

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1
Martinsville, NJ
July 12, 2016

Meeting Minutes of the July 12, 2016 BOFC District #1 Meeting

The meeting was called to order at 8:00 pm by Vice-Chairman Lichtig, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Lichtig, Mr. Rose, Mr. Patullo, and Mr. Kalafsky: Also present were Chief Bradley and Deputy Chief Snook. Mr. Natalizio was not present at this meeting.

The minutes of the June 14, 2016 meetings were distributed via e-mail and hard copy. A motion was made by Mr. Rose to approve and second by Mr. Kalafsky and passed unanimously.

The Treasurer's report for June, 2016, as of July 12, 2016, was presented by Mr. Rose; a motion was made by Mr. Kalafsky to approve, second by Mr. Patullo and passed unanimously.

The bills for June 2016 up to July 12, 2016 were presented by Mr. Rose. A motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Patullo and passed unanimously.

- The meeting was opened to the public at 8:03 pm. It was requested that all wishing to speak must stand and state their name and address.

Mr. Jim Hope 1009 Vosseller Ave. Martinsville, NJ 08836

Mr. Hope responded to the fact that he did not hear an invoice from Lincoln Financial for the 2015 LOSAP payment and that he received a \$25.00 service fee from Lincoln Financial. Mr. Rose will investigate this issue. It was explained that the new account was funded for several years. Mr. Hope said that he hasn't received any new deposits since the inception of the new account. Mr. Rose will investigate and respond at the August meeting.

With no one else wishing to speak, the public portion of the meeting was closed at 8:06pm.

Correspondence:

Various advertisements and bills which were delivered to the proper parties.
No other correspondence of significance was received.

The Chief's Report

Mr. Kalafsky questioned the amount of time recorded on the Chief's report for processing "bill to the commissioners"; time recorded for the bills were in excess of 19 hours for approximately seven invoices. Chief Bradley explained that administrative work is performed every weekend and weekly bills processing may be lumped into other administrative work involving much more time. It was suggested that a single line item for Commissioner's bills be designated on the monthly Chief's report.

Chief Bradley will also forward the letter to the BOFCs, sent to Pierce pertaining to questions about the construction of the new Attack Pumper.

A motion was made to approve the Chief's report by Mr. Kalafsky, seconded by Mr. Rose, and approved unanimously.

Old Business:

Martinsville Rescue Squad:

George Nowakowski was present at this meeting representing the Martinsville Rescue Squad.

He did not deliver any report or issue, or respond to any questions.

Insurance and LOSAP:

LOSAP:

Mr. Rose will be investigation the 2015 LOSAP contribution. The BOFC will be issuing a \$25.00 payment to each active account to cover the Lincoln service charge. Mr. Rose will be cutting a check to Lincoln with an attached spread sheet for a credit to each account. Mr. Natalizio, being the point of contact, will be requested to talk to Lincoln to investigate the easiest possible way to credit each member's account.

Insurance:

The invoice to VFIS was paid last month for the full year coverage.

Membership and Personnel:

No Report at this time.

Trucks Out of District:

See New Business Section.

Bridgewater Joint Board:

- Mr. Kalafsky reported that the meeting was sparsely attended which was held in Martinsville.
- The fire official was not in attendance, and no report was provided.
- Allen Kurdyla will be running for County Committeeman of the relief to replace Neil Gallo. Neil Gallo will be running for Vice President of the NJ State Relief Association. Mr. Kurdyla has requested support from all districts.
- District #4 requested anyone interested in going into a bulk purchase on SCOTT packs and bottles through the Houston / Galveston Cooperative purchase plan. No districts appeared to be interested.

New Development:

Continued review on the Chimney Rock East and West commercial development project.

The Department has not received a response back from the Bureau of Fire & Safety about the rejection of the proposed entry gates at the new residential construction on the site of the former "Joe's Fruit Farm" on Washington Valley Rd.

Vehicle Training:

On Going.

Sam DeAndre became qualified on the Support vehicle.

After the in house pump training, ten members are now pump qualified on a major pumper.

New Fleet Apparatus:

Attack pumper factory site visit for the final build is expected to be the weekend of July 29th, 2016.

The report / specification plan that was due June 25th for the new major pumper will not be available until, on or about July 13th. The report will be sent to the BOFCs as soon as it becomes available.

Somerset County Dispatch

The letter that was sent about the dispatch deficiencies received a reply on March 31st. The reply letter was discussed at the April BOFC meeting. Mr. Lichtig and Mr. Rose will draft a reply to the reply letter received March 31st.

The siren at station #2 is still not operational, it was suggested that the electrician rent a lift rather than wait to borrow the Township's bucket truck. This may avoid insurance issues with non-Township employees operating this piece of equipment.

BOFC By-Laws

Mr. Lichtig had been tasked to compile a list of questions from the review response of the current By-Laws updates and revisions received from Mr. Braslow which were very vague. Mr. Lichtig sent Mr. Natalizio some questions to forward to Mr. Braslow for clarification. This item was tabled and discussed at the August 9th meeting once we have Mr. Braslow's response.

