

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
August 9, 2016

**Meeting Minutes of the August 9, 2016 BOFC District #1 Meeting**

The meeting was called to order at 8:00 pm by Chairman Natalizio, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Lichtig, Mr. Rose, Mr. Patullo, Mr. Natalizio and Mr. Kalafsky: Also present were Chief Bradley and Deputy Chief Snook.

The minutes of the July 12, 2016 meetings were distributed via e-mail and hard copy. A motion was made by Mr. Rose to approve and second by Mr. Kalafsky and passed unanimously.

The Treasurer's report for July, 2016, as of August 9, 2016, was presented by Mr. Rose; a motion was made by Mr. Kalafsky to approve, second by Mr. Patullo and passed unanimously.

The bills for July 2016 up to August 9, 2016 were presented by Mr. Rose. A motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Patullo and passed unanimously.

- The meeting was opened to the public at 8:03 pm. It was requested that all wishing to speak must stand and state their name and address.

Mr. Robert Forsyth #17 Frohlin Drive Basking Ridge, NJ

Mr. Forsyth made mention that the Martinsville Fire Department went to the wake of Kevin McMorrow: the fireman from Country Hills FD, who recently lost his life in a motor vehicle accident. Mr. Forsyth received many thanks and congratulations for the respect and refinement that the Martinsville Fire Department had displayed at the memorial viewing.

With no one else from the public wishing to be heard, the public portion of the meeting was closed at 8:09 pm.

**Correspondence:**

Various advertisements and bills which were delivered to the proper parties;  
The BOFC received the 2015 financial audit from Mr. Jinks.  
No other correspondence of significance was received.

**Chief's Report**

The July Chief's report was not available at the time of this meeting. The July 2016 Chief's report will be reviewed and discussed at the regular BOFC September 13, 2016 meeting. A motion was made for the August 2016 Chief's report to be tabled until the next meeting for review and passed unanimously.

## **Old Business:**

### **Martinsville Rescue Squad:**

Ms. Debbie Manna representing the MVRS acknowledged that they still need to provide a detailed inventory list which will be provided at the next BOFC meeting on September 13, 2016.

### **Insurance and LOSAP:**

#### **LOSAP:**

Mr. Rose has a list of all the member accounts that will be credited the \$25.00 management fee which will take care of all accounts for 2016. If the account has already been debited, there will a credit and come January the \$25.00 will be credited on the anniversary of the account inception.

All statement will be sent directly to the individual home address.

Monies from Harleysville will be transferred to the Lincoln Financial: if an account has been opened and is active. Otherwise if the account holder is vested, the account holder will own the account and can leave the non-active account with Harleysville. This question will be submitted to Mr. Braslow for clarification.

The 2015 LOSAP contribution was not made for last year as it should have; as noted in last month's minutes. Doug Wright gave Mr. Rose the list again and there are three new members that need to fill out the Lincoln Financial forms.

Two additional invoices need to be approved for Lincoln Financial:

1. \$625.00 for the \$25 yearly account service fee (25 accounts) for 2015 service year
2. \$41,600.00 for the 2015 LOSAP service year, 26 eligible members at \$1,600.00 each.

Motion was made by Mr. Kalafsky, seconded by Mr. Rose and passed unanimously. Due to the large amount of the check Mr. Rose requested a third signature on the check.

### **Insurance:**

Nothing to report or issues at this time.

### **Membership and Personnel:**

Nothing to report.

### **Trucks Out of District:**

No requests at this time, but open approval to take two trucks to the 4-H Fair if necessary.

### **Bridgewater Joint Board:**

Next meeting will be September 20th 2016.

### **New Development:**

No changes since last meeting on the Washington Valley Road construction; but comments were acknowledged.

### **Vehicle Training:**

Ongoing and active.

**New Fleet Apparatus:**

The new attack pumper will be delivered to New Jersey on or about Sunday August 14<sup>th</sup> .

The preliminary specifications plan for the 2017 major pumper were received but have not been reviewed.

**Somerset County Dispatch:**

No report at this time. Notes for the reply letter will be put together and this will be tabled until next meeting.

The Siren at Station # 2 is still out of service and the electrician will perform the service once the Bridgewater TWP bucket truck is available.

**BOFC District #1 By-Laws Updates and Revisions:**

Notes between Mr. Lichtig, Mr. Natalizio and Mr. Braslow were delayed or not received; this subject will be tabled until the next meeting.

**Hose Purchase from New Brunswick Fire Depart.**

Mr. Collin Thomas contacted the vendor today August 9, 2016 to provide supporting documentation, but the vendor could not provide the cost comparisons on short notice. This item will be tabled until the regular BOFC September 13, 2016 meeting.

***New Business:***

BOFC 2015 Audit was reviewed and submitted with no issues:

Resolution # 16-01 passed unanimously with all BOFC attending member's "Yay" vote.

Mr. Natalizio will be relocating to Hunterdon County but retaining his primary and voting residence in Martinsville. He reviewed this with Mr. Braslow. Mr. Natalizio wanted to make this a public notification.

Repairs to the rear bumper of 43 Brush in the amount \$3,577.50 was presented, discussed, approved and passed unanimously

Repairs must be made with limited time out of service and expedited installation.

