

**Board of Fire Commissioners  
Bridgewater, New Jersey  
Fire District #2**

**Regular Meeting on January 17, 2018**

This meeting was advertised and called to order in accordance with the "Open Act Sunshine Law."

**Call to Order:** 7:30 p.m. by Chairman Debra Brown.

**Salute to the flag.**

**Roll Call of Board:** Debbie (P), Chris (P), Gloria (A), Joe (P), John (P).

**Also Present:** Rob Hanlon, Jamie Brown, Joe Fabiano, Pat Marsigliano

**Approval of Minutes:** Minutes from the previous meeting were emailed to all board members. Minutes accepted as emailed. Motion to approve John Marsigliano, 2<sup>nd</sup> by Chris Ireland.

**Treasurer's Report:**

Previous Balance -	\$ 259,562.13
We Received	\$ 1,780
New Balance	\$ 219,459.63

A motion to accept the treasurer's report was made by John Marsigliano and seconded by Chris Ireland.

**Correspondence:**

- Debbie received information from Lincoln Financial to verify the qualifiers for this year. Once our LOSAP is totaled for the year, Debbie will get this completed.

**Bills:** Were read and reviewed by board members to be paid by treasurer Joe Langon.

A motion to pay the bills was made by Chris Ireland and 2nd by John Marsigliano. All were in favor.

**Meeting Open to the Public:** 1937 hrs.

**Meeting Closed to the Public:** 1938 hrs.

**Fire Chief's Report: Yes**

- Chief not present, but handed in all numbers for 2017. Once we verify, we will post LOSAP.
- Joe motioned that the fire and rescue squad chiefs need to hand in a report each month so that we have a record even if there is nothing. John Marsigliano seconded. All were in favor.

**Chief Engineer's Report: Yes**

- Lightbar on Squad 21 not functioning, half of bar is out. Getting 1<sup>st</sup> Priority to look at it. If it needs replacement, it could be costly and he will get us an estimated.
- Engine 21-1 is having trouble turning and making noises, could be a power steering issue.
- Utility 21 is losing air in one of its rear tires. Getting a quote for two new tires.
- Brush 21 has a bad PA mic and it is constantly on. Also has an oil leak and Joe Fabiano will have it looked at to see what repair is needed. Tires for this unit are from 2006 and should be replaced every 7 year so they are due.
- Joe Fabiano will work with Frank to get a quote to repair/replace the remote start on the command vehicle.

- There is a CO meter that has failed. Has sent it out to see if it can be repaired.
- Joe Fabiano will be looking for a fuel cap to replace the one on the vent saw on 21-1.
- 21-1 also might need to have its packing replaced. Joe F. will look into what it costs to have it replaced.

#### **Rescue Squad Chief's Report: Yes**

- Squad answered 433 calls in 2017.
- BLS3 had the new cot and safety net installed. All but 6 members have completed the Stryker in-service training and we have put certificates in their training files to show completion.

#### **Old Business:**

- Since no one has appeared to oppose the 2018 budget, Joe motioned for us to approve it. All were in favor and the 2018 budget has been adopted.
- LOSAP: Debbie followed up with Nationwide for Rob Hanlon. The BOFC now has ownership of Rob's funds. The person that handles the transfer at Nationwide is on vacation and we will hopefully have this completed in 1-2 weeks.
- LOSAP: Debbie also re-faxed a letter for Frank Ur so that Nationwide has proof that he is full vested. Nationwide couldn't find it and needed it again.
- LOSAP: We will use the backup copies of firehouse paperwork to verify 2017 totals and then post for the members. Debbie can then tell Lincoln who are qualifiers.
- Last month we talked about selling the Fijitsu tablets that were taken off the ambulances. Chris checked on eBay and Craigslist and they could sell for around \$50. The board decided it was not worth the effort for that price. Tablets will be donated to the RWJBarnabas Health EMT program to use with students.
- Joe pointed out we are currently not using tablets in the engines. He will contact Verizon and see if we can save on the hot spot cards we currently have until new tablets are purchased.
- We discussed the physical process and packet we have designed. Encouraged all in attendance to please sign up.
- Reimbursement program for calls has been updated through December. Debbie handed in the totals to Joe Langon so that checks can be prepared. Once checks are printed, Debbie is going to have members sign as proof they have received the check.
- Chris brought up our last injury submission to the township last month and reviewed that we need to make sure forms are filled out accurately.

#### **New Business**

- Joe will get a fuel card for the assistant chief.

**Adjournment:** Being there is no other business to bring before the board, a motion to adjourn the meeting was made by John Marsigliano and 2nd by Chris Ireland. All were in favor.

Meeting was adjourned at 2012 hrs.

Respectfully submitted,  
Chris Ireland, Commissioner  
*Secretary Gloria Langon absent.*