2018 Pee-Wee Summer Playgrounds!

At Hamilton School

Parent Information Sheet for Pee Wee Summer Playgrounds Program 2018

Please retain for your records!

Welcome to Bridgewater Township Recreation Department! We encourage everyone to participate in our programs. We have a working relationship with the Somerset County Therapeutic Recreation Department (TR) allowing for recreation programs that can promote an active lifestyle that improves social, cognitive, emotional functioning and enhances participants' abilities. If your child has any special needs and may require a reasonable accommodation, please note appropriately on the following registration form ***six*** *(6) weeks prior to the deadline date to allow for ample time to process the request and ensure proper accommodations!*

Our Pee-Wee Summer Playground program starts on **Monday, July 9th and ends Thursday, August 2nd, 2018. This year, the program will be held at Hamilton School from 9:00am to 2:00pm,** Mondays to Thursdays (no camp on Fridays). Participants must be a Bridgewater or Raritan Resident entering KINDERGARTEN in September 2018 **or** September 2019! *Please note – the site may change pending permits!

Cost - **$140.00 Bridgewater Resident $165.00 Raritan Resident** checks payable to "Bridgewater Township" – Please note; registrations will not be accepted at the Pee Wee playground site! Also, only one participant per form please. Registration is on a first-come, first-served basis at the Bridgewater Recreation Department; this site could close out before the deadline due to overwhelming numbers of participants.

Registration Deadline: Monday, June 25, 2018 at 5:00pm.

Registration after Monday, June 25, 2018 will result in a $20 late fee! Note: All registration fees are non-refundable! Every child must be registered. Even if your child attends one minute of one day or every minute of every day, they must be registered at the Bridgewater Recreation Department to be able to participate in this program. Please note that this program is ninety-nine percent held outside!

Arrivals & Departures **Pee-Wee Playgrounds** opens at 9:00am, do not send your child early, counselors are not responsible for any children that arrive before playground hours of operation. All parents or authorized people are required to escort the child to the sign in/out table at the playground site. Please do not leave your child until he or she has been signed in. If someone other than the parent is picking up or dropping off, the counselors at the sign in/out tables must have written authorization including people's name. **Identification will be required before a child is released.** Please note: if you need to make any changes to your child's registration form/pick up information, you must do so in person at your child's site. No changes will be made over the phone. **Please understand that by picking up your child after the closing time, a late fee of $10.00 will be charged and must be paid before the child is permitted back into the program. Check made payable to "Bridgewater Township".**

Clothing Send your child to camp in comfortable clothes appropriate for the weather. **No sandals or open toed shoes are allowed**. If your child does not have appropriate shoes they will not be permitted to attend the program that day. Shorts, T-shirts and sneakers are acceptable. As we are outdoors all day, **we advise all parents to sun screen their children before they arrive, as well as send extra.**

Discipline Policy Any discipline issues will be documented by a counselor in writing in a discipline report to be signed by the parent or guardian of the child. The Recreation Department reserves the right to review all discipline sheets and will make any necessary decisions on a case by case basis. If the child exhibits prolonged disruptive or unacceptable behavior, he or she will be dismissed from camp. Special events refunds are not given if a child is suspended from the program.

Medications Playground staff is not authorized to administer any type of oral medication to any playground participant (i.e. aspirin, cough medication…). If your child requires an Epi-Pen for an emergency situation, parents are required to complete an Authorization for Administration of Medication form from the Bridgewater Recreation Department. This form needs to be renewed annually. Please submit the Epi-Pen form along with the registrant's program registration form.

Emergency Procedures In the event of a medical emergency, the playground staff will respond according to the degree of injury. If the injury is minor (cut, scrape, bruise, etc.), the counselor on site will attend. If the injury is of a more serious nature (sprain, possible fracture, heat exhaustion), the head counselor will attend to your child and the following sequence will occur; parent/guardian will be notified immediately. If the parent/guardian is not accessible, the emergency medical number will be called. Accident reports are completed within a 24-hour period. Depending on the nature of the injury, a doctor's note readmitting the child to camp may be required. *Injuries may occur, please note that Bridgewater Township Recreation Department does not provide individual medical coverage for its participants. Each participant will be covered under his/her family's medical policy. It is recommended that families have insurance before the child participates.*

Keeping Informed keeping us informed is very important to the success of our camp program. **Parents must notify head counselors when information on your registration form has changed.** This includes, but is not limited to, someone other than those listed on your child's registration form will be picking your child up, a child is not able to be picked up on time, an incident or change occurs in your child's life that alters his or her attitude, behavior or causes emotional upset (i.e., divorce, loss of a pet, death in the family), your child has a contagious disease (i.e., head lice, pink eye, chicken pox). **Parents will be contacted immediately when** your child has received an injury which could require immediate medical attention. Your child exhibits a medical condition which could be contagious or threatening to others in the program. Your child is ill and unable to participate in daily activities. **Parents will be notified at pick-up time if** your child receives a minor injury that does not require the service of a professional in the medical field, your child complains of a non-emergency condition or symptom, your child exhibits unusual behavior.

Food and Nutrition Yes, camp gets very hot during July/August. We cannot emphasize enough the importance of providing proper food and drink for your children. In the event of a special lunch date organized by the counselors and a child requires a special diet; it is the parent's responsibility to provide lunch on those dates. **Please note** – many of our children have food allergies; please be mindful when packing lunches and/or snacks and explain the importance of clean-up and hygiene.

