

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1
Martinsville, NJ
Dec 12, 2017

Meeting Minutes of the December 12, 2017 BOFC District #1 Meeting

Meeting was called to order by Mr. Patullo at 8:03 pm. Present: Mr. Patullo, Mr. Rosenberg, Mr. Rose, Mrs. Zampella. Chief Bradley, Deputy Chief Snook also present. Mr. Kalafsky was absent. Mr. Rose motioned that we approve the minutes. Mr. Patullo seconded. Minutes approved.

Mr. Rose presented the Treasurer's report. Mr. Rosenberg motioned and Mrs. Zampella seconded that the Treasurer's report be approved as read. Report approved. Mr. Rose presented the bills being paid this month. Mr. Rosenberg motioned and Mrs. Zampella seconded that the bills be approved as read. Bills approved.

Meeting opened to public at 8:09. Public section closed at 8:10

Correspondence: Minutes from the joint board meeting received. Will be posted

Chief's Report Mr. Rose motioned and Mrs. Zampella seconded that we approve the Chief's report for November that was distributed electronically and in person. Board voted to approve.

Old Business:

Martinsville Rescue Squad: Chief Debbie Manna shared the rig usage reports. Martinsville only rig was used 20 times. There were two uses that were human error by the same person who had been on leave for six months and was not aware of our procedure. Training took place after it was discovered.

Chief Manna also presented information on an option for a new rig: One option is a demo rig that meets the specifications that were set out that includes a cot for the \$175,000 approved amount. Mr. Rose confirmed the demonstrator will be available in March when the budget is approved. Chief advised the MRS two older rigs keep going in and out of service because of ongoing problems. Mr. Rose asked what the problems were. The chief advised that there were several issues after the MRS put a lot of money into the rig. Mr. Rose confirmed that the maintenance on the rigs will not be done by amateurs in the future because that seems to be the issue with the two older rigs.

In the event that a demo rig becomes available, the chief asked what else needs to be done before MRS can get the rig. Mr. Rose advised we need to prepare a written contract between the Fire Commission and the Squad that codifies the rules of maintenance, inspection and other rules of operations. That will be started after the first of the year.

Insurance and LOSAP:

LOSAP: Everything in order at this time.

Insurance: No Report.

Membership and Personnel: Justin Fernandez resigned.

Bridgewater Joint Board: Mr. Rose attended the meeting and provided a written report and reviewed some of the issues addressed by the attorney Bill Braslow who was in attendance at that meeting. Reminder that all commissioners have filed their financial disclosure with the town. Website must be up to date. Mrs. Zampella confirmed it is up to date. Budget needs to be approved at this meeting. All capital expenditures must go through the budget process. That includes all vehicles. In the event a vehicle is totaled in an accident, the insurance funds cannot be used to replace until voted on in the budget. Mr. Braslow also covered the issues regarding fire districts changing elections to the regular voting date. If a district wants to move their election to November instead of February, the voting district and the fire district boundaries must match so that leaves our District out of it for now. Other issues discussed will be covered in detail in the full minutes of the meeting from Ally.

Trucks out of the District: No report

New Development: No report

Vehicle Training: Ongoing

New Fleet Apparatus: Chief advised we need to set up an update meeting with 2 board members. Chief sent board members a drawing of the pumper that was just received. Mr. Rose confirmed they will meet in January.

Fleet Disposition: Ongoing

Status of Siren and Generator: The siren works now and the generator is ongoing.

BOFC District #1 By-Laws Updates and Revisions: Ongoing

New Business:

Chief Bradley reported that he received an email basically stating that OSHA came up with an opinion that Junior Firefighters cannot attend the academy. Since that is where the Juniors will train, it will affect the Junior program. Having the Juniors trained by the academy had them ready to go when they turned 18.

Mr. Rose presented the 1st reading of the budget. Total budget is \$712,576.00 which included \$531,137.00 to be raised in taxes. That also represents the \$175,000 we have in savings in our capital fund to cover the purchase of the EMS Ambulance. Mr. Rose motioned that the annual budget including all related schedules of the Fire District for the year beginning January 1, 2018 ending December 30, 2018 be approved. Roll call for approval. The 4 commissioners present voted to approve the first reading. Mr. Kalafsky was absent. All documents will be signed and Mrs. Zampella will return to Accountant to be filed with Trenton.

Mr. Rose proposed that the commissioners will approve December bills and reserves necessary for anything that was not presented yet at the January meeting and do a resolution for the authorization of a temporary budget. Board will also take up the temporary budget for 2018 to cover period of Jan 2018 and the first meeting in March when the budget is approved.

Incentive Program- Mr. Rose reported that 12 members qualified for an incentive program for attending calls and he has a check for \$600.00 for each of the 12 people who qualified. Mr. Rose motioned that the payments for the per call incentive program be approved for a total of \$7,200.00. Mrs. Zampella second and all approved.

Chief reminder the board to set up the work session for January.

With no other new business; a motion to adjourn the December 12, 2017 meeting was made by Mr Rose and seconded by Mr. Rosenberg. The meeting was adjourned at 8:46 pm.