

BOARD OF FIRE COMMISSIONERS

BRIDGEWATER TOWNSHIP – FIRE DISTRICT #4

TREASURER'S REPORT

12/26/2018

- 1) The TD Bank Interest Checking account posted \$31.31 in interest November. The interest paid YTD is \$281.09 The current balance as of November 30 is \$710,244.05 as shown on the TD statement. The TD Bank Business Premier Money Market Account posted \$576.15 in interest for November. The interest paid YTD is \$4295.24. The current balance as of November 30, 2018 is \$1,168,880.29 as shown on the TD statement.
- 2) A check in the amount of \$9520.00 was received and deposited from Bridgewater Township for payment of the manhours related to the HazMat Incident of 6/14/2017. The monies were distributed according to the breakdown list accompanying by the township.
- 3) We received the 4th qtr. Tax levy from Bridgewater in the amount of \$177,515.63. It was deposited on 12/5/2018.
- 4) As advertised we will have the public hearing on the 2019 budget as it was introduced tonight. The notice of this meeting was published on 12/6/2018, in the Courier News.
- 5) I have prepared a 2019 Election Notice and 2019 Meeting dates for publication. Please review the attached documents. I also prepared the resolution for publication of the meeting date notice.
- 6) The invoices presented for payment this month were checked and approved by Deputy Chief Jannone.

Respectfully submitted,

Carl S. Spolarich

Treasurer

Attachments:

District Budget vs. Actual Report
Unpaid Bills by Vendor Report

Board of Fire Commissioners
Budget vs. Actual
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Expense			
701.0 - Commissioners Compensation	14,200.00	14,200.00	0.00
702.0 - Elections			
Election Tellers	250.00		
702.0 - Elections - Other	11.57	1,000.00	-988.43
Total 702.0 - Elections	<u>261.57</u>	<u>1,000.00</u>	<u>-738.43</u>
703.0 - Insurance Premiums			
Insurance Portfolio			
Accident & Sickness	18,750.53		
Insurance Portfolio - Other	9,840.70		
Total Insurance Portfolio	<u>28,591.23</u>		
Commercial Auto	13,105.16		
LOSAP			
LOSAP Fee	2,648.20		
LOSAP - Other	43,000.00	43,000.00	0.00
Total LOSAP	<u>45,648.20</u>	<u>43,000.00</u>	<u>2,648.20</u>
703.0 - Insurance Premiums - Other	0.00	45,000.00	-45,000.00
Total 703.0 - Insurance Premiums	<u>87,344.59</u>	<u>88,000.00</u>	<u>-655.41</u>
704.0 - Office Expenses			
Copy machine	98.46		
Office Automation	4,859.88		
Office Supplies	562.74		
Postage	99.50		
704.0 - Office Expenses - Other	0.00	7,500.00	-7,500.00
Total 704.0 - Office Expenses	<u>5,620.58</u>	<u>7,500.00</u>	<u>-1,879.42</u>
705.0 - Professional Services			
Accounting Services			
Audit	7,700.00		
Budget Prep	3,600.00		
Total Accounting Services	<u>11,300.00</u>		
Legal Services	3,050.00		
705.0 - Professional Services - Other	0.00	25,000.00	-25,000.00
Total 705.0 - Professional Services	<u>14,350.00</u>	<u>25,000.00</u>	<u>-10,650.00</u>
706.0 - Advertising & Legal Ad services	158.64	1,500.00	-1,341.36
707.0 - Rent	48,000.00	48,000.00	0.00
710.0 - Contingency - Admin.	0.00	10,000.00	-10,000.00
711.0 - Operating Materials & Supplies			
Batteries Pager / Radio	274.00		
Batteries, Misc.	671.88		
Storm related / Mutual aid	50.16		

