

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
Bridgewater Township
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1
Martinsville, NJ
December 9, 2014

Meeting Minutes of the December 9, 2014 Meeting

The meeting was called to order at 8:00 pm by Chairman Lichtig, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Lichtig, Mr. Natalizio, Mr. Patullo, Mr. Rose and Mr. Kalafsky. Also present were Chief Bradley, and Asst. Chief Cowley.

The minutes of the November 11, 2014 meeting were distributed via e-mail and hard copy. A motion was made by Mr. Kalafsky to approve, second by Mr. Rose and passed unanimously.

The Treasurer's report for November 2014, as of December 9, 2014, was presented by Mr. Rose; a motion was made by Mr. Kalafsky to approve; second by Mr. Patullo and passed unanimously. The bills for November 2014 up to December 9, 2014 were presented; a motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Natalizio and passed unanimously.

The meeting was opened to the public at 8: 05 pm. It was requested that all wishing to speak must stand and state their name and address.

With no one from the public wishing to be heard, the public portion of the meeting was closed at 8:06 pm.

Correspondence:

- Various advertisements, Christmas cards and bills which were delivered to the interested parties.

The Chief's Report for November 2014 was distributed along with the meeting minutes and also posted on the station bulletin boards.

No questions were raised. A motion was made by Mr. Kalafsky to accept the Chief's report, second by Mr. Natalizio, and was approved unanimously.

Old Business:

Martinsville Rescue Squad:

No Representation at this meeting.

The Board will need an authorized signature from the squad to pay the invoice that was submitted for the new computer equipment.

A recap from the November meeting concerning the letter supposed to be sent about using BOFC funds out of District # 1. Several other issues of ownership and insurance of any type of vehicle in or out of District #1. Mr. Lichtig will speak with the Chief of the Squad and explain our reasoning for not funding any type of rig.

We are waiting for a two year report from the squad of the trend of response calls.

As the BOFC understands at this time, there is **no** formal agreement with the Green Knoll squad for response.

Insurance and LOSAP:

Mr. Lichtig made arrangements to have Lincoln Financial to attend the regular monthly Fire Department for enrollment on 1/5/2015 at 8:00 pm the meeting will be to fill out the new forms and a question and answer session.

Mr. Rose will need a total dollar amount to cut a check for Lincoln for the startup deposit.

Membership and Personnel:

No Report

Trucks Out of District:

None at this time

Bridgewater Joint Board:

No Report

New Development:

There is a small sub-division of Mountain Top Road in the planning process.

Vehicle Training:

Ongoing, focusing on Engineers and new members as reported last month.

New Fleet Apparatus:

The second draft for the Rescue was received and distributed to the Board. The new truck committee will meet and review the 2nd draft. The review meeting will be set up in the near future; no specific date at this time.

Station #2 Generator:

The fire department received confirmation from PSE&G that only the meter needs to be upgraded; not new service for the generator installation and operation. It will cost \$775.00 to upgrade the meter which Doug Wright will execute.

Somerset County Dispatch

Mr. Doug Rue was present at the meeting as an invited guest to explain and report on the status of the County dispatch migration. The handout that Mr. Rue supplied is on file and will be available upon request.

All new radio equipment ordered has been received (*being stored at the township building*) and is being inventoried and programmed.

Mr. Rue further explained the programming schedule and detailed explanation of the technology of the new radios and systems.

New Command Vehicles

PL Customs has cancelled three (3) meetings with the FD to review the punch list; ultimately they stated that they do not want to meet. PL's stand is that the drawings were signed off and the cabinetry will stay as is. The punch list items will be scheduled and addressed, both vehicles will have to go back to PL Customs in Manasquan.

Sale of 43-103

The check has been deposited and cleared. The truck will be picked up Wednesday December 10, 2014 between 8:00 am and 12:00 noon at station #1. The truck will be transported by flatbed.

BOFC By-Laws

No Report; Work in progress.

New Business:

- Resolution 14-18: Authorizing Budget Transfers and/or Encumbrances Relative to 2014 Budget. Schedule "A" received with the total amount of \$56,413.00: ***Passed unanimously***
- Resolution 14-19: Adoption of Temporary 2015 Budget until February 21, 2015, not to be in excess of 14% of the 2014 budget: ***Passed unanimously***
- Resolution 14-20: The BOFC District #1 Bridgewater, NJ was introduced, and the resolution to accept the 2015 fiscal budget. ***Passed unanimously***
- The Incentive plan qualification / distribution list was distributed There was a question whether we use a \$1.00 per point to a \$600.00 maximum to use up the \$10,000.00 allocated budget. Doug Wright explained the way the distribution was calculated. The Board's interest is to make sure that the members are rewarded appropriately.
- The Board agreed to use the second to last column which better reflects the original idea of the incentive plan.
- Mr. Patullo suggested that we install running boards on 43-151; he will get prices and report back.

A motion to adjourn the December 9, 2014 meeting was made by Mr. Kalafsky, and seconded by Mr. Rose; the meeting was adjourned at 9:41 pm.