

**Board of Fire Commissioners
Fire District #4
672 East Main Street
Bridgewater, New Jersey 08807**

**Minutes of Regular meeting
3/31/2015**

Location of meeting:

Finderne Fire House
672 East Main Street
Bridgewater, NJ 08807

Members:

Allen Kurdyla
Anthony Ranallo
Carl Spolarich
Paul Orloff
Samantha Ally

The regular meeting of the Board of Fire Commissioners of the Finderne Fire Department was called to order at 7:30pm on March 31, 2015 by Allen Kurdyla.

- Salute to the flag.
- Moment of silence observed to honor the recently deceased members of Somerville Fire Department.
- Samantha Ally sworn in as commissioner.
- Dave Bereheiko was recognized for his service to the board during his term.

I. Reorganization for 2015

Commissioner Orloff as the ranking member of the Board recommended keeping all members in their current position.

Commissioner Kurdyla – Chairman
Commissioner Ranallo – Vice Chairman
Commissioner Ally - Secretary
Commissioner Spolarich – Treasurer
Commissioner Orloff – Assistant Secretary/Treasurer

Motion – A. Ranallo
Second – P. Orloff
Motion unanimously approved

II. Roll call of Attendance:

Allen Kurdyla; Anthony Ranallo; Carl Spolarich; Paul Orloff; Samantha Ally
Chief Keith Binkley; President Steve Spolarich; Finderne Rescue Squad – not represented

III. Review of Previous Minutes

The minutes of the February 24, 2015 meeting were distributed and reviewed.

Motion to accept the minutes as printed– A. Ranallo; Second – P. Orloff; Kurdyla abstained
Motion unanimously approved

IV. Treasurer's Report

The Treasurer's report was distributed and reviewed. (see attached)

Motion to accept report– A. Ranallo; Second – P. Orloff; Kurdyla abstained
Motion unanimously approved

V. Presentation of Fire Department and Rescue Squad Bills

The monthly bills were distributed and reviewed in the treasurer's report.

Motion to pay bills– P. Orloff; Second – A. Ranallo; Motion unanimously approved

VI. New Business

- LOSAP: Commissioner Kurdyla introduced Tony Cingirie, Jr. from Lincoln Financial who presented information for the new LOSAP program.
 - Membership forms were given to Fire Company President S. Spolarich for distribution at the Fire Company meeting in April.
 - Mr. Cingirie and President Spolarich will confirm a meeting date for Mr. Cingirie to discuss all investment options with the membership including on line account management.
 - Mr. Cingirie discussed the following State guidelines for LOSAP
 - 5 year vesting period
 - Withdrawal based on financial hardship after vesting period
 - Current conservative account has a return rate of 1.75%
 - Lincoln agent, Sy Green, is working with State DLGS to resolve issues with transferring funds from Harleysville to Lincoln.
- LOSAP: Commissioner Kurdyla restated the following information regarding the transfer:
 - All members currently vested with Harleysville will be vested with Lincoln
 - Non Vested accounts for past members will be returned to the Fire District
 - Requests for withdrawal of funds due to hardship will require Board approval

VII. Correspondence

- A. Voucher from Bridgewater Township for budget payment
- B. Pierce Bulletin – Ball Joint Inspection reminder
- C. Beneficiary Change for Steve Niederle
- D. Letter from VFIS re: Property and Casualty Enhancement Changes and newsletter
- E. Richard Braslow Business Entity Disclosure Certification
- F. New Jersey State Association of Fire Districts 12/6/2014 quarterly meeting minutes
- G. LOSAP auditors Holman Frenia Allison change of address card
- H. Jennifer Kocanowski medical forms

VIII. 2015 Resolutions

- A. 2015-1: Authorizing Appointment of Attorney for the 2015-2016 year Richard M. Braslow
 - a. No discussion
 - i. Motion – A. Ranallo
 - ii. Second – P. Orloff
 - iii. Roll call:
 - 1. Kurdyla – yes
 - 2. Ranallo – yes
 - 3. Spolarich – yes
 - 4. Orloff- yes
 - 5. Ally – yes
- B. 2015-2: Authorizing Appointment of Accountant for the 2015-2016 year Kenneth Jinks
 - a. No discussion
 - i. Motion – A. Ranallo
 - ii. Second – P. Orloff
 - iii. Roll call:
 - 1. Kurdyla – yes
 - 2. Ranallo – yes
 - 3. Spolarich – yes
 - 4. Orloff- yes
 - 5. Ally – yes
- C. 2015-3: Authorizing Appointment of Auditor for the 2015-2016 year Kenneth Jinks
 - a. No discussion
 - i. Motion – A. Ranallo
 - ii. Second – P. Orloff
 - iii. Roll call:
 - 1. Kurdyla – yes
 - 2. Ranallo – yes

3. Spolarich – yes
4. Orloff- yes
5. Ally – yes

D. 2015-4: Adoption of Cash Management Plan

a. No discussion

- i. Motion – A. Ranallo
- ii. Second – P. Orloff
- iii. Roll call:
 1. Kurdyla – yes
 2. Ranallo – yes
 3. Spolarich – yes
 4. Orloff- yes
 5. Ally – yes