	Jan - Dec 18	Budget	\$ Over Budget
Foam	0.00	2,000.00	-2,000.00
Fuel	5,164.36	10,000.00	-4,835.64
Hand light repair	115.00		
Hose & Appliances	250.00	5,000.00	-4,750.00
Medical supplies	410.48		
Misc. Equipment	20,552.85	25,000.00	-4,447.15
Misc. Materials & Supplies	280.71	7,500.00	-7,219.29
Radio/Pager Equip.	420.00		
Scott Equipment	112,202.97		
Small Tools	313.79	500.00	-186.21
Cell Service	0.00	0.00	0.00
Fire / Call Related Expense	198.55		
711.0 - Operating Materials & Supplies - Other	-2,934.00		
Total 711.0 - Operating Materials & Supplies	137,970.75	50,000.00	87,970.75
712.0 - Training & Education			
Drill	150.00		
Dues & Subscriptions	166.35	750.00	-583.65
Fire Prevention	0.00	1,000.00	-1,000.00
Medical / FIT testing	750.00	3,250.00	-2,500.00
Training			
Hunterdon Cty. Training	435.00		
Somerset Cty. Training	2,825.00		
Training - Other	2,050.00	5,000.00	-2,950.00
Total Training	5,310.00	5,000.00	310.00
Related expenses	321.68		
712.0 - Training & Education - Other	0.00		
Total 712.0 - Training & Education	6,698.03	10,000.00	-3,301.97
713.0 - Maintenance & Repair			
Body / Accident repairs	1,935.62		
Equipment Installation / Maint.	84.99		
Equipment Testing / Calibration	945.00		
Electronic equip. repair	338.00		
Extinguisher - recharge / repair	717.95		
O2 Equip. & Maint.	90.00		
GenSet Maint.	321.46		
General Vehicle maint.			
Car 30 Tahoe (27974MG)	35,750.89		
Vehicle cleaning supplies	109.01		
Eng-301 30-101 (MG97093)	8,767.15		
Eng-302 30-102 (MG318319)	2,029.15		
Eng-303 30-103	18,061.97		
Brush-30 30-141 MG25GM	2,678.73		
Rescue-30 30-151 (MG20VV)			
Air System Repairs/Service/Test	2,551.99		

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Rescue-30 30-151 (MG20VV) - Other	4,559.47		
Total Rescue-30 30-151 (MG20VV)	7,111.46		
Tower 30 (MG97094)	9,423.66		
General Vehicle maint. - Other	284.26		
Total General Vehicle maint.	84,216.28		
Tires & tubes	1,736.94		
Hose testing	6,921.92		
Hose repair	1,005.00		
Ladder testing / repairs	1,072.95		
Power tool repair/parts/test	879.15		
Radio/Pager Maint. & Repair			
Pager Maint./Repair	1,080.00		
Radio Maint./Repair	711.50		
Total Radio/Pager Maint. & Repair	1,791.50		
Scott Pack maint./repair			
Air bottle testing	463.93		
Scott Pack maint./repair - Other	3,446.81		
Total Scott Pack maint./repair	3,910.74		
713.0 - Maintenance & Repair - Other	41.25	92,808.00	-92,766.75
Total 713.0 - Maintenance & Repair	106,008.75	92,808.00	13,200.75
714.0 - Turnout Gear			
Other	350.00		
Suits - coats / pants	10,584.84		
Gloves	1,435.00		
Helmets	1,222.48		
Hoods	630.00		
Rescue Gloves	300.00		
Gear repair / maintainence	906.24		
714.0 - Turnout Gear - Other	3,198.00	20,500.00	-17,302.00
Total 714.0 - Turnout Gear	18,626.56	20,500.00	-1,873.44
716.0 - Contingency Operations	0.00	24,715.00	-24,715.00
721.0 - Rescue Squad Assistance			
Fuel	586.50		
721.0 - Rescue Squad Assistance - Other	97.50	5,000.00	-4,902.50
Total 721.0 - Rescue Squad Assistance	684.00	5,000.00	-4,316.00
722.0 - Future Equipment	0.00	125,000.00	-125,000.00
723.0 - Debt. Svc.- Lease Premium	0.00	99,736.00	-99,736.00
Total Expense	439,923.47	622,959.00	-183,035.53
Net Ordinary Income	-439,923.47	-622,959.00	183,035.53
Net Income	<u>-439,923.47</u>	<u>-622,959.00</u>	<u>183,035.53</u>

