Rev. 1/13

BRIDGEWATER TOWNSHIP SOMERSET COUNTY, NEW JERSEY

FORM # 3E

APPEAL OR VARIANCE APPLICATION ONLY

(NO SITE PLANS OR SUBDIVISIONS)

		Board File Name:				
Application #:						
		(Do not write above this line)				
Check type of application:						
Appeal Zoning Officer's	Decision _	Interpretation	Other			
C- Variance (Bulk Varian	nce) _	D-variance				
Simple Variance Applica	tion (see attached qu	alifications)				
Applicant's name						
Address						
Phone #:	Fax:	Email:				
2. Name and address of present	owner if other than a	bove				
Address						
Email:	Phone#:	Fax:				
3. Attorney's name						
Address						
Email:	Phone:	Fax:				
4. Plan Preparer/Engineer's nam	ıe					
Address						
License No		Email:				
Phone #	Fax:	_				
5. <u>The Property</u>						
a) BLOCK	L	OT(s)				
b) Street Address						
c) Zone in which	c) Zone in which property is presently located					
d) Is public water	· available to propert	v?				

	e) Is public water proposed				
	f) Is public sanitary sewer available to pro	operty?			
	g) Is public sanitary sewer proposed				
	h) Does the owner or applicant own any co	ontiguous pro	operty?		
	If so identify Block(s); I	Lot(s)	;		
	Areas.f.				
6.	Set forth the sections of the Land Use Ordin SECTION PERMITTED		which relief is requested: PROPOSED		
7.	. Has there been any previous appeal, request, or	or application	n to this or any other Township		
	Boards regarding this property?				
	YES NO				
	If YES, attached copy of resolution, letter	of response	and state the nature, date and		
	disposition of said matter:				
8.	. Fees submitted: Application fee: \$	Esc	row: \$		
9.	If the application does not involve the use of the property or the expansion of a non-				
	conforming use, set forth the exceptional con	ditions of th	e property preventing applicant		
	from complying with Land Use Ordinance:				
	(Use separate sheet)				
10.	0. If the application involves the use of the prop	perty or the	expansion of a non-conforming		
	use, set forth the reason why the variance reque	ested should	be granted		
	(Use separate sheet)				
11.	Set forth the facts relied upon to demonstrate that the relief requested can be granted				
	without substantial determent to the public good	od and will n	ot substantially impair the intent		
	and purpose of the zone plan and Land Use Ord	dinance			
	(Use separate sheet)				
12.	2. Present use of existing buildings and premises:				
13.	3. Proposed use:				
	(Applicant's Signature)		(Date)		

BRIDGEWATER TOWNSHIP ZONING BOARD OF ADJUSTMENT VARIANCE APPLICATION CHECKLIST

(TO BE USED ONLY WHEN APPLICATION IS FOR A VARIANCE AND DOES NOT INVOLVE A SUBDIVISION OR SITE PLAN)

Check Box if the application conforms to the requirements for SIMPLE VARIANCE (Section 126-35F)
(See below for required checklist items)

Ap.	Bwt	
		1. Twenty four (24) sets of the Application Form, including this checklist, fee
		schedule with calculations, property deed and Plot Plans prepared by Licensed
		Surveyor or Architect.
		All documents submitted must be collated into (24) sets.
		(or you may choose the option below)
		OPTION: You may choose to submit (3) full sets of documents for completeness review only. When the documents submitted comply with the submission requirements, we will notify you to submit the other (21) sets in order to be deemed complete. This option is made available to applicants in an effort to save resources expended on numerous plans that may need to be revised and resubmitted.
		 Provide proof of distribution of full application including plans to the local Fire Department. You may contact the Fire Official to confirm correct Fire Department for your Block and Lot at (908) 725-6300 ext. 5555. List name and address you submitted to: Fire Department:
		3. Legible, original survey signed and sealed by a Licensed Surveyor plus 24-copies.
		4. Scale not less than 1" =50'
		5. North Arrow and graphic scale
		6. Lot lines with dimensions
		7. Size of Map should be in accordance with the Map Filling Laws
		8. Lot area in total square feet. (Lot area must <u>not</u> include area within existing or proposed right-of-way)
		9. Tax Block and Lot numbers of all properties abutting property and property across street
		10. Easements and Rights of Way (must attach copy of property deed)
		11. Location of streams or drainage ditches within 200', or note on plans that there are none
		12. Locations of all structures, trees, hedges, fences with dimensions to property lines. All trees as follows: Deciduous 12" dbh or greater; Non-Deciduous 8" dbh or greater; Dogwoods 4" dbh or greater
		13. Location of proposed structures or changes with dimensions from property lines
		14. Location and arrangement of parking areas and driveways within 100'
		Names and addresses of adjoining property owners and owners of property across the street

15.	Locations of all structures on all adjoining properties, including the dimensions to property lines
16.	Key map showing general location surrounding site, with all zoning districts within 200-ft of site. Scale is not to exceed 1"=800'
17.	Architectural plans including proposed elevations, dimensions, floor layout, square footage, and number of stories and façade signs.
18.	All fees must be paid.
	Application fee: \$ Escrow Fee: \$
	(Fee Schedule with calculations must be submitted, including a signed W-9)
19.	Zone Chart showing zone requirements (existing, proposed and required) for all setbacks, impervious coverage, F.A.R., building coverage, building height and parking. Chart is to show what is provided. Graphic representations for setbacks are required.
20.	The signature block must be located directly above the title block in the lower right hand corner of the plans. Plans are considered folded correctly when the title block and signature block are visible without opening the plans. Full name and title of the chairman, secretary and engineer must be lettered on the plan immediately below the signature line.
21.	Certification from the Tax Collector that all taxes are current and paid (attach certification)
22.	Consent by Owner form: signed and notarized by owner even if the applicant is the owner
23.	Listing of 10% or greater of corporate or partnership stock
24.	If the application involves a request for a Subdivision or Site Plan approval you must submit a copy of the full application packet to Somerville Borough and Raritan Borough and provide proof of submission/mailing.
25.	Environmental Impact Statement
26.	Stormwater Control Plan
27.	Hillside Development Calculations
X	
	on preparing application Date

The applicant may request that one or more of the submission requirements be waived; however, the request must be in writing and state the reason for the waiver request. If the submission waiver is honored during completeness review, the Board still has the right to request the same information during the hearing process in addition to any other information they deem necessary for proper review of the application.

SIMPLE VARIANCE (126-35F):

If the application involves nothing more than the erection of a fence or shed on the property of a single- or two-family residence, construction of a swimming pool accessory to a single- or two-family residence, or construction of an addition to or an alteration of a single- or two-family residence not to exceed a total of 500 square feet.

Checklist requirements are abbreviated for simple variance applications:

- -The applicant may use a certified land survey for providing necessary data, but all adjustments made to the survey must be in different color than the survey
- -Items in the above checklist which may be excluded: 24, 25, 26

NOTICE REQUIREMENTS:

The following proof of satisfying the notice requirements must be filed with the Land Use Administrator in the Planning Department a minimum of 48-hours prior to the hearing date:

- 1. Affidavit of Service.
- 2. Copy of the notice served.
- 3. Certified list of property owners within 200 feet and others served with manner of service
- 4. Certified Mail receipts stamped by the USPS
- 5. Affidavit of publication from the newspaper in which the notice was published.