branch Electric provided an estimate for \$2,650 to install 2 more exterior lights as discussed in last month's meeting. Locations were discussed and the board voted unanimously to move forward with this project.
- Our check for reimbursement from the NJ Wildlife Grant has been received.
- Member reimbursement program has been updated. John and Jamie will be working to verify all totals. Ethan Fisher and Patrick Dietmann's checks were never claimed so they have been voided.

- Vehicle prices for a new chief's vehicle are still on hold. Tahoe pricing is not available until summer 2020. Chris contacted Winner Ford in Cherry Hill who apparently has state contract pricing to see what a Ford Expedition will cost.

New Business

- Chris typed up new by-laws for the board of fire commissioners using verbiage from several examples. Copies distributed to board members to be reviewed and discussed at a future meeting.
- Chris distributed proposed meeting dates for 2020. Discuss held on some possible alternate dates for a few months at the beginning of the year.
- Resolutions for the 2020 Temporary Budget and 2020 Budget Transfers were read and the board voted unanimously to adopt them. Both were signed and filed.
- Joe presented the 2020 Budget for Fire District 2. The total 2020 budget is \$595,683.00 with \$487,003.00 to be raised by taxation. This is within the 2% cap and the board unanimously approved this budget for 2020.

Next scheduled business meeting is December 18, 2019 at 7:30 p.m.

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting was adjourned at 8:18 p.m.

Respectfully submitted,
Chris Ireland, Secretary