Board of Fire Commissioners
Budget vs. Actual
January through December 2018

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12/23/2018
Accrual Basis

	<u>% of Budget</u>
Ordinary Income/Expense	
Expense	
701.0 - Commissioners Compensation	100.0%
702.0 - Elections	
Election Tellers	
702.0 - Elections - Other	1.16%
Total 702.0 - Elections	<u>26.16%</u>
703.0 - Insurance Premiums	
Insurance Portfolio	
Accident & Sickness	
Insurance Portfolio - Other	
Total Insurance Portfolio	
Commercial Auto	
LOSAP	
LOSAP Fee	
LOSAP - Other	100.0%
Total LOSAP	<u>106.16%</u>
703.0 - Insurance Premiums - Other	0.0%
Total 703.0 - Insurance Premiums	<u>99.26%</u>
704.0 - Office Expenses	
Copy machine	
Office Automation	
Office Supplies	
Postage	
704.0 - Office Expenses - Other	0.0%
Total 704.0 - Office Expenses	<u>74.94%</u>
705.0 - Professional Services	
Accounting Services	
Audit	
Budget Prep	
Total Accounting Services	
Legal Services	
705.0 - Professional Services - Other	0.0%
Total 705.0 - Professional Services	<u>57.4%</u>
706.0 - Advertising & Legal Ad services	10.58%
707.0 - Rent	100.0%
710.0 - Contingency - Admin.	0.0%
711.0 - Operating Materials & Supplies	
Batteries Pager / Radio	
Batteries, Misc.	
Storm related / Mutual aid	

	% of Budget
Foam	0.0%
Fuel	51.64%
Hand light repair	
Hose & Appliances	5.0%
Medical supplies	
Misc. Equipment	82.21%
Misc. Materials & Supplies	3.74%
Radio/Pager Equip.	
Scott Equipment	
Small Tools	62.76%
Cell Service	0.0%
Fire / Call Related Expense	
711.0 · Operating Materials & Supplies - Other	
Total 711.0 · Operating Materials & Supplies	275.94%
712.0 · Training & Education	
Drill	
Dues & Subscriptions	22.18%
Fire Prevention	0.0%
Medical / FIT testing	23.08%
Training	
Hunterdon Cty. Training	
Somerset Cty. Training	
Training - Other	41.0%
Total Training	106.2%
Related expenses	
712.0 · Training & Education - Other	
Total 712.0 · Training & Education	66.98%
713.0 · Maintenance & Repair	
Body / Accident repairs	
Equipment Installation / Maint.	
Equipment Testing / Calibration	
Electronic equip. repair	
Extinguisher - recharge / repair	
O2 Equip. & Maint.	
GenSet Maint.	
General Vehicle maint.	
Car 30 Tahoe (27974MG)	
Vehicle cleaning supplies	
Eng-301 30-101 (MG97093)	
Eng-302 30-102 (MG318319)	
Eng-303 30-103	
Brush-30 30-141 MG25GM	
Rescue-30 30-151 (MG20VV)	
Air System Repairs/Service/Test	

	<u>% of Budget</u>
Rescue-30 30-151 (MG20VV) - Other	
Total Rescue-30 30-151 (MG20VV)	
Tower 30 (MG97094)	
General Vehicle maint. - Other	
Total General Vehicle maint.	
Tires & tubes	
Hose testing	
Hose repair	
Ladder testing / repairs	
Power tool repair/parts/test	
Radio/Pager Maint. & Repair	
Pager Maint./Repair	
Radio Maint./Repair	
Total Radio/Pager Maint. & Repair	
Scott Pack maint./repair	
Air bottle testing	
Scott Pack maint./repair - Other	
Total Scott Pack maint./repair	
713.0 - Maintenance & Repair - Other	0.04%
Total 713.0 - Maintenance & Repair	<u>114.22%</u>
714.0 - Turnout Gear	
Other	
Suits - coats / pants	
Gloves	
Helmets	
Hoods	
Rescue Gloves	
Gear repair / maintainence	
714.0 - Turnout Gear - Other	15.6%
Total 714.0 - Turnout Gear	<u>90.86%</u>
716.0 - Contingency Operations	0.0%
721.0 - Rescue Squad Assistance	
Fuel	
721.0 - Rescue Squad Assistance - Other	1.95%
Total 721.0 - Rescue Squad Assistance	<u>13.68%</u>
722.0 - Future Equipment	0.0%
723.0 - Debt. Svc.- Lease Premium	0.0%
Total Expense	<u>70.62%</u>
Net Ordinary Income	<u>70.62%</u>
Net Income	<u><u>70.62%</u></u>