

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
October 11, 2016

**Meeting Minutes of the October 11, 2016 BOFC District #1 Meeting**

The meeting was called to order at 8:00 pm by Chairman Natalizio, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Patullo, Mr. Rose, Mr. Natalizio and Mr. Kalafsky: Also present were Chief Bradley and Deputy Chief Snook; Mr. Lichtig was not present at this meeting.

The minutes of the September 13, 2016 meetings were distributed via e-mail and hard copy. A motion was made by Mr. Rose to approve, and second by Mr. Patullo and passed unanimously.

The Treasurer's report for September, 2016, as of October 11, 2016, was presented by Mr. Rose; a motion was made by Mr. Kalafsky to approve, second by Mr. Patullo and passed unanimously.

The bills for September 2016 up to October 11, 2016 were presented by Mr. Rose. A motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Patullo and passed unanimously.

- The meeting was opened to the public at 8:04 pm. It was requested that all wishing to speak must stand and state their name and address.

With no one from the public wishing to be heard, the public portion of the meeting was closed at 8:05 pm.

**Correspondence:**

Various advertisements, invoices, and direct mail were delivered to the proper parties;  
No other correspondence of significance was received.

**Chief's Report**

The September Chief's report was distributed along with the monthly minutes;  
A motion was made by Mr. Rose to approve and second by Mr. Kalafsky and passed unanimously.

**Old Business:**

**Martinsville Rescue Squad:**

A presentation to appropriate money from the BOFC District #1 for a new response vehicle was presented: details to follow:

Debbie Manna, *Chief of the Martinsville Rescue Squad* made a presentation, she thanked the Board of Fire Commissioners District #1 for providing the MVRs capital funding over the past 17 years for an approximate total of \$126,410.63.

Her presentation was based on requesting funds from the BOFC District #1 to support and purchase a new emergency vehicle that will respond exclusively in Bridgewater Township District #1; estimated cost \$165,000.00 based on their last purchase of a rig, but is expected to be a higher cost. Presentation and details are on file. Many legal and operational issues are still remaining. Mr. Natalizio will discuss this issue with Mr. Braslow and report back.

## **Insurance and LOSAP:**

### **LOSAP:**

Mr. Rose had a conversation with Mr. Braslow at the State Convention; there is a good possibility that any dormant LOSAP accounts in the Harleysville / Nationwide program that are not being funded can remain in the Harleysville / Nationwide program and be released from BOFC District #1 and become the sole ownership of the vested member or past member of record. A joint meeting with other districts and Mr. Braslow is forthcoming.

### **Insurance:**

The newly received attack pumper is fully insured.

### **Membership and Personnel:**

No Report at this time.

### **Bridgewater Joint Board:**

The last meeting was September 9<sup>th</sup>:

**District #1** discussed our newly acquired vehicles. Siren still inactive, ISO increase, and SOP for coverage and response criteria.

**District #2** discussed their new driver policy including command vehicles, waiting for ISO report, and Pierce recall (Waterous pump).

**District #3** Make sure beneficiaries of insurance are up to date.

**District #4** discussed the new ratable at the Chimney Rock East & West; no estimated value at this time. They need to purchase 57 Scott bottles and would like to investigate bulk purchase. Need to determine if new SCBA should have quick connect or standard air connector. Investigating what company to use for life insurance.

State trying to determine if BOFC elections should be move to the November elections. Problems with aligning Fire District voting map with November voter map.

New Chief of Police in October.

Overall discussion of LOSAP transition progress.

### **Trucks out of the District:**

Far Hills Steeple Chase (Hunt), 10/15/ 2016 Command vehicle and Brush 43 & Utility

Middlesex fire training grounds, 10/17/2016: 1 Engine, 1 Reserve Engine, Command vehicles

Both requests were passed unanimously.

### **New Development:**

No report.

### **Vehicle Training:**

Preliminary training on the new Attack Pumper with the core fire fighters and key fire fighters at station #1 at this time it is not fully equipped and not in service.

### **New Fleet Apparatus:**

Design and specifications is forthcoming, a slight delay due to the arrival of the Attack Pumper.

**Somerset County Dispatch:**

No report at this time.

**BOFC District #1 By-Laws Updates and Revisions:**

Waiting for Mr. Braslow's written comments to be returned to Mr. Natalizio.

**Repairs to the rear bumper of 43 Brush**

10/19/2016, 43 Brush will go out to the fabricator for the new bumper to be installed; completion time should be less than a week.

This item will be removed from the agenda at the next meeting.

***New Business:***

The 2017 budget is being developed; Mr. Rose is requesting input from the line officers by the next meeting (11/8/2016) for their requests. The BOFC would like to keep a flat budget in 2017 with minimal or no increase in 2017 until the new ratable schedule is put in place in 2018. Mr. Rose would like to have Mr. Jinks review the proposed budget prior to the November 8<sup>th</sup> BOFC meeting.

Chief Bradley would like to purchase new gas meters and get an "in house" calibration station with an in house calibration station laptop exclusively for gas meter calibration.

Chief Bradley also, in his opinion is in support of BOFC District #1 funding a new Martinsville Rescue Squad emergency response rig, as it is in the best interest of the Martinsville Fire Department support.