Lunches and Snacks Please send your child to camp with a lunch each day marked clearly with their name. Send a lunch that will not spoil, in a bag or small lunch box or cooler. The campers will not have access to a refrigerator or vending machines. Periodically, ice cream trucks may stop at the playgrounds; at this time your child may wish to purchase an ice cream and/or snacks.

Money Please limit the amount of money you send to camp with your child each day. Children are responsible for their own money. We regret however, that our staff is not able to hold your child's money. Be advised that there will be *no refunds* given for any special events that your camp site has planned for an additional on site fee (i.e., Pizza Day, Tie Dye day . . .) if your child is absent from camp on that day.

Personal Items Please label all toys, games, books, towels, or other items your child might bring to camp. Please put the child's full name on the article and our staff will make every attempt to return lost items to the rightful owners. The counselors, Recreation Department and Township assume no liability for the items brought from home. Any item which is lost or stolen is the responsibility of the owner. It is suggested that valuable items be left at home.

More information will be available at your child's Pee-Wee Playground Site once the program begins. Keep in touch with your counselors!

Looking forward to a fun-filled summer!

Three ways to register: (1) In-person at the Bridgewater Recreation Department Monday through Thursday from 9:00am to 5:00pm and Fridays 8:00am to 5:00pm. **(2) Via Postal Service** registration forms & payment can be mailed to Bridgewater Recreation Department 100 Commons Way – Bridgewater, NJ 08807. **(3) Drop Slot** – drop registration forms in the **"RECREATION" mail slot** located on the Garretson Road side of the building/Employee Entrance (door to the left of the old main entrance when looking from the flag pole – it is flush with the building and not visible from the parking lot; go up the three steps and it is a slot marked 'Recreation".) You can drop off all registrations in this mailbox 24 hours a day/7 days a week.

Bridgewater Township Department of Recreation
100 Commons Way - Bridgewater, NJ 08807
9am to 5pm Monday to Thursday & 8am to 5pm on Fridays (908) 725-6373
www.bridgewaternj.gov

2018 Pee Wee Playgrounds
for Bridgewater & Raritan Residents entering Kindergarten in 2018 or 2019

$140.00 Bridgewater Resident or $165.00 Raritan Resident Checks payable to "Bridgewater Township"

Note: Registration after Monday, June 25, 2018 will result in a $20 late fee

Child's **Last Name**	First Name	Gender	Date of Birth
Parent or Guardian Full Name	Mailing Address	Town	Zip
Home Phone #	1st Cell Phone #	2nd Cell Phone #	
Work Phone #	Third Party Emergency Contact # ***other than*** listed (Mandatory)		

Email Address (s) ~ mandatory, please print legibly! *Program information will be sent via emails.*

Please list any special medical considerations/allergies

☐Yes = Child will need access to **Epi-Pen** during the program – if yes, please obtain an Administration Form from the Recreation Department or on-line and submit with this registration form.

If the participant has individualized needs due to a disability, please check the following box and someone will contact you regarding reasonable accommodations. The Bridgewater Recreation Department & Somerset County Therapeutic Recreation Staff would appreciate six weeks notice prior to the summer program start date to allow for ample time to process the request and ensure proper accommodations.

☐ ***YES****, I will need to be notified regarding reasonable accommodations for my child.*

Participants are not to leave the Pee Wee Playground Site at any time until PERMITTED people listed below arrives. Proper Identification (i.e. Driver's License) required at the time of pick up. **PARENTS/GUARDIANS MUST BE LISTED!**

1. **Cell #:**	5. **Cell #:**
2. **Cell #:**	6. **Cell #:**
3. **Cell #:**	**7.** **Cell #:**
4. **Cell #:**	8. **Cell #:**

Pee Wee Summer Playgrounds Participation Agreement: I approve this registration and certify that my child is capable of such an experience. I grant permission for my child to participate in all planned camp activities. In case of accident or illness, the Bridgewater Recreation Department and staff are authorized to secure emergency medical treatment for my child. I understand prudent attempts will be made to contact undersigned immediately. I understand that I will be responsible for payment of all medical bills. I understand that the Township of Bridgewater does not provide individual medical coverage for its participants. Each participant will be covered under his or her family's medical policy. It is recommended that families have insurance before the child participates. I also understand that anyone affiliated with this program is not authorized to administer any type of oral medication to my child (i.e. aspirin, cough medication…).

The Bridgewater Recreation Department and Summer Counselors are not responsible for lost, stolen or damaged personal articles of the participants. I agree to hold harmless the Township of Bridgewater, Bridgewater Recreation Department and Summer Counselors, its volunteers, elected officials and employees from any and all claims for liability, losses and damages, irrespective of any negligent act or omission by the above named and or those individuals arising from or related in any way to this camp program.

I acknowledge and agree to abide by the Bridgewater Township Recreation Pee Wee Playgrounds policies and procedures for the best interest and safety of my child and other Township participants.

I also understand that by picking up my child after their designated site closes, a late fee of $10.00 will be charged and must be paid before my child is admitted back into the program.

_____ _____/_____/_____

Parent/Guardian Signature Date