

BOARD OF FIRE COMMISSIONERS

BRIDGEWATER TOWNSHIP – FIRE DISTRICT #4

TREASURER'S REPORT

01/17/2018

- 1) The TD Bank Interest Checking account posted \$21.28 in interest in December. The interest paid for the year 2017 was \$254.95. The current balance is \$642,516.86 as shown on the current QB balance sheet. The TD Bank Business Premier Money Market Account posted \$197.79 in interest for December. The interest paid for the year 2017 was \$2,179.37. The current balance is \$1,164,585.05 as shown on the current QB balance sheet.
- 2) We have not received any more information on reimbursement from the county for expenses on haz-mat incident.
- 3) Introduction of the 2018 Budget Adoption resolution tonight.
- 4) Introduction of a Budget Transfer Resolution regarding the 2017 budget.
- 5) Copies of the completed 2017 Budget and the 2018 Budget are attached. The 2% increase in 2018, as allowed by law, has been added to the 716.0 Contingency Operations account.
- 6) Attached are copies of a Request for Proposal (RFQ), PO Request, and PO forms.
- 7) The invoices presented for payment this month were checked and approved by Chief Dan Ally.

Respectfully submitted,

Carl S. Spolarich

Treasurer

Attachments:

District Budget vs. Actual Report
Unpaid Bills by Vendor Report

Board of Fire Commissioners
Budget vs. Actual
January through December 2017

	<u>Jan - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
603.0 · State Supplemental Grant	2,608.00	2,608.00	0.00	100.0%
602.0 · Interest Income	2,387.93	1,000.00	1,387.93	238.8%
604.0 · Amt. to be raised by Taxation	568,326.01	568,050.00	276.01	100.0%
605.1 · Fire Fines Collected	17,075.00			
Total Income	<u>590,396.94</u>	<u>571,658.00</u>	<u>18,738.94</u>	<u>103.3%</u>
Gross Profit	590,396.94	571,658.00	18,738.94	103.3%
Expense				
701.0 · Commissioners Compensation	14,200.00	14,200.00	0.00	100.0%
702.0 · Elections	289.50	1,000.00	-710.50	29.0%
703.0 · Insurance Premiums				
Life Insurance (Nationwide)	1,573.20	0.00	1,573.20	100.0%
Insurance Portfolio				
Accident & Sickness	18,303.10			
Umbrella	22,562.09			
Insurance Portfolio - Other	4,836.00			
Total Insurance Portfolio	<u>45,701.19</u>			
Commercial Auto	11,632.38			
LOSAP-Volunteer IncentivAnuty.	0.00	43,000.00	-43,000.00	0.0%
703.0 · Insurance Premiums - Other	0.00	45,000.00	-45,000.00	0.0%
Total 703.0 · Insurance Premiums	<u>58,906.77</u>	<u>88,000.00</u>	<u>-29,093.23</u>	<u>66.9%</u>
704.0 · Office Expenses				
Misc. Office supplies	0.00	0.00	0.00	0.0%
Office Automation	838.35			
Office Supplies	262.77			
Postage	100.89			
704.0 · Office Expenses - Other	295.11	7,500.00	-7,204.89	3.9%
Total 704.0 · Office Expenses	<u>1,497.12</u>	<u>7,500.00</u>	<u>-6,002.88</u>	<u>20.0%</u>
705.0 · Professional Services				
Accounting Services				
Audit	7,400.00			
Budget Prep	3,500.00			
Total Accounting Services	<u>10,900.00</u>			
Legal Services	2,000.00			
705.0 · Professional Services - Other	0.00	25,000.00	-25,000.00	0.0%
Total 705.0 · Professional Services	<u>12,900.00</u>	<u>25,000.00</u>	<u>-12,100.00</u>	<u>51.6%</u>
706.0 · Advertising & Legal Ad services	2,824.47	1,500.00	1,324.47	188.3%
707.0 · Rent	48,000.00	48,000.00	0.00	100.0%
710.0 · Contingency - Admin.	0.00	10,000.00	-10,000.00	0.0%
711.0 · Operating Materials & Supplies				
Batteries Pager / Radio	336.00			
Batteries, Misc.	347.34			
Fire related refreshments	201.16			
Storm related / Mutual aid	67.00			
Foam	952.00	2,000.00	-1,048.00	47.6%
Fuel	7,673.02	10,000.00	-2,326.98	76.7%
Handlights & Batteries	917.00			
Hose & Appliances	6,126.00	5,000.00	1,126.00	122.5%
Medical supplies	891.68			
Misc. Equipment	12,691.08	21,008.65	-8,317.57	60.4%
Misc. Materials & Supplies	1,001.63	5,000.00	-3,998.37	20.0%
Power Tools	4,654.18			

