

FORM # 3B

**TOWNSHIP OF BRIDGEWATER
SOMERSET COUNTY, NEW JERSEY**

Board File Name: _____

Application #: _____

Date: _____

(Do not write above this line)

APPLICATION: PRELIMINARY MAJOR SUBDIVISION

(With or Without Variances)

Please check this box if this is an amendment to an approved preliminary subdivision. If so, please submit 24 sets of approved layout and one full set of approved plans. Also submit 24 copies of the resolution of memorialization.

1. Applicant's name: _____

Address: _____

E-mail address: _____ Phone: _____ Fax: _____

2. Name and address of present owner (if other than #1 above)

Name: _____

Address: _____

E-mail address: _____ Phone: _____ Fax: _____

3. Attorney's name: _____

Address: _____

E-mail address: _____ Phone: _____ Fax: _____

4. Preparer/Engineer's name: _____ License # _____

Address: _____ Email: _____

License No: _____ Phone _____ Fax: _____

5. Location of Subdivision _____

(Street)

(Zone)

(Block and Lot #'s)

(Tax Sheet #)

6. Number of proposed Lots: _____ Area of entire tract: _____ acres

7. Area in wetlands: _____ Area in flood hazard zone: _____

- 8. Deed restrictions that affect the property. (If no restrictions, state "None" if "Yes" attach copy of deed restrictions)

- 9. List of maps, documents and other material accompanying application, number of each and date of document
(Use Separate Sheet)

NOTE: ALL EXHIBITS PRESENTED AND MARKED AT THE HEARING MUST BE CLIPPED (NOT MOUNTED WITH ADHESIVE) TO THE FOAM BOARD.

All exhibits will be kept in the application file and the foam boards will be returned at the meeting.

- 10. List any adjoining lands owned by owner or applicant

Block(s) _____, Lot(s) _____, Area _____, Acre _____.

Signature of applicant: _____ Date: _____

PRELIMINARY MAJOR SUBDIVISION CHECKLIST

Applicant _____ Block(s) _____ Lot (s) _____

Applicant Bwt.

1. *Twenty four (24) sets* of the application form, checklist, fee schedule with calculations and supporting documentation and Preliminary Plans. **All documents submitted must be collated into (24) sets.**
(or you may choose the option below)
2. **OPTION:** You may choose to submit (3) full sets of documents for completeness review only. When the documents submitted comply with the submission requirements, we will notify you to submit the other (21) sets in order to be deemed complete. This option is made available to applicants in an effort to save resources expended on numerous plans that may need to be revised and resubmitted.
3. If the application involves a request for a *subdivision or site plan* including land development of more than 50 dwelling units or 50,000 square feet of non-residential building space or all major subdivisions or site plans within 500 feet of a municipal border or critical natural resources like primary or secondary streams identified in the County Open Space Plan, that may affect neighboring jurisdictions, ***you must submit a copy of the full application packet including plans to Somerville Borough and Raritan Borough and provide proof of submission/ mailing.***
4. Provide proof of submission of full application including plans to the local Fire Department. You may contact the Fire Official to confirm correct Fire Department for your Block and Lot at (908) 725-6300 ext. 263. List name and address you submitted to:
 Fire Department: _____
 Address: _____

5. All fees must be paid.
 Application fee: _____ Escrow Fee: _____
 (Fee Schedule with calculations must be submitted, including a signed W-9)
6. Consent by Owner form, signed and notarized by owner even if the applicant is the owner

43. Provide a letter from the water supplier stating that the water system as proposed is adequate for the development. The letter shall state the present safe daily yield of the system, the expected demand by the development on the system and the remaining safe daily yield of the system.

44. Proposed landscaping and street trees shall be in accordance with the Landscaping ordinance.

45. Survey of property, signed and sealed by a licensed surveyor

X

 Signature of person preparing checklist

 Date

The applicant may request that one or more of the submission requirements be waived; however, the request must be in writing and state the reason for the waiver request. If the submission waiver is honored during completeness review, the Board still has the right to request the same information during the hearing process in addition to any other information they deem necessary for proper review of the application.

NOTICE REQUIREMENTS:

The following proof of satisfying the notice requirements must be filed with the Land Use Administrator in the Planning Department a minimum of 48-hours prior to the hearing date:

1. Affidavit of Service.
2. Copy of the notice served.
3. Certified list of property owners within 200 feet and others served with manner of service
4. Certified Mail receipts stamped by the USPS
5. Affidavit of publication from the newspaper in which the notice was published.