A motion to adjourn the August 9, 2016 meeting was made by Mr. Rose and seconded by Mr. Kalafsky; the meeting was adjourned at 8:47 pm.

**Martinsville Volunteer Fire Department  
Chief's Report  
August - 2016**

Event No.	Date	Address	# of Members	M-F		Mutual Aid Company
				DT Call	Total Hours	
120	8/3/2016	N. Gaston Ave & Adamsville Rd	4	Y	2.0	
121	8/7/2016	607 Emerald Trail	12	N	12.0	
122	8/7/2016	973 Rector Road	10	N	5.0	
123	8/10/2016	1350 Washington Valley Rd	5	Y	2.5	
124	8/11/2016	1 & 3 Amur Road	10	Y	20.0	
125	8/12/2016	Chimney Rock Road	11	N	22.0	
126	8/12/2016	198 Beaumont Way	7	Y	3.5	
127	8/12/2016	2222 Washington Valley Rd	9	Y	4.5	
128	8/12/2016	1050 Mayflower Ct	14	N	7.0	
129	8/13/2016	1929 Bartle Lane	14	N	14.0	
130	8/15/2016	1028 Vosseller Ave	7	N	3.5	
131	8/15/2016	1028 Vosseller Ave	5	N	2.5	
132	8/15/2016	1931 Washington Valley Rd (Test Sport)	9	Y	4.5	
133	8/15/2016	1028 Vosseller Ave	7	Y	3.5	
134	8/15/2016	1028 Vosseller Ave	13	Y	6.5	
135	8/17/2016	984 Tullo Farm Road	8	N	4.0	
136	8/20/2016	52 Totten Drive	12	N	6.0	
137	8/21/2016	1286 Hickory Drive	7	N	7.0	
138	8/21/2016	993 Severin Drive	12	N	12.0	
139	8/23/2016	1286 Hickory Drive	9	Y	4.5	
140	8/24/2016	1621 U.S. Highway 22	7	N	7.0	
141	8/28/2016	Gateshead Dr & Waterford Ln	14	N	14.0	
142	8/29/2016	1257 Mount Vernon Rd	13	N	6.5	
143	8/31/2016	865 Sherwood Drive	3	N	3.0	
<b>Total Fire Calls</b>					<b>177.0</b>	<b>24 Total Calls</b>

**Training/Drills/Work Detail**

8/1/2016		Truck Check - Rescue & Utility 43	1.5
8/2/2016		Truck Check - Engine 1	1.0
8/4/2016		Driver Training - Utility 43	2.0
8/4/2016		Driver Training - Engine 2	4.0
8/6/2016		Truck Check - Utility 43	1.0
8/6/2016		Truck Check - Engine 1	1.0
8/7/2016		Truck Check - Engine 2	1.0
8/13/2016		Truck Check (Apparatus not noted)	1.5
8/14/2016		Truck Check - Engine 2	1.0
8/14/2016		Truck Check - Engine 4	1.0
8/15/2016		Truck Check - Brush 43	1.0
8/16/2016		Truck Check - Engine 4	1.0
8/18/2016	(8/15-8/18)	Firefighter 1 Training	10.0
8/20/2016		Truck Check - Engine 1	1.0
8/20/2016		Truck Check - Engine 2	1.0
8/22/2016		Monthly Truck Work - Station 1	12.0
8/22/2016		Monthly Truck Work - Station 2	8.0

**Martinsville Volunteer Fire Department  
Chief's Report  
August - 2016**

8/24/2016	Truck Check - Brush 43	1.0
8/27/2016	Truck Check - Engine 1	1.0
8/29/2016	Monthly Drill - Drafting	30.0
8/31/2016	Truck Check - Utility 43	1.0
	<b>Total Training</b>	<b>82.0</b>
	<b>Meetings</b>	
8/1/2016	Monthly Meeting	19.0
8/9/2016	Board of Fire Commissioners Meeting	8.0
8/15/2016	Line Officers Meeting	10.0
8/16/2016	Executive Board Meeting	7.0
8/20/2016	Bridgewater Twp Relief Meeting	6.0
	<b>Total Meetings</b>	<b>50.0</b>
	<b>Total</b>	<b>309.0</b>
	<b>SAD</b>	
8/1/2016	Bills/Checks	1.5
8/2/2016	Pick up mail, enter commissioners bills, update systems, clean bays	20.0
8/4/2016	Refuel Engine 2	1.0
8/7/2016	Bills	1.0
8/8/2016	Crosslay audit - Engines 1, 2, & 4	1.0
8/8/2016	Funeral Detail for CHFD K. McMorrow	16.0
8/12/2016	4-H Fair coverage	4.0
8/15/2016	Bills/Checks	1.0
8/17/2016	Take Brush 43 to Graves Truck Gear (Windgap, PA)	6.0
8/20/2016	Commissioner bills/updated computer records	3.0
8/22/2016	Pick up Brush 43	6.0
8/27/2016	Commissioner bills/updated computer records	2.0
8/27/2016	Pre-Audit Reconciliation	2.0
8/28/2016	Phone system research	2.0
8/29/2016	Letters to newcomers	2.0
8/29/2016	Bills/Checks	2.0
	<b>Total SADs</b>	<b>70.5</b>