

COMPLIANCE REPORT

Before signing a preliminary plat, deeds or scheduling of a preconstruction meeting, THREE (3) copies of a COMPLIANCE REPORT in three-ring leaf binders shall be submitted to the Planning Division which will demonstrate that all requirements of municipal approvals, county approvals and State Regulations are satisfied. **INCOMPLETE BINDERS WILL BE RETURNED TO THE APPLICANT. THE BINDERS MUST CONTAIN ALL OF THE FOLLOWING SECTIONS, DOCUMENTS, APPROVALS AND INFORMATION:**

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- Section 1** Copy of Resolution and referenced documents adopted by the Board
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- Section 2** Using the numbering format of the Resolution, respond to each condition:
Provide documents, certificates, letters and identification of plan sheet numbers for each plan revision required in the Resolution. (Documents must be numbered to correspond to the number of the condition found in the Resolution)
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- Section 3** Provide a copy of the following APPROVED documents in the Compliance Report binders. **If an item does not apply to your application, indicate not applicable (n/a) and why,** in order to ensure you address each item requested:
- a) Engineer's Estimate of Probable Cost (signed and sealed)
 - b) NJDOT Permits
 - c) Road Opening Permit and Driveway Access Permit
 - d) Approval from the Soil Conservation District (approval/no interest letter required)
 - e) NJDEP permit for wetlands Permit
 - f) NJDEP Stream Encroachment Permit
 - g) NJDEP General Permits
 - h) Other NJDEP permits, as required
 - i) Approval from the Sewage Authority/TWA Permit (approval/no interest letter required)
 - j) Approval of Sewer Coordinator (located in Engineering Department)
 - k) Somerset County Planning Board Approval (approval/no interest letter required)
 - l) Board of Health Approval (Confirming full compliance of plans with the Resolution)
 - m) Fire Official and Local Fire Chief Approvals (Confirming full compliance of plans with the Resolution)
 - n) Deed(s) & deed descriptions, easements descriptions - conforming to the Map Filing Law – (if applicable)
 - o) Township Attorney & Board Attorney approval as to form of deed(s), include copy of deed(s) – (if applicable)
 - p) Will-serve letters from the water company and gas company (approval/no interest letter required)
 - q) Letter from the Finance Department confirming escrow balance is current (required w/each submission)
 - r) Developer's Agreement (executed)
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- Section 4** Three (3) full sets of plans accompanying the Report binders (one for each Report). The signature block must be located directly above the title block in the lower right hand corner of the plans. Plans are considered folded correctly when the title block and signature block are visible without opening the plans.
Full name and title of the chairman, secretary and engineer must be lettered on the plan immediately below the signature line.

Processing Procedure

The Compliance Reports are to be submitted to the Planning Department, which will then be directed to the Engineer and Planner. Documents that require additional approvals, (such as the Township Attorney or Fire Safety) must be sent by the applicant directly to the appropriate agencies (contact list attached). When the professionals are satisfied that all conditions have been met, they must provide a letter of approval to the Planning Department. A Developer's Agreement may be required, which will be determined by the Township Engineer. The Planning Department will advise the Engineer, Board Chairperson, Board Secretary and Applicant that the plans are ready for signature. After the plans are signed, the Planning Department will distribute the signed plans and other documents as follows:

- 2 sets to the Engineering Department
- 2 sets to the Planning Department
- 1 set to the Tax Assessor
- 3 sets to the Zoning Officer with one (1) copy of approved Resolution
(Zoning provides two (2) sets to the Construction Department with approved Resolution)
- 1 set to the Applicant

NOTE: If the Engineer or Planner finds that the Compliance Report is incomplete, the Compliance Report for all three binders will be returned. UPON RECEIPT OF THE SIGNED SETS OF PLANS, EXECUTED PERFORMANCE BOND, AND EXECUTED DEVELOPER'S AGREEMENT; THE APPLICANT MAY ARRANGE A PRE-CONSTRUCTION MEETING WITH THE ENGINEERING DEPT.

