

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on February 20, 2019

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

Call to Order: 7:30 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

Also Present: Pete Chetwynd, Chris DeLorenzo, Jeff Taylor, Cesar Abella, Connor Rosseland

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by John Marsigliano and seconded by Jamie Brown.

Treasurer's Report:

Previous Balance -	\$ 321,909.73
We received	-0-
New Balance	\$ 308,085.57

A motion to accept the treasurer's report was made by Jamie Brown and seconded by John Marsigliano.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to the pay the bills was made by Jamie Brown and 2nd by John Marsigliano. All were in favor.

Correspondence:

- Received the 12/1/18 quarterly meeting minutes from the State Association of Fire Districts.
- Received notice from the Somerset County Emergency Services Training Academy that Connor Rosseland and Pasqual Marsigliano, Jr. have enrolled in Firefighter II.

Meeting Open to the Public: 7:36 p.m.

Meeting Closed to the Public: 7:37 p.m.

Fire Chief's Report: Yes

- Only 9 calls last month, no major incidences to report, and all call sheets have been submitted.
- Chris asked how to submit a purchase order and a blank purchase order was emailed to him.
- Chris asked to renew the air compressor service contract for \$3,065. The board unanimously approved.
- Chris also submitted the names of members under 18 years of age for the 2018 call reimbursement program.

Chief Engineer's Report: Yes

- Squad 21 has been low on antifreeze repeatedly but no leaks found to date.
- 21-5: Driver and passenger side marker lights not working. Will save for next service appointment.
- Utility 21 still needs to have a leaking tire valve checked at Steve's tires.
- Chief's vehicle has had a dead battery twice recently. Could be due to too many items charging. Chris has unplugged everything and will see if it will stay charged.
- Cesar is still looking into new parking stops for the vehicles.

Rescue Squad Chief's Report: Yes

- 35 calls were handled last month.
- The ambulance is running well but the Chief's vehicle had a misfire and went into Nextech for a new engine coil.
- Jeff handed in a tire date list for the two district 2 vehicles.
- Jeff also handed in passenger waivers for anyone that may ride in the squad's chief vehicle that are not rescue squad members (e.g. wife, son, etc.).

Old Business:

- Final call reimbursement total for 2018 was \$3,084. Debbie also asked chiefs to remind members that they must initial their own names on call reports. The checks for 2018 should be issued within the next month.
- Debbie checked with VFIS regarding their recommendation for the Board to obtain driver abstracts. Their risk management manager stated that the abstracts will be kept in our office and not be used by VFIS. Chris D. will tell firefighters to get their abstract applications turned in before March 15th so that this project can move along. VFIS did recommend that any driver refusing to get an abstract should not be allowed to drive.
- Debbie stated the 2018 LOSAP audit has been completed. Joe DeFillipis and Mynor Yat are new members to the LOSAP program. Both will need to get an application filled out. The point totals will be posted on the Board's door from 2/20/19 from 3/20/19. If any members would like to challenge their point totals for the year, they must submit a letter to the Board secretary by 8 p.m. on 3/20/19.
- The new command vehicle was reviewed: Hertrich Fleet Services for a 2019 Chevy Tahoe for \$34,461.28, Emergency Services Systems, Inc. for the vehicle uplift to make it a chief's vehicle for \$17,051.86, and an estimated \$2,000 for Lines and Letters to do graphics (the final design to be finalized still). This vehicle will cost \$53,513.14 well below the \$75,000 spending limit approved by the public. The Board unanimously approved to move forward with this package and PO's were signed to get this project moving forward.
- Debbie discussed the yearly physical program and possible dates to schedule it with the fire chief. Debbie will work on getting this finalized and communicate the date to the fire company.

New Business

- Joe Langon and Jamie Brown were voted in for another 3 year term at our annual elections. Both were issued an oath of office by Chairman Brown.
- Debbie read three resolutions that were subsequently approved by the board: 19-001 for accounting services for the year, 19-002 for legal services for the year, and 19-003 outlining all vendors that we spent over \$17,500 with in the last fiscal year.

- The budget was approved by the voters on Saturday, February 16, 2019 with 54 yes votes and 29 no votes.
- The Board held a discussion on reorganization and voted to keep the same assignments: Chairman – Debbie Brown, Vice Chairman – James Brown, Treasurer – Joe Langon, Secretary – Chris Ireland, Asst. Treasurer/Secretary John Marsigliano.
- The fire company submitted a list of old equipment donated to Angels Wings that we could no longer use. The Board is also working to determine what to do with old hose and radios that no longer work. Jamie found a home for almost all of the old radios and a company that repairs damaged hose. The fire company pointed out they no longer use the older style rubber hoses due to their age and NFPA requirements. Jamie asked fire company to think about if they need any repaired and get back to us.
- The assistant chief is due the first \$300 fuel reimbursement card for the year. Joe will get this and give it to Pete.
- The board discussed what to do with the old command vehicle. The board has been considering using it for an EMS chief's vehicle. But, Chris I. brought up having the squad ask district 3 to consider a chief's vehicle before we make a final decision.

Next Meetings: Joint Board (John will handle arranging food) on March 19, 2019 and Monthly Meeting March 20, 2019

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting was adjourned at 8:42 p.m.

Respectfully submitted,
Chris Ireland, Secretary