Board of Fire Commissioners
Budget vs. Actual
January through December 2017

	Jan - Dec 17	Budget	\$ Over Bud...	% of Budget
Radio/Pager Equip.	2,375.00			
Small Tools	3,084.16	500.00	2,584.16	616.8%
Cell Service	465.00	2,500.00	-2,035.00	18.6%
Fire / Call Related Expense	248.99			
Total 711.0 · Operating Materials & Suppli...	42,031.24	46,008.65	-3,977.41	91.4%
712.0 · Training & Education				
Drill	2,639.34			
Dues & Subscriptions	333.00	750.00	-417.00	44.4%
Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
Medical / FIT testing	964.00	3,250.00	-2,286.00	29.7%
Training				
Somerset Cty. Training	4,525.00			
Training - Other	0.00	5,000.00	-5,000.00	0.0%
Total Training	4,525.00	5,000.00	-475.00	90.5%
Related expenses	1,103.06			
712.0 · Training & Education - Other	255.00			
Total 712.0 · Training & Education	9,819.40	10,000.00	-180.60	98.2%
713.0 · Maintenance & Repair				
Vehicle cleaning supplies	61.97			
Electronic equip. repair	846.00			
Extinguisher - recharge / repair	513.70			
GenSet Maint.	477.56			
General Vehicle maint.				
Car-30 Expedition '09 (MG84208)	3,164.29			
E-1 30-101 (MG97098)	19,635.86			
E-2 98-10 (30-102) (MG31819)	4,756.54			
Mini-30 86-10 (30-141) MG25GM	619.00			
Rescue-30 (30-151) (MG20VV)				
Air System Repairs/Service/Test	3,924.80			
Rescue-30 (30-151) (MG20VV) - Ot...	6,795.79			
Total Rescue-30 (30-151) (MG20VV)	10,720.59			
Tower 30 (MG97094)	17,358.46			
General Vehicle maint. - Other	811.91			
Total General Vehicle maint.	57,066.65			
Tires & tubes	5,815.78			
Storm related / mutual aid	117.40			
Hose testing	2,914.32			
Hose repair	670.00			
Ladder testing / repairs	1,474.99			
Power tool repair/parts/test	1,983.01			
Pump testing	1,525.00			
Radio/Pager Maint. & Repair				
Pager Maint./Repair	779.55			
Total Radio/Pager Maint. & Repair	779.55			
Scott Pack maint./repair				
Air bottle testing	4,399.80			
Scott Pack maint./repair - Other	735.49			
Total Scott Pack maint./repair	5,135.29			
Use of vehicle-FD business	200.00			
713.0 · Maintenance & Repair - Other	0.00	82,808.00	-82,808.00	0.0%
Total 713.0 · Maintenance & Repair	79,581.22	82,808.00	-3,226.78	96.1%

Board of Fire Commissioners
Budget vs. Actual
January through December 2017

	<u>Jan - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
714.0 · Turnout Gear				
Other	2,405.85			
Suits - coats / pants	23,160.89			
Boots	2,130.00			
Gloves	1,408.16			
Helmets	3,840.15			
Hoods	380.00			
Gear repair / maintenance	561.00			
714.0 · Turnout Gear - Other	<u>0.00</u>	<u>34,491.35</u>	<u>-34,491.35</u>	<u>0.0%</u>
Total 714.0 · Turnout Gear	<u>33,886.05</u>	<u>34,491.35</u>	<u>-605.30</u>	<u>98.2%</u>
716.0 · Contingency Operations	0.00	10,000.00	-10,000.00	0.0%
721.0 · Rescue Squad Assistance				
Fuel	916.84			
721.0 · Rescue Squad Assistance - Other	<u>0.00</u>	<u>5,000.00</u>	<u>-5,000.00</u>	<u>0.0%</u>
Total 721.0 · Rescue Squad Assistance	<u>916.84</u>	<u>5,000.00</u>	<u>-4,083.16</u>	<u>18.3%</u>
722.0 · Future Equipment	0.00	125,000.00	-125,000.00	0.0%
723.0 · Debt. Svc.- Lease Premium	<u>0.00</u>	<u>99,736.00</u>	<u>-99,736.00</u>	<u>0.0%</u>
Total Expense	<u>304,852.61</u>	<u>608,244.00</u>	<u>-303,391.39</u>	<u>50.1%</u>
Net Ordinary Income	<u>285,544.33</u>	<u>-36,586.00</u>	<u>322,130.33</u>	<u>-780.5%</u>
Other Income/Expense				
Other Income				
605.0 · Miscellaneous Income				
Insurance reimbursement	10,004.28			
Total 605.0 · Miscellaneous Income	<u>10,004.28</u>			
Total Other Income	<u>10,004.28</u>			
Other Expense				
Miscellaneous Expenses				
Paid w/Insurance Reimburse	9,404.28			
Paid with fines collected	6,190.92			
Total Miscellaneous Expenses	<u>15,595.20</u>			
Total Other Expense	<u>15,595.20</u>			
Net Other Income	<u>-5,590.92</u>			
Net Income	<u><u>279,953.41</u></u>	<u><u>-36,586.00</u></u>	<u><u>316,539.41</u></u>	<u><u>-765.2%</u></u>

