

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on September 19, 2018

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

Call to Order: 7:34 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

Also Present: Chris DeLorenzo, Rob Hanlon

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by John Marsigliano and seconded by Jamie Brown.

Treasurer's Report:

Previous Balance -	\$ 246,106.61
We received	-0-
New Balance	\$ 243,968.13

A motion to accept the treasurer's report was made by Jamie Brown and seconded by John Marsigliano.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon. Joe pointed out that the board received a bill from NAPA from February that they accidentally mailed to 200 Old York Road and have since been charging us late fees. Joe contacted NAPA and received an accurate bill without late charges since they mailed the invoice to the wrong address.

A motion to pay the bills was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Correspondence:

- We received a letter from the state fire district association that the longtime president died unexpectedly. A service was held at the Wildwood firefighters' convention.

Meeting Open to the Public: 7:38 p.m.

Meeting Closed to the Public: 7:39 p.m.

Fire Chief's Report: Yes

- All reports should be up to date.
- The budget has been submitted to the board for review.
- The fire company needs to appoint a new chief engineer due to members leaving.
- A PO has been submitted. All items on the PO were approved unanimously by the board.

Chief Engineer's Report: No

- The fire company needs to appoint a new chief engineer. No report is available this month.

Rescue Squad Chief's Report: Yes

- Reports for July and August have been handed in.
- The squad's budget should be submitted by the end of next week for review by the board.
- BLS3 should be coming due for an oil change.

Old Business:

- Debbie submitted an updated roster to VFIS so insurance could be renewed.
- VFIS also performed a risk assessment. They would like us to keep a schedule for tire rotation and replacement. The fire company will start a log. VFIS also recommends a MVC review of all of our drivers every 3 years. This requires members paying for their abstract and the board reimbursing them. The board tabled the driver abstract discussion until next month to give us time to obtain more information from VFIS.
- VFIS also asked if the board reviews our bank statements each month. Joe will start attaching the statement to our monthly bills that the board signs off on which should satisfy this requirement.
- ESI still has not come to service the Homaltro tools. Chris D. will be contacting them directly and if there are any issues with them coming out, he will contact the board.
- Chris D. has also communicated with First Priority for chief vehicle pricing and a package should be together soon so the board may consider possible purchase.
- Debbie has completed April and May call report totals for our call reimbursement program. A few reports seem to be missing so June and July will be completed once they are located.
- Chris D. asked about who members should contact if they need verification of LOSAP points. Since the board is now holding all call reports on file, the board said members can contact us if they need to check on point totals.

New Business

- The board will need to meet with the chiefs to review the 2019 budget proposals. Monday, October 15th the board will meet at 6:30 p.m. to review the budgets, 7:00 p.m. with the fire chief, and 7:30 p.m. for the rescue squad chief.

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting was adjourned at 8:09 p.m.

Respectfully submitted,
Chris Ireland, Secretary