FORM # 1

**BRIDGEWATER TOWNSHIP
CONSENT BY OWNER**

I, _____, am the owner of the property known as Block (s) _____, Lot (s) _____ as shown on the Tax Map of Bridgewater Township. I am aware of the application that is to be filed with the Planning Board or Zoning Board of Adjustment in Bridgewater Township and I consent to said application. I permit the Board, its staff or other designated officials to enter onto the property which is the subject of this application and review existing and proposed site and development elements.

I further understand that there are fees that must be paid in accordance with said application. In the event that the applicant does not pay all of the appropriate fees including application and escrow fees as required for this application, I consent to have any unpaid balance placed as an added assessment against my property to be collected by the Tax Collector's office in due course.

(This form must be signed and notarized, even if the applicant is the owner)

Signature of Owner

Date: _____

Sworn to and subscribed before me
this _____ day of _____ 200__.

Notary Public

FORM # 2

**DISCLOSURE STATEMENT FOR CORPORATIONS AND PARTNERSHIPS
APPLYING FOR SITE PLAN AND SUBDIVISION APPROVAL**

CORPORATIONS:

Please indicate the following with respect to the Corporation:

NAME _____

ADDRESS OF PRINCIPAL OFFICE _____

REGISTERED AGENT: NAME _____

ADDRESS _____

STATE OF INCORPORATION _____

If other than New Jersey, is Corporation authorized to do business in New Jersey? _____

If so, when was authorization obtained? _____

List all stockholders controlling 10% or greater of stock: _____

PARTNERSHIPS:

Please indicate the following with respect to the partnership:

TRADE NAME _____

ADDRESS OF PRINCIPAL OFFICE _____

NAMES AND ADDRESSES OF PARTNERS _____

VARIANCE AND DESIGN WAIVER REPORT

FORM # 4

(SUBMIT WITH ALL APPLICATIONS)

APPLICANT NAME _____ DATE _____

ADDRESS _____

PHONE #: _____ FAX #: _____

LOT(S) _____ BLOCK(S) _____

CURRENT ZONING DISTRICT _____

TOTAL SQUARE FEET OF ALL STRUCTURES _____ s.f.

	Ordinance Requirement	Existing	Propose	Variance Y or N
Improved Lot Coverage (all improvements)	_____ %	_____ %	_____ %	_____
Floor Area Ratio (F.A.R.)	_____	_____	_____	_____
Lot Area	_____	_____	_____	_____
Lot Width	_____	_____	_____	_____
Side Yard (one)	_____	_____	_____	_____
Side Yard (total of both)	_____	_____	_____	_____
Front Yard	_____	_____	_____	_____
Rear Yard	_____	_____	_____	_____
Building height and number of stories	_____	_____	_____	_____
Parking	_____	_____	_____	_____
ACCESSORY STRUCTURES				
Side yard	_____	_____	_____	_____
Rear yard	_____	_____	_____	_____
LIST OTHER VARIANCES (type)	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
LIST ALL DESIGN WAIVERS	_____	_____	_____	_____

RECOMMENDATION:

Attach letters and other supporting documentation that applicant attempted to purchase adjacent land to make lot conforming.

Provide evidence that Variance will not be detrimental to the neighborhood and adjacent residences such as documentation that variance conforms to existing conditions in the area

BRIDGEWATER FEE SCHEDULE - SUBDIVISION

	Application Charge	Application Fee Subtotal	Escrow Fee	Escrow Fee Subtotal
CONCEPT SKETCH				
<input type="checkbox"/> A Five Lots or More	\$100.00	\$	\$3,000.00	\$
<input type="checkbox"/> B Less than Five Lots	\$100.00	\$	\$1,500.00	\$
MINOR SUBDIVISION				
<input type="checkbox"/> A Minor Subdivision	\$125.00	\$	\$3,000.00	\$
<input type="checkbox"/> B Lot Line Adjustment (No Variances)	\$50.00	\$	\$1,000.00	\$
PRELIMINARY MAJOR SUBDIVISION				
<input type="checkbox"/>	\$110/ Lot	\$	\$5000 + \$500/ Lot	\$
FINAL MAJOR SUBDIVISION				
<input type="checkbox"/>	\$55/ Lot	\$	\$5000 + \$500/ Lot	\$
VARIANCES - EACH variance shall be computed.				
<input type="checkbox"/> A Appeals (NJSA 40:55D-70a)	\$100.00	X	\$1,500.00	\$
<input type="checkbox"/> B Interpretation (NJSA 40:55D-70b)	\$100.00	X	\$1,500.00	\$
<input type="checkbox"/> C Hardship/Bulk (NJSA 40:55D-70c)	\$250.00	X	\$3,000.00	\$
<input type="checkbox"/> D Use (NJSA 40:55D-70d)	\$250.00	X	\$3,000.00	\$
<input type="checkbox"/> E Permit (40:55D-34&35)	\$100.00	X	\$1,000.00	\$
AMENDED SUBDIVISION PLAN OR EXTENSION OF APPROVAL				
<input type="checkbox"/>	50% of initial Fee	\$	50% of initial Escrow	\$
Total for Application Fee		\$	Total Escrow	\$

