

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on January 16, 2019

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

Call to Order: 7:30 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

Also Present: Chris DeLorenzo, Pete Chetwynd, Cesar Abella, Jeff Taylor

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by John Marsigliano and seconded by Jamie Brown.

Treasurer's Report:

Previous Balance -	\$ 370,279.58
We received	-0-
New Balance	\$ 321,909.73

A motion to accept the treasurer's report was made by Jamie Brown and seconded by John Marsigliano.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to pay the bills was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Correspondence:

- Insurance cards for vehicles for 2019 were received, copied, and given to the Chief Engineer for placement in the vehicles.
- Our 2019 budget was received from DCA.
- The annual chart to update LOSAP from Lincoln was received as well.

Meeting Open to the Public: 7:43 p.m.

Meeting Closed to the Public: 7:44 p.m.

Fire Chief's Report: Yes

- All call and LOSAP totals were handed in for 2019 as well as the December call breakdown.
- One extrication was done in December with no other major incidents to report.
- Handed in a list of Class A and B drivers as required by our driving policy.
- Debbie asked for suggested physical time frames. Chris asked for the start of March to give enough time to get members to sign up.

Chief Engineer's Report: Yes

- Squad 21 was serviced and everything is OK after standard service items.
- 21-5 had its annual service too, some burned out bulbs replaced, and after standard service items is up to par.
- Brush 21 is due to be out for service next. The parking brake is not working and is hard to start with a smell of fuel. This will be looked at.
- The Board approved service for 21-1 with a list of estimated items given to the treasurer.
- The Chief Engineer also provided a list of tire ages as required by VFIS. Tires should be replaced every 7 years with the brush truck noted as last changed in 2006. Cesar will look into possible replacement.
- There is leaking from one of the hydraulic pumps. Cesar asked for last year's ESI Equipment bill so that he can try and work with ESI to get it fixed. The board discussed the possibility of an annual service contract to help reduce the cost of repairs vs. paying one time service fees every other year. This would extend our current servicing to July 2019 and then an annual contract would be issued from that point forward. All were in favor.

Rescue Squad Chief's Report: Yes

- 33 calls in December with 448 calls for 2018.
- District 2's ambulance and the command vehicle are running well.
- The Chief was reminded that we are still waiting for an itemized breakdown for how the budget will be spent.
- Debbie asked that the squad also have a tire date log that VFIS would like for us to have on hand. Debbie also asked for a list of cleared drivers for the next meeting as well.

Old Business:

- The member reimbursement program has been updated through December. The board will double check all totals and will need a list of all date of births from fire company before the payments are issued.
- The progress of purchasing the new command vehicle was discussed. The board discussed the possibility of using individual vendors to build it instead of using a company like PL Custom. It appears we could save some money if we go vendor to vendor on our own. Tabled until our February meeting for further discussion.

New Business

- VFIS would like driver abstracts to be completed which costs \$15 per person. The Board will look into how to best pay for it and get copies of applicable forms for members. VFIS would like abstracts completed every 3 years.
- Chris I. will notify the County Elections office of who is running for election at the end of January 18, 2019 – 28 days prior to the February election.
- Chris I. retyped our ballot for the election and shared a draft with the Board.
- Chris I. discussed how to print ballots and who will be staffing polling for 2019.
- Debbie reviewed the state Fire Officer training requirements from the Division of Fire Safety. Chris D. will be making sure that everyone has the required training and submit a report to the Board.
- Pete is trying to clean up downstairs and found failed hose and retired hose. Pete found someone that takes retired equipment and ships it the Dominican Republic since they do not have the same standards as the USA. The board was in favor.

- We received the LOSAP totals from the Chief. Chris and John will handle performing the audit.
- Pete also asked to donate Minitor V pagers to Milford Fire because they are in need and we cannot sell them due to age. The board was in favor.
- Last year, we spent \$4,000 out of our \$10,000 line item for member reimbursement for call response. In 2017, the payout was even less. Debbie recommended we change our policy to reword it to say we will pay up to \$4 per call. The board was unanimous to this payment in 2019.

Next scheduled meetings: February 16, 2019 from 2-9 p.m. is the annual election and February 20, 2019 is our next regular monthly meeting.

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by James Brown and 2nd by John Marsigliano. All were in favor.

Meeting was adjourned at 8:54 p.m.

Respectfully submitted,
Chris Ireland, Secretary