

MUNICIPAL COURT CAREER OPPORTUNITY

MUNICIPALITY: Bridgewater Township
VICINAGE: Somerset/Hunterdon/Warren Vicinage
POSITION TITLE: Full-Time Violations Clerk
POSTING DATE: July 1, 2015
DEADLINE DATE: July 15, 2015
SALARY RANGE: \$36,547.24
UNION: BMEA
GRADE: F

POSITION DESCRIPTION AND REQUIREMENTS

The Township of Bridgewater, County of Somerset State of New Jersey seeks a Violations Clerk for full time employment. Position available immediately. Compliance with the New Jersey Rules of Court, Supreme Court Directives, laws and established policies and procedures governing the operation of the Municipal Court in this vicinage is required.

Experience in court administration, case flow management, working knowledge of ATS/ACS, MACS and Page Center systems required. Must possess the ability to work with the general public, staff and professionals and to perform related duties as required.

Experience

Candidates should have experience in work related to the operation of a court.

Please submit cover letter and current resume by 7/15/2015 to:

Audrey Lipinski, CMCA

Township of Bridgewater Municipal Court
100 Commons Way
Bridgewater, N.J. 08807

The Township of Bridgewater is an Equal Opportunity Employer.

****Note:** The above local job posting was submitted to the vicinage by the local municipality and is **not** a State job posting.