Outside of legal issues, as long as geographical limits are in place, accountability to the BOFC District #1, and MRS follows the same protocols that the MVFD has to the Board, Chief Bradley wanted his opinion on record.

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A motion to adjourn the October 11, 2016 meeting was made by Mr. Rose and seconded by Mr. Kalafsky; the meeting was adjourned at 8:52 pm.

**Martinsville Volunteer Fire Department**  
**Chief's Report**  
**October - 2016**

Event No.	Date	Address	# of Members	M-F		Mutual Aid Company
				DT Call	Total Hours	
156	10/1/2016	1948 Washington Valley Rd	17	N	8.5	
157	10/3/2016	1938 Washington Valley Rd	7	Y	7.0	
158	10/5/2016	10 Redwood Road	11	Y	5.5	
159	10/6/2016	1147 Delaware Drive	11	Y	16.5	
160	10/8/2016	45 Fuller Court	14	N	7.0	
161	10/11/2016	1380 Washington Valley Rd	21	N	10.5	
162	10/13/2016	1023 Carteret Road	6	Y	3.0	
163	10/19/2016	2081 Gilbride Road	16	N	16.0	
164	10/20/2016	Gilbride Road & Chimney Rock Rd	9	Y	12.0	
165	10/28/2016	Heath Drive & Running Brook Rd	13	Y	13.0	
<b>Total Fire Calls</b>					<b>99.0</b>	<b>10 Total Calls</b>
<b>Training/Drills/Work Detail</b>						
	Various	(10/4 - 10/27)	Firefighter 1 Training		32.0	
	10/1/2016		Truck Work - Inspection 43-4		17.5	
	10/5/2016		Truck Check - Rescue 43		1.0	
	10/14/2016		Truck Check - Brush 43		1.0	
	10/14/2016		Truck Check - Engine 4		1.0	
	10/16/2016		Driver Training - Attack 43		2.0	
	10/16/2016		Truck Check - Rescue 43		1.0	
	10/17/2016		Prepare NFIRS Reports		1.5	
	10/17/2016		Monthly Drill - Live Fire Training (Middlesex Co. Fire Academy)		72.0	
	10/22/2016		Truck Check - Rescue 43		1.0	
	10/22/2016		Truck Check - Engine 1		1.0	
	10/23/2016		Truck Check - Utility 43		1.0	
	10/24/2016		Monthly Truckwork - Station 1		18.0	
	10/24/2016		Monthly Truckwork - Station 2		12.0	
	10/25/2016		Driver Training - Engine 2		4.0	
	10/29/2016		Truck Check - Brush 43		1.0	
	10/29/2016		Extrication Training		25.0	
<b>Total Training</b>					<b>192.0</b>	
<b>Meetings</b>						
	10/3/2016		Monthly Meeting		28.0	
	10/11/2016		Board of Fire Commissioners Meeting		11.0	
	(No Date)		Line Officers Meeting		8.0	
	10/19/2016		Executive Board Meeting		5.0	
<b>Total Meetings</b>					<b>52.0</b>	
<b>Total</b>					<b>343.0</b>	

**Martinsville Volunteer Fire Department**  
**Chief's Report**  
**October - 2016**

**Fire Prevention**

10/10/2016	Hamilton School (AM)	4.5
10/10/2016	Hamilton School (PM)	4.0
10/11/2016	Crim School (AM)	9.0
10/11/2016	Crim School (PM)	5.0
10/19/2016	Crim Presbyterian Church	1.0
10/19/2016	Martinsville Methodist Church	3.0
10/20/2016	Martinsville Methodist Church	3.0
10/20/2016	Crim Presbyterian Church	3.0
<b>Total Fire Prevention</b>		<b>32.5</b>

**SADs**

10/6/2016	Fund Drive Deposits	3.0
10/9/2016 (and 10/27/16)	Bank Deposits	7.0
10/7/2016	Fund Drive Deposits	2.5
10/7/2016	Update Hose Records	5.0
10/7/2016	Station 1 Cleanup for Open House	13.0
10/8/2016	Annual MVFD Open House	99.0
10/10/2016	Prepare Bills	1.0
10/15/2016	Update Computer Records	4.0
10/15/2016	Stand by @ Far Hills Race	104.5
10/18/2016	Drop off Brush 43 for bumper repair	12.0
10/18/2016	Prepare Bills/Fund Drive Deposit	2.5
10/22/2016	Do bills; log in new hose & nozzles; work on Attack 43	12.0
10/25/2016	Pick up supplies for Sta. 1 & Sta. 2	1.0
10/26/2016	Purchase equipment & install fixture	3.0
10/26/2016	Investigate and repair electrical timer	2.0
10/26/2016	Remove garbage & recycling	2.0
10/26/2016	Repair flag pole light	3.0
10/27/2016	Purchased light bulbs and installed in bays	3.0
10/27/2016	Replaced Defib 9V battery - needs new battery pack	3.0
10/28/2016	Pick up Brush 43	6.0
10/28/2016	Repair shelf on Engine 4	2.0
10/28/2016	Researched and ordered new battery pack for defib	1.5
10/29/2016	Update files for Hose & Equipment/prepare bills	26.0
10/30/2016	Mount tools and equipment on Attack 43	15.0
10/31/2016	Prepare letters to newcomers	2.5
<b>Total SADs</b>		<b>335.5</b>