

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on June 20, 2018

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

Call to Order: 7:30 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Jamie (P), Joe (P), John (P).

Also Present: Rob Hanlon, Chris DeLorenzo

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept made by Jamie Brown and seconded by Joe Langon.

Treasurer's Report:

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|--------------------|---------------|
| Previous Balance - | \$ 199,255.16 |
| We received | \$ 4,358.82 |
| New Balance | \$ 200,209.89 |

A motion to accept the treasurer's report was made by Jamie Brown and seconded by Chris Ireland.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to the pay the bills was made by John Marsigliano 2nd by Jamie Brown. All were in favor.

Correspondence:

- Attorney Richard Braslow sent a memo that outlined updated guidelines for fire district elections for capital projects.
- Received several letters from VFIS outlining the claim recently submitted for the damage to a garage door and a light bar while a vehicle was pulling out of the garage and the door malfunctioned. All paperwork given to Debbie to file with all of our claim paperwork.

Meeting Open to the Public: 7:36 p.m.

Meeting Closed to the Public: 7:37 p.m.

Fire Chief's Report: Yes, Assistant Chief DeLorenzo present

- There are some back ordered items outstanding on a recent FireFigher1 order. Debbie asked for the Chief to initial next to items received so we could pay what we received to date.
- The Chief is currently behind entering reports. This should be updated by the end of the week and call totals will be given to Debbie.
- There are some new drivers about to be approved. The assistant chief will handle getting the chief to sign-off on driver clearance forms.

- Debbie reminded Assistant Chief DeLorenzo to please hand in all reports used for LOSAP each month so that we can audit points monthly as opposed to the end of the year.

Chief Engineer's Report: Yes

- Brush 21's driver's door is having a hard time closing unless it is forcefully closed. Joe will try greasing the door to see if he can get it to latch easier.
- Recommended more portable lighting for Utility 21. The board recommended Joe speak to the Chief about this idea so they can get it into next year's budget.
- The brakes on the Chief's vehicle were squeaking. Connor switched the brake pads and it seems to have fixed the problem.
- Debbie checked with Chief Ur to see if he wanted the Holmatro tools serviced by ESI Equipment. We received a notice that the tools were due for an annual service fee of \$632.25 to come out and service all BGVFC Holmatro equipment. Debbie will set up payment with them.
- Due to county communications upgrades on dispatch, the siren will need a new transmitter to receive UHF frequency for dispatching. The board asked Chris DeLorenzo to get a price to upgrade the siren to keep it working.

Rescue Squad Chief's Report: Yes

- 35 calls answered last month.
- The command vehicle will be going back to NexTech to finish some repairs from last time (parts were on order).
- Rob is working on upgrading all pagers for squad to UHF pagers because County Communications is ceasing dual band dispatching so an upgrade is necessary.
- The squad needs to replace the stretcher in BLS-1, which is the ambulance owned by the squad. Rob requested \$6200 to pay for the mount and installation. Rob also requested \$300 to install an IV pole on the stretcher in BLS-3 which is owned by District 2. All commissioners were in favor of Rob moving forward with this project.

Old Business:

- Debbie still has a check for Connor Teremann from our call reimbursement program from 2017. Chris DeLorenzo will attempt to contact him again.
- VFIS issued a payment to Darrell Yusko for his father's death. VFIS sent it to the BOFC instead of the firehouse, so we handed Darrell Yusko the check and had him sign for it. All paperwork was handed over to BGVFC secretary Rob Hanlon so it could be placed in Andy Yusko's personnel file.

New Business

- 1st Priority Emergency Vehicles sent us some dates to go and see various types of chief vehicles. The BOFC discussed dates with Assistant Chief Chris DeLorenzo since he will be Chief next time a command vehicle is purchased. We are going to try for July 9, 2018, leaving the firehouse at 5:00 p.m.
- Next monthly meeting is July 18, 2018.
- Debbie motioned to go into closed session to discuss personnel issues. The rescue squad and assistant fire chief left the room.

Closed Session:

- A member requested access to their LOSAP funds due to financial hardship. The BOFC reviewed the circumstances and granted this one-time request. All information will be document in our LOSAP log. Member's name has been withheld for privacy.
- A member submitted a letter requesting clarification on the denial of LOSAP points for 2017. BOFC secretary typed a response which was reviewed by all board members. After discussion, the BOFC will mail a certified letter in response to the inquiry and file a copy of the letter in our LOSAP binder.

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting was adjourned at 8:22 p.m.

Respectfully submitted,
Chris Ireland, Secretary