

**Board of Fire Commissioners
Fire District #4
672 East Main Street
Bridgewater, New Jersey 08807**

**Minutes of Regular meeting
8/29/2018**

Location of meeting:

Finderne Fire House
672 East Main Street
Bridgewater, NJ 08807

Members:

Allen Kurdyla
Anthony Ranallo
Carl Spolarich
Paul Orloff
Samantha Ally

The regular meeting of the Board of Fire Commissioners of the Finderne Fire Department was called to order at 7:38 pm on August 29, 2018 by Allen Kurdyla.

- Salute to the flag.

I. Roll call of Attendance:

Allen Kurdyla; Anthony Ranallo; Carl Spolarich; Paul Orloff; Samantha Ally
Chief Daniel Ally (absent); President Steve Spolarich; Finderne Rescue Squad – no representative

II. Review of Previous Minutes

The minutes of the July 25, 2018 meeting were distributed and reviewed.

Motion to approve the minutes as printed– A. Ranallo; Second – P. Orloff

Motion unanimously approved

III. Treasurer's Report

The Treasurer's report was distributed and reviewed. (see attached)

Motion to accept report– S. Ally; Second – A. Ranallo

Motion unanimously approved

IV. Presentation of Fire Department and Rescue Squad Bills

The monthly bills were distributed and reviewed in the treasurer's report.

Motion to pay bills– S. Ally; Second: A. Ranallo;

Motion unanimously approved

V. Correspondence

- A. Letter correspondence with NJDMV re: Vehicle registration renewal
- B. Letter correspondence with Glatfelter re: Request for to submit bills
- C. Letter correspondence with Nationwide re: Premium Invoice
- D. Letter correspondence with Nationwide re: List Bill Policy Listing
- E. Letter correspondence with M & W Communications re: advertisement
- F. Letter correspondence with Thomas Reuters re: advertisement
- G. Letter correspondence with Chevrolet re: advertisement
- H. VFIS Newsletter
- I. Letter correspondence from Chief Daniel Ally
- J. Email correspondence with DCA re: Fire District Budget update

- K. Violation Penalty Fine vouchers (2)
- L. New Jersey State Association of Fire Districts Quarterly meeting report
- M. Letter correspondence from Fire and Safety Services re: Refurb 1997 Pierce Lance Pumper
- N. Letter correspondence from PNC Bank re: Lien release information regarding 2 FRS ambulances
- O. Receipt from US Postal Service for certified Letter sent to Chief Ally
- P. Lincoln Financial LOSAP request – to be handled in closed session
- Q. Letter correspondence from Lincoln Financial re: new member applications with instruction

SEE PUBLIC PORTION BELOW

VI. Old Business

- A. NFRS
 - 1. Update from M. Jannone
 - 2. QED system installed 8/28/18
 - 3. Met with Vincent Campagna of DCA
 - 4. Some entries in 2016 and 2017 – none in 2015
 - 5. DCA wants 2018 to be up to date and 2017
 - 6. Based on backlog will not be awarded anything until 2020

- B. Finderne Rescue Squad
 - 1. Titles delivered to Rescue Squad
 - 2. PNC Bank sent letters stating no Lien on ambulances – giving the FRS the ability to move forward

- C. HazMat
 - 1. No information

- D. Reserve Engine 2 from Somerville
 - 1. Engine purchased
 - 2. Designation now Engine 303
 - 3. Vehicle insured

- E. LOSAP payments 2015 and 2016
 - 1. A. Kurdyla stated based on the information received from Chief Ally re: percentages
 - 2. 2015 total \$26,000 to be paid
 - 3. 2016 total \$21,000 to be paid
 - 4. A. Kurdyla will give a copy of percentage for posting to the President.
 - 5. Part of proposal for the accounts to be worked on is \$25 service charge per account – board will pay (have invoices)
 - 6. A. Kurdyla would like approval to make payments to be made per system in place at that time
 - A. Motion to Make payments
 - Motion: A. Ranallo.; Second: P. Orloff;
 - Roll Call Vote:
 - Commissioner Rannallo - Yes
 - Commissioner Orloff - Yes
 - Commissioner Spolarich - Yes
 - Commissioner Ally – Yes
 - Commissioner Kurdyla - Yes
 - Motion unanimously approved
 - 7. A. Kurdyla has a list of members who are eligible but don't have accounts with Lincoln
 - 8. Invoice to pay 2011-2014 service charges for board to pay
 - 9. Will be flipped into accounts with Lincoln

