

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
September 13, 2016

**Meeting Minutes of the September 13, 2016 BOFC District #1 Meeting**

The meeting was called to order at 8:00 pm by Chairman Natalizio, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Lichtig, Mr. Rose, Mr. Natalizio and Mr. Kalafsky: Also present were Chief Bradley and Deputy Chief Snook. Mr. Patullo was not present.

The minutes of the August 9, 2016 meetings were distributed via e-mail and hard copy. A motion was made by Mr. Rose to approve and second by Mr. Kalafsky and passed unanimously.

The Treasurer's report for August, 2016, as of September 13, 2016, was presented by Mr. Rose; a motion was made by Mr. Kalafsky to approve, second by Mr. Lichtig and passed unanimously.

The bills for August 2016 up to September 13, 2016 were presented by Mr. Rose. A motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Lichtig and passed unanimously.

- The meeting was opened to the public at 8:03 pm. It was requested that all wishing to speak must stand and state their name and address.

With no one from the public wishing to be heard, the public portion of the meeting was closed at 8:04 pm.

**Correspondence:**

Various advertisements and bills which were delivered to the proper parties;  
New Jersey State association of Fire Districts; June 4<sup>th</sup> meeting minutes were received.  
No other correspondence of significance was received.

**Chief's Report**

The July and August Chief's reports were distributed along with the monthly minutes;  
A motion was made by Mr. Rose to approve both July and August Chief's reports and second by Mr. Kalafsky and passed unanimously.

**Old Business:**

**Martinsville Rescue Squad:**

George Nowakowski was present but did not have anything to report.

It was noted that the BOFC would receive a detailed inventory of the items that were purchased. That inventory was received via e-mail during the meeting and distributed to the BOFC and Chiefs post meeting time.

## **Insurance and LOSAP:**

### **LOSAP:**

Mr. Natalizio clarified with Mr. Braslow that if a member is an “inactive “ recipient of the LOSAP and are not being funded for the current year, he/she can keep their funds in Harleysville. If the participant becomes active again, then a new account will be set up with Lincoln. There are several members that are active but not getting LOSAP contribution due to lack of active points for LOSAP contribution. Discussion of a release of past members and / or non-members needs to come up with a policy on how to release the account from the BOFC.

### **Insurance:**

The Attack Pumper has been added to the VFIS insurance policy, new title and plates will be processed within the week.

### **Membership and Personnel:**

One new member, Albert Santelli: Station # 1, no previous training.

### **Trucks Out of District:**

Wildwood convention with the Command Vehicles and yearly inspection at Finderne with Engine 104.

### **Bridgewater Joint Board:**

Next meeting at Green Knoll September 20<sup>th</sup>.

### **New Development:**

Nothing new on the Chimney rock east and west.

Requesting an SOP for clay roofing access.

New house on Old Stage Coach Road; access is very difficult but hydrants are available. Deputy Chief Snook will investigate.

### **Vehicle Training:**

Ongoing and active, training and deployment of the rescue and attack are being reviewed.

Expected outfitting and “In Service time line” is ~45 days.

### **New Fleet Apparatus:**

Received and accepted the attack pumper; outfitting is in progress.

The new preliminary drawings of the new major pumper have been received and are under review. The plans show that the new pumper is 3 feet longer than the current Engine #1.

Mr. Rose and Mr. Kalafsky will join the Fire Department Truck Committee.

Logistics of retention, re-location and retirement of current apparatus will need to be discussed along with the new major pumper plans. Overall district dynamics and conditions are changing in District# 1. Part of the logistics will be incorporated in the new pumper build.

### **Somerset County Dispatch:**

No new changes at this time; on hold until next month with any updates.

**BOFC District #1 By-Laws Updates and Revisions:**

Questions were sent to Mr. Braslow; this will be tabled until next meeting.

**Repairs to the rear bumper of 43 Brush**

The rear bumper is in the process of being fabricated, as soon as it is completed the truck will be out of service for less than a week.

**Hose Purchase from New Brunswick Fire Depart.**

The hose purchase provides no advantage to the MVFD or the BOFC; the BOFC decided that purchase has no benefit and will not proceed with the purchase/ transaction.

*This item will be removed from the minutes going forward.*

**New Business:**

No new business was introduced at this meeting.

A motion to adjourn the September 13, 2016 meeting was made by Mr. Rose and seconded by Mr. Kalafsky; the meeting was adjourned at 8:38 pm.