Payment is to be made in TWO checks. One check is to be identified as the APPLICATION FEE and the second check is to be identified as ESCROW ACCOUNT (must attach completed W-9 form)

BRIDGEWATER FEE SCHEDULE - SITE PLAN

	Application Charge	Application Fee Subtotal	Escrow Fee	Escrow Fee Subtotal
SITE PLAN - CONCEPT				
<input type="checkbox"/> A Minor Plan	\$100.00	\$	\$1,000.00	\$
<input type="checkbox"/> B Major Plan	\$100.00	\$	\$1,000.00	\$
<input type="checkbox"/> C Multifamily site	\$100/ acre + 10/ Unit (Minimum Deposit = \$500)	\$	\$250/ acre + \$50/ Unit (Minimum Deposit = \$1500.00)	\$
<input type="checkbox"/> D Site Plan Waiver	\$25.00	\$	\$500.00	\$
<input type="checkbox"/> MINOR SITE PLAN	\$250.00	\$	\$2,500.00	\$
PRELIMINARY SITE PLAN - NON-RESIDENTIAL (A+B+C)				
<input type="checkbox"/> A Basic Fee, PLUS B+C	\$250.00	\$	\$5,000.00	\$
<input type="checkbox"/> B For All Structures: + C	\$500.00 plus	\$	\$ 2000 plus	\$
The first 5000 s.f.	\$0.06/ s.f plus	\$	\$0.20 s.f plus	\$
Remaining over 5000 s.f	\$100/ acre	\$	\$50/acre	\$
<input type="checkbox"/> C Acreage of lot (or part thereof)				
FINAL SITE PLAN - NON-RESIDENTIAL (A+B+C)				
<input type="checkbox"/> A Basic Fee, plus B plus C	\$250.00	\$	\$5,000.00	\$
<input type="checkbox"/> B For All Structures: + C	\$500 plus	\$	\$2000.00 plus	\$
The first 5000 s.f.	\$0.06 s.f. plus	\$	\$0.20 s.f. plus	\$
Remaining over 5000 s.f.	\$100/ acre	\$	\$50/ acre	\$
<input type="checkbox"/> C Acreage of lot (or part thereof)				
PRELIMINARY SITE PLAN - RESIDENTIAL (A+B)				
<input type="checkbox"/> A Basic Fee, PLUS B	\$125.00	\$	\$5000.00 plus	\$
<input type="checkbox"/> B Building Site Plan	\$50.00	\$	\$500/ unit	\$
FINAL SITE PLAN- RESIDENTIAL (A+B)				
<input type="checkbox"/> A Basic Fee, plus B	\$250, plus	\$	\$5000.00 plus	\$
<input type="checkbox"/> B Building Site Plan	\$50/ unit	\$	\$500/ unit	\$

CONTINUE CALCULATIONS ON PAGE 2 OF 2

BRIDGEWATER FEE SCHEDULE - SITE PLAN

	Application Charge	Application Fee	Escrow Fee	Escrow Subtotal
<input type="checkbox"/> A Appeals (NJSA 40:55D-70a)	\$100.00	\$	\$1,500.00	\$
<input type="checkbox"/> B Interpretation (NJSA 40:55D-70b)	\$100.00	\$	\$1,500.00	\$
<input type="checkbox"/> C Hardship/Bulk (NJSA 40:55D-70c)	\$250.00	\$	\$3,000.00	\$
<input type="checkbox"/> D Use (NJSA 40:55D-70d)	\$250.00	\$	\$3,000.00	\$
<input type="checkbox"/> E Permit (40:55D-34&35)	\$100.00	\$	\$1,000.00	\$

VARIANCES - Each variance shall be computed.

AMENDED SITE PLAN
OR EXTENSION OF APPROVAL

50% of initial
Fee

Total Application Fee \$ _____ **Total Escrow** \$ _____

Payment is to be made in TWO checks. One check is to be identified as the APPLICATION FEE and the second check is to be identified as ESCROW ACCOUNT (must attach completed W-9 form)

BRIDGEWATER FEE SCHEDULE - VARIANCE, APPEALS, CONDITIONAL USE

	Application Charge	Application Fee	Escrow Fee	Escrow Fee Subtotal
A. Appeals (NJSA 40:55D-70a)	\$100.00	\$	\$1,500.00	\$
B. Interpretation (NJSA 40:55D-70b)	\$100.00	\$	\$1,500.00	\$
C. Hardship/Bulk (NJSA 40:55D-70c)	\$250.00	\$	\$3,000.00	\$
D. Use (NJSA 40:55D-70d)	\$250.00	\$	\$3,000.00	\$
E. Permit (40:55D-34&35)	\$100.00	\$	\$1,000.00	\$
F. SIMPLE VARIANCE	\$75.00	\$	\$350.00	\$

Single & Two-Family Residences ONLY:

Addition/Alteration not to exceed 500 square feet:
For buildings, fence, shed, swimming pool and deck.