Board of Fire Commissioners
Budget vs. Actual
January through December 2018

	Jan - Dec 18	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
603.0 · State Supplemental Grant	0.00	2,608.00	-2,608.00	0.0%
602.0 · Interest Income	46.39	1,000.00	-953.61	4.6%
604.0 · Amt. to be raised by Taxation	0.00	582,765.00	-582,765.00	0.0%
Total Income	46.39	586,373.00	-586,326.61	0.0%
Gross Profit	46.39	586,373.00	-586,326.61	0.0%
Expense				
701.0 · Commissioners Compensation	0.00	14,200.00	-14,200.00	0.0%
702.0 · Elections	0.00	1,000.00	-1,000.00	0.0%
703.0 · Insurance Premiums				
LOSAP-Volunteer IncentivAnuty.	0.00	43,000.00	-43,000.00	0.0%
703.0 · Insurance Premiums - Other	0.00	45,000.00	-45,000.00	0.0%
Total 703.0 · Insurance Premiums	0.00	88,000.00	-88,000.00	0.0%
704.0 · Office Expenses	0.00	7,500.00	-7,500.00	0.0%
705.0 · Professional Services	0.00	25,000.00	-25,000.00	0.0%
706.0 · Advertising & Legal Ad services	0.00	1,500.00	-1,500.00	0.0%
707.0 · Rent	0.00	48,000.00	-48,000.00	0.0%
710.0 · Contingency - Admin.	0.00	10,000.00	-10,000.00	0.0%
711.0 · Operating Materials & Supplies				
Foam	0.00	2,000.00	-2,000.00	0.0%
Fuel	0.00	10,000.00	-10,000.00	0.0%
Hand light repair	115.00			
Hose & Appliances	250.00	5,000.00	-4,750.00	5.0%
Misc. Equipment	0.00	25,000.00	-25,000.00	0.0%
Misc. Materials & Supplies	32.97	7,500.00	-7,467.03	0.4%
Small Tools	0.00	500.00	-500.00	0.0%
Cell Service	0.00	0.00	0.00	0.0%
Total 711.0 · Operating Materials & Sup...	397.97	50,000.00	-49,602.03	0.8%
712.0 · Training & Education				
Dues & Subscriptions	0.00	750.00	-750.00	0.0%
Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
Medical / FIT testing	0.00	3,250.00	-3,250.00	0.0%
Training	200.00	5,000.00	-4,800.00	4.0%
Related expenses	48.00			
Total 712.0 · Training & Education	248.00	10,000.00	-9,752.00	2.5%
713.0 · Maintenance & Repair				
GenSet Maint.	321.46			
General Vehicle maint.				
Tower 30 (MG97094)	22.17			
Total General Vehicle maint.	22.17			
713.0 · Maintenance & Repair - Other	0.00	92,808.00	-92,808.00	0.0%
Total 713.0 · Maintenance & Repair	343.63	92,808.00	-92,464.37	0.4%
714.0 · Turnout Gear				
Gear repair / maintainence	29.99			
714.0 · Turnout Gear - Other	0.00	20,500.00	-20,500.00	0.0%
Total 714.0 · Turnout Gear	29.99	20,500.00	-20,470.01	0.1%
716.0 · Contingency Operations	0.00	24,715.00	-24,715.00	0.0%
721.0 · Rescue Squad Assistance	0.00	5,000.00	-5,000.00	0.0%

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	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
722.0 · Future Equipment	0.00	125,000.00	-125,000.00	0.0%
723.0 · Debt. Svc.- Lease Premium	0.00	99,736.00	-99,736.00	0.0%
Total Expense	<u>1,019.59</u>	<u>622,959.00</u>	<u>-621,939.41</u>	<u>0.2%</u>
Net Ordinary Income	<u>-973.20</u>	<u>-36,586.00</u>	<u>35,612.80</u>	<u>2.7%</u>
Other Income/Expense				
Other Expense				
Miscellaneous Expenses				
Paid w/Insurance Reimburse	<u>700.00</u>			
Total Miscellaneous Expenses	<u>700.00</u>			
Total Other Expense	<u>700.00</u>			
Net Other Income	<u>-700.00</u>			
Net Income	<u><u>-1,673.20</u></u>	<u><u>-36,586.00</u></u>	<u><u>34,912.80</u></u>	<u><u>4.6%</u></u>