Prepared by: _____ **Tel:** _____ **Fax:** _____ **Email:** _____

BRIDGEWATER TOWNSHIP
100 COMMONS WAY
BRIDGEWATER, NJ 08807

BRIDGEWATER TOWNSHIP – ATTORNEY:

William B. Savo, Esq.
 SAVO, MAURO, CAMERINO & GRANT, PA
 77 North Bridge Street
 Somerville, NJ 08876
 908-526-0707

BRIDGEWATER TOWNSHIP –SEWER UTILITY:

Robert Reich, P.E Sewer Utility Engineer
 908-725-6300 ext 5507
rreich@bridgewaternj.gov

BRIDGEWATER TOWNSHIP – MUNICIPAL CLERK:

Linda Doyle, RMC
 908-725-6300 ext 5025
bwtclerk@bridgewaternj.gov

BRIDGEWATER TOWNSHIP – FIRE SAFETY:

Karl W. McAleer, Acting Fire Official
 908-725-6300 ext 5575
fireofficial@bridgewaternj.gov

BRIDGEWATER TOWNSHIP – ENGINEER

David C Battaglia, PE, CME, CFM, Township Engineer
 908-725-6300 ext. 5515
dbattaglia@bridgewaternj.gov

BRIDGEWATER TOWNSHIP – PLANNER

Scarlett Doyle, PP, Township/Board Planner
 908-725-6300 ext. 5535
sdoyle@bridgewaternj.gov

BRIDGEWATER TOWNSHIP – DEPT. OF HEALTH:

Chris Poulsen, Director of Human Services
 908-725-6300 ext 5210
health@bridgewaternj.gov

PLANNING BOARD ATTORNEY:

Thomas F. Collins Jr., Esq.
 VOGEL, CHAIT, COLLINS & SCHNEIDER, PC
 25 Lindsley Drive, Suite 200
 Morristown, NJ 07960-4454
 973-538-3800

ZONING BOARD OF ADJUSTMENT ATTORNEY:

Steven K. Warner, Esq.
 VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C.
 783 Springfield Avenue
 Summit, N.J. 07901
 908-277-2410

PLANNING BOARD (names/titles for signature block):

Board Engineer, David C. Battaglia, PE, CME, CFM
 Board Chairperson, Ronald A. Charles
 Board Secretary, Scarlett Doyle, PP

ZONING BOARD (names/titles for signature block):

Board Engineer, Thomas J. Forsythe, PE
 Board Chairperson, Donald Sweeney
 Board Secretary, Pushpavati Amin

MISC. CONTACTS:

Somerset County Planning Board
 20 Grove Street
 PO Box 3000
 Somerville, NJ 08876-1262
 908-231-7021

Somerset – Union Conservation District

Somerset County 4-H Center
 308 Milltown Road
 Bridgewater, NJ 08807
 908-526-2701

Sewer

Somerset-Raritan Valley Sewerage Authority
 Polhemus Lane
 PO Box 6400
 Bridgewater, NJ 08807
 732-469-0593

Water Company

New Jersey American Water
 1341 North Avenue
 Plainfield, NJ 07062
 908-791-3477 (Developer Services)
www.njewater.com

Gas/Electric Company

PSE&G
 472 Weston Canal Road
 Somerset, NJ 08873
 800-782-0067

FIRE DEPARTMENTS (mailing addresses):

Bradley Gardens Fire Department
 24 Old York Road
 Bridgewater, NJ 08807

Country Hills Volunteer Fire Company
 P.O. Box 751
 Somerville, NJ 08876

Finderne Engine Company
 672 E. Main Street
 Bridgewater, NJ 08807

Green Knoll Volunteer Fire Company
 606 North Bridge Street
 P.O. Box 6004
 Bridgewater, NJ 08807

Martinsville Fire Company
 P.O. Box 202
 Martinsville, NJ 08836

North Branch Volunteer Fire Company
 1169 Route 28
 Somerville, NJ 08876