**Martinsville Volunteer Fire Department**  
**Chief's Report**  
**September - 2016**

Event No.	Date	Address	# of Members	M-F		Mutual Aid Company
				DT Call	Total Hours	
144	9/1/2016	865 Sherwood Road	8	N	4.0	
145	9/2/2016	1342 Tilton Road	8	Y	8.0	
146	9/6/2016	1049 Rector Road	14	N	7.0	
147	9/8/2016	1021 Sunset Ridge	7	N	3.5	
148	9/8/2016	841 Newmans Lane	11	N	5.5	
149	9/9/2016	20 Gateshead Dr.	14	N	7.0	
150	9/14/2016	800 Thompson Ave.	9	Y	4.5	
151	9/16/2016	2049 Washington Valley Rd.	7	Y	3.5	
152	9/17/2016	1901 Woodland Terrace	12	N	6.0	
153	9/19/2016	1248 Mt. Horab Road	10	Y	10.0	
154	9/23/2016	37 Newland Court	11	Y	5.5	
155	9/30/2016	7 Todd Court	8	N	4.0	

**Total Fire Calls**      **68.5**      **12 Total Calls**

**Training/Drills/Work Detail**

9/7/2016	Truck Check - Brush 43	1.0
9/7/2016	Truck Check - Engine 4	1.0
9/8/2016	Attack 43 Review	11.0
9/9/2016	Driver Training - Engine 2	4.0
9/10/2016	Setup Attack 43	42.0
9/11/2016	Driver Training - Rescue 43	2.0
9/12/2016	Monthly Drill - Extrication	36.0
9/16/2016	Truck Check - Brush 43	1.0
9/17/2016	EMT Refresher Course	7.0
9/17/2016	Truck Check - Utility 43	1.0
9/18/2016	EMT Refresher Course	7.0
9/18/2016	Truck Check - Rescue 43	1.0
9/21/2016	Truck Check - Engine 2	1.0
9/23/2016	Truck Check - Engine 2	1.0
9/23/2016	Truck Check - Brush 43	1.0
9/24/2016	Pump Test	4.0
9/24/2016	Initial Training - Attack 43	30.0
9/26/2016	Monthly Truckwork - Inspection Engine 4	30.0
9/27/2016	Prepare NIFRS Report	1.5
9/27/2016	Truck Check - Inspection Engine 4	27.0
9/28/2016	Truck Check - Inspection Engine 4	26.0
9/29/2016	Inspection Engine 4 Cleaning	4.0
9/29/2016	Truck Check - Inspection Engine 4	22.5
9/30/2016	Truck Check - Brush 43	1.0
9/30/2016	Truck Check - Inspection Engine 4	22.5
9/30/2016	(Various Dates) Firefighter 1 Training	30.0

**Total Training**      **315.5**

**Martinsville Volunteer Fire Department**  
**Chief's Report**  
**September - 2016**

**Meetings**

9/6/2016	Monthly Meeting	25.0
9/13/2016	Board of Fire Commissioners Meeting	5.0
9/19/2016	Line Officers Meeting	10.0
9/30/2016	Executive Board Meeting	4.0
<b>Total Meetings</b>		<b>44.0</b>
<b>Total</b>		<b>428.0</b>

**SAD**

9/3/2016	Update computer files; take old SCBA bottles OOS.	11.5
9/6/2016	Refuel Engine 2	1.0
9/7/2016	Annual Fund Drive	48.0
9/10/2016	Bills/Checks	1.0
9/11/2016	Attend Funeral - Jeff Koerner's Father	14.0
9/11/2016	Attend 9/11 Commemorative Services	10.0
9/17/2016	Fire Prevention Week - Ordered materials & updated computer files	2.0
9/17/2016	Attend MCC Fall Festival	22.5
9/17/2016	Checks/Bills	1.5
9/20/2016	Clean out storage under radio deck; determine leak; replace lights	1.0
9/23/2016	Pickup Detailing supplies for Inspection	1.0
9/24/2016	Enter bills; work on Attack 43; pack hose	38.5
9/26/2016	Prepare mailings to newcomers	2.0
9/29/2016	Pickup beverages - Station 2	1.0
9/30/2016	Fund Drive - Checks	2.5
<b>Total SADs</b>		<b>157.5</b>