

The Township of Bridgewater requires all of their volunteer coaches and assistants to have both the Rutgers Certification and a Criminal History Background Check in order to volunteer. In order to acquire these credentials through the Bridgewater Recreation Department, volunteers must be pre-approved by the Recreation Department and also attend any mandatory coaches and/or program meetings.

# Criminal History Background Checks

**Criminal History Background Check (CHBC) – Mandatory for all Volunteer Coaches.** In the interest of the safety and welfare of Bridgewater Youth, the Bridgewater Township Council adopted a local ordinance (Township Ordinance #04-10) requiring criminal background checks for Bridgewater Township Recreation volunteer coaches. The ordinance requires all Bridgewater Township Recreation volunteer coaches to be processed so that state and federal criminal background checks can be conducted. Persons will not be eligible to coach youth sports programs sponsored by the Bridgewater Township Recreation Department unless they have passed a criminal history background check. The next set of CHBC sessions for our Bridgewater Recreation Coaches will be held on the following dates from 6:00 p.m. to 7:30 p.m. at the Bridgewater Senior Citizen Center (455 Somerville Road):

**Tuesday, September 13, 2016**

**Tuesday, December 13, 2016**

**Tuesday, April 4, 2017**

Pre-registration and clearance from the Bridgewater Recreation Department is needed in order to attend this background check. Background checks must be renewed every 5 years. Please note that this background check is for Bridgewater Recreation coaches only. **If you are coaching for a private organization (i.e. Bridgewater Baseball & Softball, Bradley Gardens Little Loop, Pop Warner, BFL, etc.) please follow the background check procedure required by your league.**

Mark your calendar and keep the top portion of this form as verification! No confirmations will be sent.

**Bridgewater Recreation Department** 100 Commons Way – Bridgewater, NJ 08807  
(908) 725-6373 9am to 5pm Monday to Thursday 8am to 5pm Friday [www.bridgewaternj.gov](http://www.bridgewaternj.gov) Fax (908) 725-1661

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## Pre-Registration: Criminal History Background Check (CHBC) 2016-2017

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: ( ) \_\_\_\_\_ Cell Phone #: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

**\*MANDATORY\*** League/Program obtaining a Criminal History Background Check for (League or program, team; grade & gender): \_\_\_\_\_

*Please check one box:*

- ☐ Tuesday, September 13, 2016  
☐ Tuesday, December 13, 2016  
☐ Tuesday, April 4, 2017

You must be pre-registered through your organization to attend a background check and the organization must have an agreement with Bridgewater Recreation & the CHBC company.