E. 2015-5: Authorizing Regular Meeting Schedule for the 2015-2016 year

- a. 1/26/2015 2/24/2015 3/31/2015 4/28/2015
5/26/2015 6/30/2015 7/28/2015 8/25/2015
9/29/2015 10/27/2015 11/24/2015 12/29/2015

b. No discussion

- i. Motion – A. Ranallo
- ii. Second – P. Orloff
- iii. Roll call:
 1. Kurdyla – yes
 2. Ranallo – yes
 3. Spolarich – yes
 4. Orloff- yes
 5. Ally – yes

F. 2015-6: Designation of Official Newspapers for the 2015-2016 year

a. No discussion

- i. Motion – A. Ranallo
- ii. Second – P. Orloff
- iii. Roll call:
 1. Kurdyla – yes
 2. Ranallo – yes
 3. Spolarich – yes
 4. Orloff- yes
 5. Ally – yes

G. 2015-7: Authorizing Approval and Payment of Claims

a. No discussion

- i. Motion – A. Ranallo
- ii. Second – P. Orloff
- iii. Roll call:
 1. Kurdyla – yes
 2. Ranallo – yes
 3. Spolarich – yes
 4. Orloff- yes
 5. Ally - yes

H. 2015-8: Designating Surety Bonding for Commissioners through VFIS

a. No discussion

- i. Motion – A. Ranallo
- ii. Second – P. Orloff
- iii. Roll call:
 1. Kurdyla – yes
 2. Ranallo – yes
 3. Spolarich – yes
 4. Orloff- yes

5. Ally – yes

I. 2015-9: Authorizing Appointment of Lincoln Financial as the LOSAP Vendor

a. No discussion

i. Motion – A. Ranallo

ii. Second – P. Orloff

iii. Roll call:

1. Kurdyla – yes

2. Ranallo – yes

3. Spolarich – yes

4. Orloff- yes

5. Ally – yes

J. 2015-10: Authorizing Approval of LOSAP Administrative Services Agreement

a. A. Kurdyla moved the Board of Fire Commissioners pay the \$25.00 per account fee for each account every year.

i. Motion – A. Ranallo

ii. Second – P. Orloff

iii. Roll call:

1. Kurdyla – yes

2. Ranallo – yes

3. Spolarich – yes

4. Orloff- yes

5. Ally - yes

IX. New Business

- Lincoln Services Agreement – Commissioner Kurdyla suggested that the Board assume the responsibility of paying the annual \$25.00 maintenance fee for the LOSAP program, not the members. This payment would be made for active accounts receiving a distribution.
 - a. Motion – A. Ranallo
 - b. Second – P. Orloff
 - c. Roll call:
 - 1. Kurdyla – yes
 - 2. Ranallo – yes
 - 3. Spolarich – yes
 - 4. Orloff- yes
 - 5. Ally – yes

- Ryan Seabert – Insurance Claim for turnout gear
 - Items Cleaned and serviceable
 - 9 pants
 - 7 coats
 - 6 gloves
 - Boots
 - 1 hood
 - Condemned and Replaced
 - 1 pants

- Commissioner Kurdyla requested that a Fire Commissioner be called and notified of any LOD injury so they can respond to hospital to assist with insurance forms and the injured member.
- Commissioner Kurdyla presented (20) folders with insurance forms, related to Workers Comp, to be used in the event of injury. Chief Binkley stated the forms will be distributed on all apparatus.
- J. Kocanowski was injured at fire scene and is currently convalescing at home after surgery on her leg. Commissioner Orloff is working with Ms. Kocanowski to have all forms submitted to VFIS.

X. New Members

None

XI. Resigning Members

None

XII. Chief's report

- Received email about insurance claim on gear
- April 26, 2015 Live Burn at Hunterdon County Training Academy – Board approved unanimously after questioning Hunterdon County Academy versus Somerset County Academy.
- Apparatus
 - Yearly maintenance being scheduled
 - Hose Testing April 2, 2015
 - 98 Repair is waiting on quote from Summit
 - 102 Bumper damaged a long time ago. Will get details to see if repair is worth the cost

XIII. Presidents report

Nothing to report

XIV. Public Portion

Motion to open to the public at 8:32 pm by C. Spolarich; Second – P. Orloff; Motion unanimously approved

With no one wishing to be heard a motion to close the public portion was made at 8:33 pm by: C. Spolarich; Second – P. Orloff and unanimously approved

XV. Miscellaneous

Commissioner Kurdyla asked that we reopen New Business to add the following:

In the past two weeks a tremendous amount of information had been going around regarding the checking of Fire District response areas for the new QED Cad System at County. He stated the purpose of the activity was to check the current maps to confirm that all was correct, not to change any District boundaries. The maps were checked by Chief Binkley and Assistant Chief Ally with no issues being found. If any problems do come up In the future, Chief of Police Caravella is to be notified of the issue so that it could be corrected.

XVI. Adjourn meeting

The meeting was adjourned at 8:40 p.m.

Motion to adjourn the meeting:

Motion – A. Ranallo

Second – P. Orloff

Motion unanimously approved

The next meeting will be held at 7:30 pm on April 28, 2015 at
Finderne Fire House
672 East Main St
Bridgewater, NJ 08806

Respectfully submitted by: Samantha Ally