

**Board of Fire Commissioners  
Bridgewater, New Jersey  
Fire District #2**

**Regular Meeting on June 19, 2019**

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

**Call to Order:** 7:30 p.m. by Chairman Debra Brown.

**Salute to the flag.**

**Roll Call of Board:** Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

**Also Present:** Cesar Abella, Jeff Taylor, Jack Mead, Chris DeLorenzo, Pete Chetwynd

**Approval of Minutes:** Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by John Marsigliano and seconded by Jamie Brown.

**Treasurer's Report:**

Previous Balance -	\$ 348,808.28
We received	-0-
New Balance	\$ 294,620.25

A motion to accept the treasurer's report was made by Jamie Brown and seconded by John Marsigliano.

**Bills:** Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to pay the bills was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

**Correspondence:**

- We received the grant acknowledgement forms for the NJ Forest Fire grant applied for by the fire company. Passed on to Chairman Brown.
- The NJ State Association of Fire District quarterly minutes were received from 3/2/19.
- Our annual contract was received from I am Responding. The Board would like to move forward with a 3-year subscription to save \$75 per year.

**Meeting Open to the Public:** 7:33 p.m.

**Meeting Closed to the Public:** 7:34 p.m.

**Fire Chief's Report: Yes**

- 12 calls last month and all call sheets were placed in the commissioner mailbox.
- The siren for calls in front of the building will not work with county frequencies come the end of June. In order for it to activate on the same frequency as our pagers, 3 hours of labor from M&W Communications will allow them to switch the receiver needed for this to get done.
- 3 purchase orders were submitted, reviewed, and approved by the board.

- The chief and assistant chief will be visiting the uplift company on 6/20/19 to review tool placement in the new command vehicle.

#### **Chief Engineer's Report: Yes**

- Squad 21 still has a broken foam tank sensor. Will continue to monitor until next service.
- CO multi gas meter on one truck has failed calibration and Cesar suspects another is soon to follow.
- Utility 21 has had inoperable air horns, air solenoid has been ordered and should fix it.
- Chief's vehicle is up for an oil change.
- Cesar picked up batteries from Batteries Plus today and the bill was emailed and received by the board.

#### **Rescue Squad Chief's Report: Yes**

- 40 calls responded to last month.
- Chief's truck has no AC and still has an oil smell.
- The chief submitted a PO for medical supplies which was approved since it was on the annual budget.

#### **Old Business:**

- The new chief vehicle was delivered on 6/10/19. Lines and Letters measured the truck for graphics materials on 6/11/19 and the vehicle was dropped off for its uplift on 6/15/19. After the uplift is complete, the vehicle will go back to Lines and Letters for graphics application.
- There are still 4 members that need to get their reimbursement checks from 2018. Chief DeLorenzo said he will contact these members and set up a time for them to get their checks.
- March call reports have been totaled and will be verified by Jamie Brown.
- A bill for VFIS was received for the 3<sup>rd</sup> installment of our insurance policies.
- Motor Vehicle Record has not been submitted by Ron Hazen, Frank Ur, and Mark O'Dell. At this point, the Board has decided that Ron Hazen can no longer drive because he has refused to fill out the paperwork for the Chief. Frank Ur and Mark O'Dell will have one additional month to submit their paperwork because Chief DeLorenzo forgot to contact them within the last month.
- The LOSAP payment for 2018 has been made as of tonight. Pat Miller had to apply for an account. Once that is done, we will have to submit payment for Pat.
- Pete Chetwynd requested that he would like his LOSAP to stay in Harleysville, however all accounts have been moved to Lincoln and we legally cannot allow funds to stay with this old company since they are non-compliant with NJ regulations.
- Debbie discussed the election costs for February 2019. County was trying to get each fire district to pay their employees individually. This issue was reported to the County Freeholders and they are investigating that this was improper and are looking into it.
- In the Joint Board meeting on 6/18/19, Bill Rose from District 1 reported that SCESTA is now requiring members to buy their own books. Bill has an account set up through JB Learning to get a 25% discount and is willing to order for all districts if books are needed.
- Debbie asked for an update on the security system. No quotes have been received. The Board will pursue an estimate from a second company in addition to requesting the quote from the original company.
- Both man doors in the bays have been replaced.
- The Holmatro tool contract has been paid to ESI Equipment. The company has not contacted us to arrange the appointment. Pete Chetwynd will contact them to set up an annual tool service.

- Chris DeLorenzo asked that the current command vehicle remain in possession of the fire company and the Board consider buying a new vehicle for the rescue squad. The Board has agreed to discuss this further.
- Debbie discussed the grant received from the NJ Forest Service awarded to the fire company for equipment. The Board will sign all required paperwork after the meeting. Debbie read resolution 19-008 acknowledging this grant and the Board will be matching funds. All were in favor of the resolution and it was signed.

#### **New Business**

- Chris presented information on two defibrillators to replace antiquated units for the fire department and rescue squad in the 2020 budget. Switching from Physio to Philips results in \$20,000 immediate savings compare to Physio with an additional \$800 per year in pad savings. Chris asked both chiefs to review the information brochure from Philips so the board could discuss and decide in the July meeting if this will be a public question in 2020.
- We did have a firefighter injured at the scene of a structure fire on Shaffer Road. The firefighter was seen at the hospital and injuries were minor. A very big thank you to the chief, assistant chief, and firefighter – all workmen's comp paperwork was submitted to Bridgewater's Human Resources director within 23 hours of the incident. We continue to receive updates from HR regarding the firefighter's restrictions from his case doctor.
- Debbie discussed entering a 3-year agreement with I am Responding to save \$75 per year. All were in favor.
- The hose tests reports were received from Fail Safe and a copy was given to Chief DeLorenzo.
- The 2<sup>nd</sup> half of the year gas card for the assistant chief is due and Joe Langon will take care of getting this for Pete.

**Adjournment:** Being there is no other business to bring before the board, a motion to adjourn the meeting was made by Jamie Brown and 2nd by John Marsigliano. All were in favor.

Meeting was adjourned at 8:38 p.m.

Respectfully submitted,  
Chris Ireland, Secretary