Hose Purchase from New Brunswick Fire Depart.

The Board expected to receive a written cost proposal from a vendor of the value of the three inch hose compared to the cost of the two and one half inch hose. Nothing was received; this was tabled until next meeting.

New Business:

Mr. Patullo brought up the Bridgewater Police, National Night Out which will happen on August 2nd. This is a Fire department function and Chief Bradley will see if any members have any interest in going.

At this time, the Board approved taking a truck out of the district to the BWPD National Night Out at the Somerset Ball Park on August 2nd.

No other new business was brought to the meeting.

A motion to adjourn the June 14, 2016 meeting was made by Mr. Rose and seconded by Mr. Kalafsky; the meeting was adjourned at 8:40 pm.

**Martinsville Volunteer Fire Department
Chief's Report
July - 2016**

Event No.	Date	Address	# of Members	M-F		Mutual Aid Company
				DT Call	Total Hours	
102	7/4/2016	22 Winslow Drive	8	N	4.0	
103	7/7/2016	1310 Birch Drive	10	Y	5.0	
104	7/8/2016	Chimney Rock Rd	13	N	6.5	
105	7/8/2016	1931 Washington Valley Rd.	10	N	5.0	
106	7/11/2016	86 Farragut Place	10	N	20.0	North Plainfield
107	7/18/2016	3 Totten Drive	22	N	11.0	
108	7/19/2016	1350 Washington Valley Rd.	8	Y	4.0	
109	7/19/2016	4 Linberger Dr.	6	Y	3.0	
110	7/20/2016	1060 Washington Valley Rd.	10	Y	5.0	
111	7/21/2016	15 Loft Drive	14	N	7.0	
112	7/23/2016	1679 Brookdale Dr.	11	N	5.5	
113	7/24/2016	401 U.S. Hwy 22	12	N	12.0	North Plainfield
114	7/24/2016	190 Stahls Way	12	N	6.0	
115	7/25/2016	1381 Tullo Rd.	20	N	30.0	
116	7/25/2016	1374 Tullo Rd.	20	N	30.0	
117	7/28/2016	1621 U.S. Hwy 22	4	Y	4.0	
118	7/30/2016	1621 U.S. Hwy 22	13	N	6.5	
119	7/30/2016	1655 Valley View Rd.	15	N	7.5	
Total Fire Calls					172.0	18 Total Calls

2 Mutual Aid Calls

Training/Drills/Work Detail

7/2/2016	Truck Check - Engine 1	1.0
7/2/2016	Truck Check - Rescue 43	1.0
7/2/2016	Truck Check - Utility 43	1.0
7/6/2016	Driver Training - Engine 2	4.0
7/8/2016	Truck Check - Engine 4	1.0
7/8/2016	Truck Check - Brush 43	1.0
7/9/2016	Prepare NIFIRS Report	1.0
7/10/2016	Truck Check - Engine 2	1.0
7/10/2016	Truck Check - Utility 43	1.0
7/10/2016	Truck Check - Engine 1	1.0
7/11/2016	Monthly Drill - CPR Recertification	38.0
7/12/2016	Prepare NIFIRS Report	1.0
7/14/2016	Truck Check - Brush 43	1.0
7/16/2016	Truck Check - Engine 2	1.0
7/16/2016	Truck Check - Engine 4	2.0
7/20/2016	Truck Check - Utility 43 & Rescue 43	1.5
7/22/2016	Truck Check - Engine 2	1.0
7/28/2016	Truck Check - Brush 43	1.0
7/28/2016	Monthly Truckwork - Station 1	14.0
7/28/2016	Monthly Truckwork - Station 2	4.0
7/29/2016	Truck Check - Brush 43	1.0
7/30/2016	Truck Check - Engine 4	1.0

**Martinsville Volunteer Fire Department
Chief's Report
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7/30/2016	Truck Check - Engine 2	1.0	
7/30/2016	Truck Check - Engine 1	1.0	
	Total Training	81.5	
	Meetings		
7/5/2016	Monthly Meeting	22.0	
7/12/2016	Board of Fire Commissioners Meeting	22.0	
7/15/2016	Bridgewater Twp Relief Meeting	10.0	
7/18/2016	Line Officers Meeting	10.0	
7/20/2016	Executive Board Meeting	7.0	
	Total Meetings	71.0	
	Total	324.5	
	SAD		
7/2/2016	Bottle Inventory	2.0	
7/2/2016	Prepare Bills for BOFC	2.0	
7/2/2016	Prepare Bills & Checks	1.0	
7/9/2016	Prepare Bills for BOFC & Update SCBA Bottle Records	15.0	
7/24/2016	Prepare Bills & Checks	1.5	
7/24/2016	Investigate new Phone System	2.0	
7/31/2016	Prepare Letters to Newcomers	2.5	
7/31/2016	Prepare Bills for BOFC	2.0	
	Total SADs	28.0	