

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
March 12, 2013

**Minutes of the March 12, 2013 BOFC Meeting**

The meeting was called to order at 8:06 pm by Chairman Rose, who gave notice of the Sunshine Law requirements.

Present were Commissioners: Mr. Rose, Mr. Lichtig, Mr. Patullo Mr. Kalafsky, and Mr. Durant. Also present was Chief Bradley and Asst. Chief Cowley.

A Motion was made by Mr. Kalafsky to dispense with the regular order of business for the purpose of 2013 reorganization and seconded by Mr. Lichtig. The motion passed unanimously.

Mr. Rose thanked Mr. Durant for his service over the last six years.

Mr. Rose requested that the Clerk of the Board administer the oath to the new members of the board. Mr. Patullo and Mr. Natalizio both were sworn in for their three year term.

As per the general election February 16, 2013; two new commissioners have been elected; Mr. Patullo and Mr. Natalizio. Mr. Patullo and Mr. Natalizio were sworn in by Mr. Kalafsky the Board Clerk.

Mr. Rose requested a motion to reorganize the BOFC District at this time; Mr. Lichtig made a motion to reorganize as follows: Mr. Rose as Treasurer, Mr. Kalafsky as Secretary/ Clerk, Mr. Natalizio as Vice Chairman, Mr. Patullo as Asst. Treasurer / Secretary and Mr. Lichtig as Chairman. Mr. Kalafsky seconded the motion, the motion passed unanimously.

A motion was made by Mr. Rose to resume the normal order of business; seconded by Mr. Kalafsky and passed unanimously. Mr. Lichtig assumed command of the meeting.

A second roll call was taken: Present were Commissioners: Mr. Rose, Mr. Lichtig, Mr. Kalafsky, Mr. Patullo and Mr. Natalizio. Also present was Chief Bradley and Asst. Chief Cowley.

The minutes of the February 12, 2013 meeting were distributed via e-mail and hard copy. Motion made by Mr. Rose to approve, second by Mr. Kalafsky and passed unanimously.

The Treasurer's report for February, as of March 10, 2013, was presented by Mr. Rose. A motion made by Mr. Kalafsky to approve; second by Mr. Patullo and passed unanimously. The bills for February up to March 10, 2013 were presented, and motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Rose, and passed unanimously.

The meeting was opened to the public at 8:20 PM. It was requested that all wishing to speak must stand, state their name and address:

- Mr. Kovacs– 987 Rosemary Dr. Basking Ridge, NJ

- Mr. Kovacs presented an OPRA request 30 days ago at the last meeting and is requesting a status; the status of the request is still in attorney review.
- Mr. Kovacs also stated that several months ago he requested information on the replacement of the fire apparatus that will be covering the west end of the district particularly the Sunset Lake area; No new information is available at this time since the Board had to wait for the 2013 budget to pass.
- Mr. Kovacs also questioned the use of the command vehicle (43-161) for personal use and comminuting to the Chief's place of employment. Discussion followed with past usage and past allowance and utilization by the previous Board. Mr. Kovacs also questioned the qualified membership and coverage of District #1. The membership and coverage is the responsibility of the Chief of the department.
- Mr. William Weidele– 1573 Washington Valley Rd. Martinsville. Mr. Weidele brought up that he thought that his phone allowance was \$10.00 but was corrected that it was \$40.00 per month. He continued with; He was instructed by past Board members (no longer on the Board) that as past Chief that he only had a fifteen (15) mile radius. The response was that the Board has changed since, and the current Board will establish a current guideline.

No other interest or response from the attending public to speak.

The meeting was closed to the public at 8:30 PM

**Correspondence:**

- Various advertisements which was delivered to the interested parties
- Mr. Braslow's Business Entity Disclosure Certification as the Board's Attorney
- Required Resolutions for 2013 from Mr. Braslow for 2013
- Registration for 43-103
- Meeting minutes from the NJ State Association of Fire Districts December 1, 2012 quarterly meeting
- Invoice for the NJ State Association of Fire Districts 2013 dues for the amount of \$300.00
- A registered letter from VFIS stating that due to the frequency loss claims the deductible will be increased from \$100.00 to \$250.00 and an increase in the policy.
- Legal public notice to the Star Ledger and Courier News of the 2013- 2014 BOFC meeting times and dates.

**The Chief's report** for February 2013 was distributed along with the February meeting minutes; (no questions were raised.)

A motion was made by Mr. Rose to accept the Chief's report, second by Mr. Patullo and was approved unanimously.

**Old Business:**

**Martinsville Rescue Squad:**

No Report

**Insurance and LOSAP:**

The TIC has been replaced, issue completed.

**Membership and Personnel:**

No Report

### **Trucks Out of District:**

None at this time

### **Bridgewater Joint Board:**

Meeting March 19<sup>th</sup> at Bradley Gardens

### **New Development:**

No Report

### **Vehicle Training:**

On going  
Documents are in place for training

### **New Fleet Apparatus:**

The Budget has been approved and now we can move forward with establishing fire apparatus needs.

### ***New Business:***

#### **BOFC website**

Some documents have been sent to the Webmaster; this is a work in progress to supply the documents.

#### **2013 Resolutions**

- Resolution 13-04 Appointment of Accountant for 2013-2014
- Resolution 13-05 Appointment of Attorney for 2013-2014
- Resolution 13-06 Appointment of Auditor for 2013- 2014
- Resolution 13-07 Adoption of Cash Management plan for 2013 – 2014
- Resolution 13-08 Authorizing Regular Meeting Schedule for 2013 – 2014
- Resolution 13-09 Designation of Official News Papers for Publication 2013 -2014
- Resolution 13-10 Authorizing approval and payment of Invoices and Claims
- Resolution 13-11 Designating Surety Bonding of the BOFC District #1
- Resolution 13-12 Removal of retired and obsolete equipment from the Capital inventory

We also have to put together a Mission statement for the website. Chairman Lichtig will take the first cut at it.

The District #1 election roster provided by the county is not complete or correct, a question, who can make the adjustments. Mr. Lichtig will compile a list and Mr. Rose will assist and speak to the county clerk.

The Board's G-Mail addresses need to be reassigned.

The FEMA application, after many adjustments for time and equipment, has a final total of \$5,192.10, and may take up to one year. Total man hours of 430 in FEMA terms result in \$14,000.00, but we will not see the entire amount. Mr. Rose recognized the Fire Department for their efforts and work.

A motion to adjourn the March 12, 2013 meeting was made by Mr. Rose, and seconded by Mr. Kalafsky. The meeting was adjourned at 8:52 pm.