APPEAL TO TOWNSHIP COUNCIL \$250.00 \$ None

CONDITIONAL USE

Determine whether to authorize a Conditional use shall be made by the Planning Board

\$350.00

\$

\$1,500.00

\$

Total for Application Fee \$ Total Escrow \$

Payment is to be made in TWO checks. One check is to be identified as the APPLICATION FEE and the second check is to be identified as ESCROW ACCOUNT (must attach completed W-9 form)

REQUEST FOR 200' RADIUS LIST OF CERTIFIED PROPERTY OWNERS

(APPLICANT TO SUBMIT COMPLETED FORM WITH FEE TO THE TAX ASSESSOR)

DATE _____ BLOCK(S) _____ LOT(S) _____

PROPERTY LOCATION _____

APPLICANT _____

PLEASE MAIL TO _____

TELEPHONE # _____

PAID CHECK # _____

CASH \$ _____

Tax Assessor's Note: The Charge for this list is \$10.00 for forty (40) or less properties printed. Each property in excess of forty (40) names has an additional .25-cent charge. In addition, as per Section 94 of the Code of Bridgewater Township, the Township may charge an additional \$35.00 per hour for the cost of preparing a list of certified property owners.

Mail or deliver this request to:

**Tax Assessor's Office
Bridgewater, Township
100 Commons Way
Bridgewater, NJ 08807**

SAMPLE FORM OF NOTICE OF PUBLICATION TO BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE TOWNSHIP (Courier News) AT LEAST 10-DAYS PRIOR TO THE HEARING DATE

BRIDGEWATER TOWNSHIP
NOTICE OF HEARING

TAKE NOTICE, that on _____ (date of public hearing) at _____ (time) P.M. a public hearing will be held before the Bridgewater Township _____ (Planning or Zoning) Board at the Bridgewater Municipal Courtroom, 100 Commons Way, Bridgewater, New Jersey to consider the application of _____ applicant's name) _____ for the following:

1. (List type of variance, what is required in the zone and what is proposed for each variance requested including the lot-line adjustment or minor subdivision)

Including any other variances the Board may deem necessary.

So as to permit (example: construction of ; installation of ; creation of one new developable lot) on the premises located at _____ (address) _____ and designated as Block _____ (#) _____ Lot _____ (#) _____ on the Bridgewater Township Tax Map.

The application and supporting documents are on file with the Secretary of the Bridgewater Township Board and may be inspected at the Bridgewater Township Municipal Complex at 100 Commons Way in the Planning Department, during regular business hours Monday through Friday, 9:00 am to 5:00 pm.

Any interested party may appear at said hearing and participate therein in accordance with the rules of the Board.

_____ (Name of Applicant)

AFFIDAVIT OF SERVICE

STATE OF NEW JERSEY

COUNTY OF _____

I _____ of full age, being dully sworn according to law, upon oath deposes and says that on _____, at least 10 days prior to the hearing date, I did deposit in the United States mail via certified mail, with postage prepaid thereon a copy of the annexed Notice of Hearing. Copies of the certified receipts are also attached hereto. Said notice was sent to all shown on the list annexed hereto which list is a list of owners of property within 200 feet of the effected property which were served as well as any public utilities which have registered with the Township of Bridgewater. The signature of any owner served personally appears alongside their name. Also attached hereto is a certified list of property owners and public utilities prepared by the Tax Assessor of the Township of Bridgewater.

In addition to those shown on the list, notices were served upon (Check if applicable)

- () 1. Clerk of adjoining municipalities
 () 2. Somerset County Planning Board
 () 3. The Department of Transportation

Sworn to and subscribed before me on _____

(mm/dd/yyyy)

 Notary Public

NOTICE REQUIREMENTS:

If required, the following proof of satisfying the notice requirements must be filed with the Land Use Administrator in the Planning Department a minimum of 48-hours prior to the hearing date:

1. Affidavit of Service.
2. Copy of the notice served.
3. Certified list of property owners within 200 feet and others served with manner of service
4. Certified Mail receipts stamped by the USPS only.
5. Affidavit of publication from the newspaper in which the notice was published.