- F. 24/7 Policy
 - 1. A. Kurdyla asked FFD for a roster of members to be covered by the 24/7 coverage
 - 2. List forwarded to President Spolarich and Deputy Chief Jannone
 - 3. A. Kurdyla would like to get approved list sent
 - 4. Is Ladies Auxiliary active?
 - 5. A meeting should be had with them.
 - 6. This will be a work in progress

- G. Engine Refurbishing
 - 1. Proposal was going to be cancelled due to steal surcharges
 - 2. Pierce and Fire and Safety will honor proposal if we get purchase order to them
 - 3. A. Kurdyla asked for discussion
 - B. Motion to Proceed with Purchase order
 - Motion: A. Ranallo.; Second: P. Orloff;
 - Roll Call Vote:
 - Commissioner Rannallo - Yes
 - Commissioner Orloff - Yes
 - Commissioner Spolarich - Yes
 - Commissioner Ally – Yes
 - Commissioner Kurdyla - Yes
 - Motion unanimously approved
 - 4. Purchase order will be worked on after meeting and R. Braslow will draft resolution
 - 5. Would like purchase order to Pierce by the end of the week.
 - 6.
- H. Membership List
 - 1. Would like president to review roster

VII. New Business

- A. Desk top in Board office
 - 1. A. Kurdyla stated it is 3 operating systems back
 - 2. Would like board approval to replace computer
 - 3. No comments
 - Motion to have C. Spolarich investigate new desk top and get subscription to Office 365 and QuickBooks 2018
 - Motion: P. Orloff.; Second: A. Ranallo;
 - Roll Call Vote:
 - Commissioner Rannallo - Yes
 - Commissioner Orloff - Yes
 - Commissioner Spolarich - Yes
 - Commissioner Ally – Yes
 - Commissioner Kurdyla - Yes
 - Motion unanimously approved
- B. Committee to Review opportunity to make purchases at Convention
 - 1. A. Kurdyla stated A. Ranallo meet with Deputy Jannone to make recommendation

VIII. Chief's report

- A. Apparatus Report
 - 1. 301
 - a. Repairs Made
 - A. Fire and Safety repaired emergency lights out
 - b. Repairs Needed
 - A. Pump panel light out
 - B. Driver side intake valve needs repair
 - C. Generator off button acting up
 - C. 302
 - a. Repairs Made
 - A. None
 - b. Repairs Needed
 - A. None
 - D. 303
 - a. Repairs Made
 - B. Out of Service

- b. Repairs Needed
 - A. Hose Testing needs to be scheduled
 - B. Pump testing needs to be scheduled
 - C. Ladder testing needs to be scheduled
 - D. PM needs to be scheduled
- 3. Tower 30
 - a. Repairs Made:
 - A. Tires rotated due to wear – Richie’s tires recommend replacing 2 front tires
 - b. Repairs needed
 - A. PM scheduled for September 24, 2018
 - B. Flow meters will be repaired and certified by UL
- 4. Rescue 30
 - a. Repairs:
 - A. None
 - b. Repairs needed
 - A. PM scheduled for Tower 30 return
 - B. Need to check with Somerset Spring for rear alinement
- 5. Mini Pumper
 - a. Repairs Made
 - A. One tire replaced by Richie's Tires
 - B. Head light repaired
 - C. In Service Clutch fixed
 - b. Repairs needed
 - A. None
 - D. Bereheiko asked what the plan is for it – A. Kurdyla stated this is not the time to discuss the future of the mini pumper
- 6. Car 30
 - a. Repairs
 - A. None
 - b. Repairs needed
 - A. None
- B. Fire Calls
 - 1. 32 calls in July
 - 2. Fire call man hours: 286
 - 3. Work detail, training and meeting hours: 646
- C. UL Testing
 - 1. 2 Ground ladders failed due to labeling
 - 2. Pump Testing May 29
- D. Hose Testing
 - 1. COMPLETED
 - 2. 1 length failed
- E. Purchase Orders
 - 1. Engine 303 Lines and Letters removal \$1,653
 - 2. Engine 301 change to proper county format \$570
 - a. A. Kurdyla stated there is adequate funds in the maintenance account to do – approval given
 - 3. Tower 30 needs 2 front tires replaced - with blowout guard kept in as a safety device
 - 4. Schools for firefighters
 - 5. Fire Prevention PO's will be submitted
- F. County Communications
 - 1. Need to schedule meeting

