How to submit a electric/gas service request
(Metered services – excluding Net Metering)

Go to PSEG.com

Download the appropriate form

- www.Pseg.com/service
- Click Service Upgrade and New Installations

Commercial:
- Existing Electric Service
- Existing Gas Service
- New Electric Service
- New Gas Service

Residential:
- Electric Service
- Gas Service

Provide Project Information

- Site plans if no foundation is in place
- Contact information
- Tax ID for commercial applications
- Billing information
- Service address
- Technical specifications of the project
- New and existing load details for all meter(s)

Send to PSE&G Construction Inquiry

- Fax or email completed application and supporting documentation to Construction Inquiry

Acquire Tracking Number

- In 3 to 5 business days you will be notified with a tracking number
- Each project will have a tracking number
- Electric project tracking numbers begin with 500
- Gas project tracking numbers begin with 800

Contact PSE&G Construction Inquiry

Northern Counties
Bergen, Essex, Hudson, Hunterdon, Middlesex, Morris, Passaic, Somerset, and Union

Public Service Electric and Gas Company
Attn: Construction Inquiry
P.O. Box 1023
Cranford, NJ 07016

Call: 1-800-722-0256
Email: ConstructionNorth@pseg.com
Fax: 908-497-1762 or 908-497-0107

Southern Counties
Burlington, Camden, Gloucester, Mercer, Monmouth, and Ocean

Public Service Electric and Gas Company
Attn: Construction Inquiry
410 Route 130 South
Bordentown, NJ 08505

Call: 1-800-832-0076
Email: ConstructionSouth@pseg.com
Fax: 609-324-1065
Easy Service Request Project Guide

Initiate
- Notify PSE&G before beginning any work so PSE&G has sufficient time to prepare for your project
- Submit a complete and accurate application to avoid delays
- Provide your email address to receive all communications between PSE&G and your contractors
- Provide approved site plans for new construction projects with no foundation

In Progress
- Notify PSE&G if the project moving forward. Project cost estimates are valid for 12 months
- Confirm electrician or plumber meets with PSE&G inspection department to ensure the project meets our industry specifications
- If the project includes cost, work can not being until payments have been made
- If the project requires pad mounted transformers allow four to six months to obtain equipment

Complete
- Before PSE&G can install the meter ensure municipal and PSE&G inspections have been satisfied
- PSE&G appreciates the opportunity to service your energy needs and thanks you for your business

Always have your tracking number available when requesting a status.