

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1
Martinsville, NJ
December 13, 2016

Meeting Minutes of the December 13, 2016 BOFC District #1 Meeting

The meeting was called to order at 8:00 pm by Vice Chairman Lichtig, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Patullo, Mr. Rose, Mr. Lichtig and Mr. Kalafsky: Also present were Chief Bradley and Deputy Chief Snook; Mr. Natalizio was not in attendance.

The minutes of the November 8, 2016 meetings were distributed via e-mail and hard copy. A motion was made by Mr. Patullo to approve and second by Mr. Kalafsky, and passed unanimously.

The Treasurer's report for November, 2016, as of December 13, 2016, was presented by Mr. Rose; a motion was made by Mr. Patullo to approve, second by Mr. Kalafsky, and passed unanimously.

The bills for November 2016, up to December 13, 2016 were presented by Mr. Rose. A motion to approve all presented bills was made by Mr. Patullo, second by Mr. Kalafsky, and passed unanimously.

- The meeting was opened to the public at 8:17pm. It was requested that all wishing to speak must stand and state their name and address.

With no one from the public wishing to be heard, the public portion of the meeting was closed at 8:18pm.

Correspondence:

Various advertisements, invoices, and direct mail were delivered to the proper parties.

The fourth quarter New Jersey State Fire Dept. District association report was received and will be on file.

No other correspondence of significance was received.

Chief's Report

The November Chief's report was distributed along with the monthly minutes;

The Chief was reminded that he must separate the hours for bill preparation and other administration/SAD's work with more detail.

A motion was made by Mr. Kalafsky to approve and second by Mr. Patullo, and passed unanimously.

Old Business:

Martinsville Rescue Squad:

Chief Manna distributed a EMS response call and rig usage report. The report displayed the as in the past approximately 33% of all calls are in District #1.

Mr. Rose explained that no money has been allocated or put on the public ballot as a question for the purchase of a new rig.

Further discussion on the costs, specifications, timeline and obstacles that will be incurred to purchase a new rig. A bottom line cost will be needed by the January meeting.

Insurance and LOSAP:

LOSAP:

We received two new applications for the Lincoln LOSAP plan and still waiting for one additional, transfer cannot happen without 100% of the applications.

Mr. Lichtig spoke with Mr. Natalizio about transferring the monies from Harleysville to Lincoln. It was determined that releasing the Nationwide funds would not generate a 1099.

This question of transferring the funds to Lincoln or releasing the funds to the members was be tabled until the next meeting, since Chairman Natalizio should be part of the discussion.

Insurance:

Mr. Rose received a summary table that covers all the benefits of accidental health, sickness and death while participating in a fire activity. It was suggested that the benefits of this policy be distributed to the membership.

The list of eligible members was submitted by Chief Bradley with several errors. The list must be finalized at this meeting and the check will go out. The Board will go into closed session at the end of the meeting to discuss the issues and finalize the roster.

Membership and Personnel:

No report at this time.

Bridgewater Joint Board:

Last meeting was on 11/15/2016, most of the discussion was about LOSAP and how each board was handling the transfer. District #4 is looking into Nationwide rather than VFIS for vehicle insurance.

The next meeting is the third week in March.

Trucks out of the District:

No requests at this time.

New Development:

No Report.

Vehicle Training:

Training with Fire and Safety for the on 12/17/2016 and final outfitting on 12/19/2016.

New Fleet Apparatus:

No progress on the new major pumper until the Attack has been completely finished.

Somerset County Dispatch:

No Report

The Siren at station #2 is still out of service. The Chief reported that they have not gotten to it yet.

BOFC District #1 By-Laws Updates and Revisions:

Mr. Braslow is coming up with language to complete.

Tabled until next month.

New Business:

Mr. Rose presented the proposed 2017 budget with a 2% Cap:

Total 2017 Budget \$525,275.00 with \$518,836.00 raised from taxation.

Mr. Rose read the Budget Approval Resolution which passed unanimously.

Mr. Rose distributed the December incentive payment list. There are 16 eligible members for payment. Mr. Rose made a motion to distribute the money as presented from the Chief.

The Board went into closed session to discuss issues and errors on the accident and sickness insurance policy.

As a result of the closed session discussion, it was determined that there was an error in the list and one additional member was added to the roster.

A motion to adjourn the December 13, 2016 meeting was made by Mr. Kalafsky and seconded by Mr. Patullo; the meeting was adjourned at 9:32 pm.

**Martinsville Volunteer Fire Department
Chief's Report
December - 2016**

Event No.	Date	Address	# of Members	M-F		Mutual Aid Company
				DT Call	Total Hours	
185	12/1/2016	728 Thompson Ave.	8	Y	4.0	
186	12/5/2016	Russett Ln & Washington Valley Rd.	6	Y	24.0	
187	12/7/2016	1605 U.S. Highway 22w.	14	N	7.0	
188	12/10/2016	U.S. Highway 22w & Vosseller Ave.	10	N	5.0	
N/A	12/10/2016	Respond to siren (County Error)	2	N	1.0	
189	12/23/2016	Concord Dr. & Dogwood Dr.	12	Y	6.0	
190	12/25/2016	1020 Papen Rd.	16	N	8.0	
191	12/30/2016	1621 U.S. Highway 22 w.	10	N	5.0	
192	12/31/2016	607 Emerald Trail	9	N	4.5	
Total Fire Calls					64.5	8 Total Calls 0 Mutual Aid Call
Training/Drills/Work Detail						
	12/4/2016	Truck Check - Rescue 43			1.0	
	12/4/2016	Truck Check - Engine 1			1.0	
	12/9/2016	Driver Training - Engine 2			4.0	
	12/10/2016	Truck Check - Rescue 43			1.0	
	12/10/2016	Truck Check - Utility 43			1.0	
	12/11/2016	Truck Check - Engine 1			1.0	
	12/12/2016	Monthly Drill - Sprinkler Systems			34.0	
	12/14/2016	Truck Check - Engine 2			1.0	
	12/17/2016	Orientation on Attack 43			24.0	
	12/20/2016	Truck Check - Brush 43			1.0	
	12/21/2016	Truck Check - Engine 2			1.0	
	12/22/2016	Truck Check - Engine 4			1.0	
Total Training					71.0	
Meetings						
	12/5/2016	Monthly Meeting			27.0	
	12/13/2016	Board of Fire Commissioners Meeting			7.0	
	12/19/2016	Line Officers Meeting			5.0	
	(No meeting)	Executive Board Meeting			0.0	
Total Meetings					39.0	
Total					174.5	

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	SADs	
12/3/2016	Drop off & pickup mailing labels; prepare deposit; pay bills	4.0
12/3/2016	High School Football Team Event attendance	5.0
12/3/2016	Prepare BOFC Bills	9.0
12/3/2016	Update computer files; NIFIRS reports; organize yearly reports; clean bays	12.0
12/3/2016	Attend Boundbrook Christmas lighting	7.5
12/4/2016	2nd Fund Drive	17.0
12/4/2016	Setup Quickbooks	1.0
12/8/2016	Supervised deliveries	6.0
12/24/2016	2016 Santa Run	123.5
12/25/2016	Prepare BOFC Bills	2.0
12/26/2016	Prepare letters to newcomers	1.5
12/31/2016	Prepare BOFC Bills	4.0
12/31/2016	Inventory & new equipment label; pick up mail	6.0
12/31/2016	Pay bills & fund drive deposits	2.5
	Total SADs	163.5