G. Somerville Engine

1. Jannone thinks it can be used on a day to day operation even after 302 gets back
2. To make possible 5 air packs out of hydrostatic testing dates (bottles) need to be replaced
3. M. Jannone has a quote –
4. 5-7 bottles a year will go out of service per year until 2022 – then 16 bottles
5. Board needs to plan bottle replacement
6. M. Jannone worries about not fully replacing each bottle
7. A. Kurdyla would like to sit down and look at proposal costs – get purchase orders issued
8. M. Jannone asks who he sends emails during the month to re: Sunshine law – can only be sent to liaison and board chairman. Not the secretary
9. A. Kurdyla states purchase orders looking for a decision should be limited – a thank you can go to all.
10. A. Kurdyla doesn't want an email sent to him if it is sent to Spolarich and Ranallo

H. Bridgewater community Day – September 16 and Basilone Parade September 23

1. Asking for permission

Motion to continue past practice– A. Ranallo.; Second: P. Orloff;

Motion unanimously approved

I. Convention prices

1. Will ask about disposable items

IX. Presidents report

- A. 3 members take 6 month leave

Sal Planeta

Brian Noll

Kyle Pope

X. New Members

None

XI. Resigning Members

None

XII. Status Changes

See above

XIII. Finderne Rescue Squad Report

- A. Thank you re: call to transport

- B. Rigs are in their title

- C. M. Jannone asked about gas privileges being pulled

XIV. Public Portion

- A. Motion to open to the public at 7:46 pm by S. Ally; Second – C. Spolarich;
Motion unanimously approved.

1. Jennifer Kocanowski

38 Washington St

Phillipsburg, NJ

Harleysville payments not being transferred to Lincoln –

A Kurdyla stated will be handled under new business

2. Daniel Ally

29 Manville Blvd

Bridgewater, NJ

Re: Gas charges on Chiefs vehicle \$271.00

I was told there was no issue with that-now I am being charged for that.

A.Kurdyla not aware of that charge

Would like to know what is going on with \$1,600 in mini pumper gas card

A.Kyurdyla stated the board did not make an issue of the Chief's vehicle gas charges
Dan Ally stated President Spolarich brought to police attention
Kurdyla understood it was the charges are for the mini pumper
Dan Ally wants to know why he's being charged - Can that charge be cleared
Kurdyla stated the board has stayed out under advice of attorney
Kurdyla stated to have Ally's attorney challenge the charges in writing and the board will respond

3. William Ally
30 Seagull Drive
Little Egg Harbor Township, NJ

Wants to know about conflicting charges – what is the process?
Kurdyla stated over the past few months bills were approved for payment
Questions about debit card came up – board knew nothing about it- were told the charges were made to the debit card. For equipment to be used in the firehouse.
Equipment not found
Attorney advised investigation must go to neutral body – Police Dept
Police Department found no money was reimbursed to board
Discussions with President Spolarich and Deputy Chief Jannone were had
Answers coming back did not add up
Board has been instructed to stay out of it

Motion to close the public portion of meeting at 7:56 pm to go back to public portion by A. Ranallo; Second – C. Spolarich

- A. Motion re-open to the public at 8:34 pm by A. Ranallo; Second – C. Spolarich;
Motion unanimously approved.

Dave Bereheiko
7 Deerhead Dr
Bound Brook, NJ

How much money was allotted in the budget for FRS?

C Spolarich stated \$5,000
Bereheiko asked what happens to the money
C Spolarich stated the money will be moved around
A Kurdyla stated if the FRS asks, then we could reverse answer
So far \$330 used this year by FRS through the county

XV. Adjourn meeting

- B. Motion to close the meeting to the public at 8:40 pm by S. Ally; Second – A. Ranallo;
Motion unanimously approved.

The public meeting was adjourned to go to closed session at 8:41 p.m. to go to closed session.

The public meeting was adjourned at 9:07 p.m.

The next meeting will be held at 7:30 pm on September 26, 2018 at
Finderne Fire House
672 East Main St
Bridgewater, NJ 08806

Respectfully submitted by: Samantha Ally