

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
August 12, 2014

**Meeting Minutes of the August 12, 2014 Meeting**

The meeting was called to order at 8:02 pm by Chairman Lichtig, who gave notice of the Sunshine Law requirements. Present were Commissioners: Mr. Lichtig, Mr. Rose, Mr. Natalizio, Mr. Patullo and Mr. Kalafsky. Also present were Chief Bradley, and Asst. Chief Cowley.

The minutes of the July 8, 2014 meeting were distributed via e-mail and hard copy. A motion was made by Mr. Kalafsky to approve, second by Mr. Natalizio and passed unanimously.

The Treasurer's report for July 2014, as of August 11, 2014, was presented by Mr. Rose. A motion was made by Mr. Kalafsky to approve; second by Mr. Natalizio and passed unanimously. The bills for July 2014 up to August 11, 2014 were presented; a motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Patullo, and passed unanimously.

The meeting was opened to the public at 8: 13 pm. It was requested that all wishing to speak must stand and state their name and address.

With no one from the public wishing to be heard, the public portion of the meeting was closed at 8:14 pm.

**Correspondence:**

- Various advertisements and bills which were delivered to the interested parties
- Minutes of the New Jersey State Association of Fire Districts June 7, 2014 Quarterly Meeting were received and will be available for review; copies are available upon request.
- Enrollment forms for the Harleysville group life insurance were received from Chris Mone and Rich Konzelmann and will be sent to Mr. Tanga for processing.
- A LOSAP invoice was received from Harleysville and will be put on hold until we switch over to Lincoln.

**The Chief's Report** for July 2014 was distributed along with the meeting minutes and also posted on the station bulletin boards.

SAD points were questioned by Mr. Rose on several administrative actions and points for billing work. No further discussion.

No questions were raised. A motion was made by Mr. Rose to accept the Chief's report, second by Mr. Kalafsky, and was approved unanimously.

**Old Business:**

**Martinsville Rescue Squad:**

Mr. Scott was present and is looking through all the Martinsville Rescue Squad financial records for missing payments and expenditures for monies received from the Board of Fire Commissioners, FD No. 1. Anything missing is from April through May 2012. Investigation is ongoing and we will have a future report.

### **Insurance and LOSAP:**

We received an e-mail from Mr. Braslow that we cannot leave funds in Harleysville when we switch over to Lincoln; most importantly because they are not a NJ State approved vendor.

### **Membership and Personnel:**

No Report.

### **Trucks Out of District:**

None at this time.

### **Bridgewater Joint Board:**

Next meeting is September 16<sup>th</sup>; Meeting notification was sent out.

Mr. Lichtig was nominated by the BOFC District #1 to serve as Chairman/President of the Bridgewater Board of Fire Commissioners Joint Board.

### **New Development:**

Nothing at this time.

### **Vehicle Training:**

Drafting and relay pumping was practiced at the August drill (Sunset Lake).

Solar Panel training will take place "in house" with a follow-up of field activities most likely at one of the schools. An Instructor from the Jersey City Fire Department will be hired to instruct the course/drill.

### **New Fleet Apparatus:**

Final Documentation for the rescue vehicle is being drawn up by Mr. Braslow for approval.

Chief Bradley has distributed a document with the initial draft requirements for the mini-pumper; A meeting was scheduled on August 20<sup>th</sup> at Station # 1 at 7:00 pm. Mr. Patullo and Mr. Rose will be the BOFC representatives.

### **Station #2 Generator**

Load calculations and site plan are now available; the Township permits are in progress. The pad should be poured as soon as possible.

### **Somerset County Dispatch**

Mr. Lichtig sent a letter to BWTP Administrator Mr. Naples requesting seven (7) additional radios than had been allocated. Mr. Lichtig had a meeting with Doug Rue about the requested radios. All additional seven (7) requested radios will be provided.

Mr. Doug Rue provided a map of coverage of the radios in the BOFC District #1. The only two areas where there were issues were at the bottom of Brown Road near the Bridgewater Manor (west end of the district). The radio coverage map was distributed

Further discussion followed with BWTP government issues.

## **New Command Vehicles**

Both vehicles are currently in Manasquan, NJ at P&L customs for complete outfitting; completion is expected in four (4) to six (6) weeks.

## **Sale of 43-103**

We have received 13 hits on the web site, No progress at this time, Tony Patullo will reach out to the most recent interested parties.

## **Disposition of retired Turnout Gear**

A Chief in Maryland (Mr. Rose's contact with the IFC), is in need of gear. Mr. Rose will supply a "Hold Harmless" agreement. All retired turnout gear will be donated to a MD fire department. Capitan Hope will provide a complete inventory of all equipment that needs to be disposed of.

## **New Computer for the BOFC Office**

The new computer is in service and will be set-up for a single user account. It will be completely operational prior to the next BOFC meeting.

## **BOFC By-Laws**

All changes are in progress; any changes will have to go through attorney (Mr. Braslow) review and a resolution will have to be voted on.

## ***New Business:***

Resolution 14-15 authorizing the change of LOSAP Investment Provider from Harleysville( Nationwide) to Lincoln Financial Group; this resolution was voted on and passed unanimously.

Mr. Lichtig discussed the specifics of the new provider and the service contract specifically; the new service provider is approved by the New Jersey DCA.

Further discussion followed; it was agreed that we need an informational meeting with Lincoln to address all members to fill out the new paperwork. Doug Wright volunteered to help the.

It was recommended that Mr. Lichtig contact Mr. Tanga to supply a detailed report and summary of all account holders in the current Harleysville BOFC District LOSAP account.

Two additional resolutions will be presented at the September meeting.

A motion was made by Mr. Rose that the BOFC District #1 pay the \$25.00 fee associated with the new LOSAP Provider. It was questionable if the Board has voted on this issue previously. Mr. Lichtig will research the meeting minutes to determine if this has already been approved. The motion was tabled until the September meeting

A motion to adjourn the August 12, 2014 meeting was made by Mr. Kalafsky, and seconded by Mr. Patullo; the meeting was adjourned at 9:18 pm.