



# THE TOWNSHIP OF BRIDGEWATER

100 COMMONS WAY / BRIDGEWATER, NJ 08807  
908-725-6300 / OCR@BRIDGEWATERNJ.GOV

## Field/Facility Requests

Utilization of Township owned property/facilities: See requirements below; Applications for permits require the following:

- Completed Hold Harmless Agreement (signed, witnessed and notarized at the Township).
- Certificate of Insurance - The certificate of insurance must list the resident's name or group's name as the insured. In addition, the Township of Bridgewater must be listed as the Certificate holder and as an additional insured along with its officers, officials, employees, agents and volunteers. The liability limit for bodily injury and property damage must not be less than \$1,000,000 per occurrence.

After the application, certificate of insurance and hold harmless agreement are received, the application will be processed. Allow a minimum of two weeks for processing.

### Requesting Fields:

- For all fields except Flannery Field (Municipal Complex Turf) an e-mail must be sent to [recreation@bridgewaternj.gov](mailto:recreation@bridgewaternj.gov) at least one month prior to the start of the season with a request for fields. The email must include the requested facility, dates & times of use, and the start/end date of the season.
- For Flannery Field (MCT), inquiries can be submitted at <http://brd.leagueapps.com/even...> If a permit is issued, the fees for this field are \$140 per two hour time block without lights, and \$220 per two hour time block with lights.
- Misuse of a permit, such as but not limited to, allowing other groups/parties to utilize permitted facilities under false pretense may result in forfeit of all current permits and possible future permits.

Assigning of Fields: Fields are assigned based on two criteria. The first is the compatibility with the sport requested with the facility being requested (i.e. is the field proper size and does it contain the proper fixed equipment). Secondly, organizations are prioritized in the following order:

- Bridgewater Township Recreation Programs
- Bridgewater Raritan School District Programs
- Outside Groups