

**Board of Fire Commissioners
Bridgewater, New Jersey
Fire District #2**

Regular Meeting on March 1, 2018

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law." This meeting was previously scheduled for February 21, 2018 and was changed to March 1, 2018 due to the unexpected passing of commissioner Gloria Langon.

Call to Order: 7:30 p.m. by Chairman Debra Brown.

Salute to the flag.

Roll Call of Board: Debbie (P), Chris (P), Joe (P), John (P).

Also Present: Frank Ur, Jamie Brown, Joe Fabiano, Mike Fabiano

SPECIAL BUSINESS: Due to the passing of commissioner Gloria Langon, the BOFC for Fire District #2 had to appoint a person to fill the position for March 2018-February 2019. The board unanimously voted for James Brown to fill the position and he accepted.

Reorganization: Joe motioned that Chris become secretary with Debbie Brown seconding. Debbie will remain chairman and Joe remains the treasurer. Debbie and Jamie will sign Oath of Office forms after the meeting and Chris will notarize. Resolutions were read and accepted for the following 2018 vendors: Richard Braslow for legal services, and Ken Jinx for both accounting and auditing services.

Approval of Minutes: Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to accept the minutes made by John Marsigliano and seconded by Joe Langon.

Treasurer's Report:

| | |
|--------------------|---------------|
| Previous Balance - | \$ 219,459.63 |
| We received | -0- |
| New Balance | \$ 189,706.66 |

A motion to accept the treasurer's report was made by John Marsigliano and seconded by Jamie Brown.

Correspondence:

- We received the quarterly meeting minutes from the NJ Association of Fire Districts.
- Somerset County OEMS sent the BOFC a reminder about the new credentialing system that the fire department should be working on. Chief Frank Ur confirmed that this has been completed.

Bills: Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to pay the bills was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting Open to the Public: 19:41 hours.

Meeting Closed to the Public: 19:42 hours.

Fire Chief's Report: Yes

- Frank turned in the first PO for 2018, PO # 03118, and all items were approved.
- Frank showed the BOFC that the new ID cards are in for the county credentialing, but he needs to put a hole in the card and attach lanyards.
- All other reports were left in the BOFC mailbox.
- The fire company will be attending the St. Patty's Day Parade on March 11th in Somerville.

Chief Engineer's Report: Yes

- 21-1 packing estimate came in at \$1,985.00. There may be small fees that we will incur once they install and come back to adjust.
- Utility 21 has a passenger back right tire has a leak and the puncture has been found. The engineer would like to get 2 new front tires and move the front tires to the rear for now.
- Brush 21 has had an oil leak. First Priority checked the truck and found that the oil pan, transmission cooler line/clamps, and power steering pump/hoses all need to be replaced. Total cost is \$1,435.82.
- Driver's window on the command vehicle is not going up and down. The fire company will be installing a new motor for the window.
- All other vehicles are status quo for this month.
- The BOFC approved all of the above repairs with all in favor.

Rescue Squad Chief's Report: Chief not present.

Old Business:

- Physicals took place on February 27 at South Branch Family Practice. 12 out of 14 showed for physicals. In the next 1-2 weeks they will call us to pick up a summary sheet and invoice.
- Our 2017 LOSAP audit will be done and posted within the next week.
- LOSAP – the old account for Rob Hanlon from Harleysville has been surrendered and will be returned to the board. The board will then redistribute to the new account at Lincoln.
- LOSAP – Gus Villalobos, John Mead, Seamus O'Donnell are new members and will be added to the account once Debbie has them fill out enrollment forms.
- The injury packet has been updated and copies were left for Chief Frank Ur in his mailbox with spare copies left in the BOFC office.
- The January to June gas card was obtained for the assistant chief.

New Business

- Chris has contacted a few vendors regarding chief vehicle up lifts. First Priority has been the most comprehensive. Their rep has offered to meet with us once they finish a few vehicle types they can show us. The BOFC is not committing to replacing the vehicle but would like to begin exploring options.

Adjournment: Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Jamie Brown. All were in favor.

Meeting was adjourned at 20:26 hours.

Respectfully submitted,
Chris Ireland, Secretary